



## **SPECIAL COUNCIL MEETING**

### **MINUTES**

**Friday, March 27, 2020, 4:00 p.m.**

**Council Chamber, City Hall**

**4949 Canada Way, Burnaby, BC**

- PRESENT:**
- His Worship, Mayor Mike Hurley
  - Councillor Pietro Calendino *(participated electronically)*
  - Councillor Sav Dhaliwal *(participated electronically)*
  - Councillor Dan Johnston *(participated electronically)*
  - Councillor Colleen Jordan *(participated electronically)*
  - Councillor Joe Keithley *(participated electronically)*
  - Councillor James Wang
- ABSENT:**
- Councillor Paul McDonell
  - Councillor Nick Volkow *(due to illness)*
- STAFF:**
- Mr. Lambert Chu, City Manager
  - Mr. Dipak Dattani, Director Corporate Services
  - Mr. James Lota, Acting Director Engineering
  - Ms. Noreen Kassam, Director Finance
  - Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services *(participated electronically)*
  - Mr. Ed Kozak, Director Planning & Building
  - Mr. Dave Critchley, Director Public Safety & Community Services
  - Ms. May Leung, City Solicitor
  - Ms. Kate O'Connell, City Clerk
  - Ms. Blanka Zeinabova, Deputy City Clerk

#### **1. CALL TO ORDER**

His Worship, Mayor Mike Hurley called the Special Open meeting to order at 4:07 p.m. and conducted the roll call. Due to the COVID-19 pandemic, all members of Council with the exception of the Chair, Mayor Mike Hurley, and Councillor James Wang participated electronically.

For the benefit of the Council members that were participating by electronic means, Mayor Mike Hurley reviewed the staff members present at the meeting. The Director Parks, Recreation and Cultural Services participated electronically.

His Worship, Mayor Mike Hurley recognized the ancestral and unceded homelands of the hən̓q̓əmin̓əm̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

## **2. REPORTS**

### **2.1 Financial Management Committee - Re: 2020 March Engineering Capital Infrastructure Bylaw Funding Request - Environmental Rehabilitation Creeks & Culverts**

The Financial Management Committee submitted a report seeking Council authorization for a Capital Reserve Fund Bylaw to finance the construction of environmental rehabilitation projects related to culverts, creeks and slopes.

The Financial Management Committee recommended:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$1,000,000 to finance the Engineering capital infrastructure improvement project, as outlined in the report.

MOVED BY COUNCILLOR WANG  
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

### **2.2 City Manager's Report, 2020 March 27**

The City Manager submitted a report dated 2020 March 27 on the following matters:

## **3. MANAGER'S REPORTS**

### **3.1 AMENDMENT TO BYLAW NOTICE ENFORCEMENT BYLAW (PENALTY FOR VIOLATION OF SECTION 22 OF PARKS REGULATION BYLAW)**

The City Manager submitted a report from the Director Parks, Recreation and Cultural Services seeking Council authorization to bring forward a bylaw to amend the Bylaw Notice Enforcement Bylaw to impose a penalty for non-compliance of Section 22 of the Parks Regulation Bylaw.

The City Manager recommended:

1. THAT Council authorize the City Solicitor to bring forward a bylaw to amend the Bylaw Notice Enforcement Bylaw to impose a penalty for violation of Section 22 of the Parks Regulation Bylaw.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**3.2 PROPOSED AMENDMENT TO ROUTINE TRANSACTION BYLAW TO TEMPORARILY INCREASE CITY MANAGER'S SPENDING LIMIT**

The City Manager submitted a report from the Director Finance seeking Council authorization to bring forward an amendment to the Routine Transaction Authority Bylaw to temporarily increase the City's Manager's spending limit.

The City Manager recommended:

1. THAT Council authorize an increase to the City Manager's authority to approve an award of contract and execute legal agreements for procurement of municipal goods, services and construction where the authorized level does not exceed \$1,000,000, for a period of six months.

2. THAT Council authorize the City Solicitor to prepare a bylaw amendment to the Burnaby Routine Transaction Authority Bylaw 1999 to implement the proposed temporary spending limit increase.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. BYLAWS**

**4.1 FIRST, SECOND AND THIRD READING, AND RECONSIDERATION AND FINAL ADOPTION**

In accordance with the Order of the Minister of Public Safety and Solicitor General, under the Emergency Program Act, Ministerial Order No. M083, as enacted 2020 March 26, Council may adopt a bylaw on the same day as the bylaw has been given third reading.

- 4.1.1 #14142 - Burnaby Bylaw Notice Enforcement Bylaw 2009, Amendment Bylaw No. 1, 2020
- 4.1.2 #14143 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 12, 2020
- 4.1.3 #14144 - Burnaby Routine Transaction Authority Bylaw 1999, Amendment Bylaw No. 2, 2020

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR WANG

THAT Bylaw No. 14142, 14143 and 14144 be now introduced and read three times, and reconsidered and finally adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

**5. NEW BUSINESS**

**His Worship, Mayor Mike Hurley - 2020 April Regularly Schedule Council Meetings Time Change**

Arising from discussion, Mayor Hurley requested Council consider a motion to schedule a Council meeting on April 20, and change the start time of the 2020 April regularly scheduled Council meetings to 4:00 p.m.

MOVED BY COUNCILLOR KEITHLEY  
SECONDED BY COUNCILLOR CALENDINO

THAT a Council meeting be scheduled for 2020 April 20, and the 2020 April 06 and April 27 regularly scheduled Council Meetings' start time be changed to 4:00 p.m.

CARRIED UNANIMOUSLY

**6. ADJOURNMENT**

Without objection, the Special Council Meeting adjourned at 4:24 p.m.

  
MAYOR

  
CITY CLERK