



TO:

**COUNCIL MEMBERS** 

**DATE:** 2019 January 23

FROM:

MAYOR MIKE HURLEY

SUBJECT: COUNCIL COMMITTEES, COMMISSIONS AND BOARDS

PURPOSE: To appoint members of Council to various Boards, Committees and Commissions, regionally and locally, to appoint/reappoint and citizen/organizational representatives to Boards. Committees Commissions of Council, and request approval for new Committee,

Commission and Board meeting schedules.

### **RECOMMENDATIONS:**

1. THAT Council receive the Council member appointments to the various City of Burnaby Committees, Commissions, Boards, and regional organizations, as outlined in the report for information.

- 2. THAT Council receive the citizen/organizational representative appointments/ reappointments to the various City of Burnaby Committee, Commissions and Boards, as outlined in the report.
- 3. THAT Council approve the recommended changes to City of Burnaby Committees, Commissions, and Boards, as outlined in the report.
- 4. THAT Council approve the updated 2019 Committee meeting schedules, as outlined in Appendix G.

### REPORT

The purpose of this report is to outline changes to the various Committees, Commissions and Boards of Council and related additions and changes to the 2019 Committee, Commission and Board meeting schedule. Additionally, this report identifies the approved Council member and resident/organizational representative appointments to regional organizations and the various City of Burnaby Committees, Commissions and Boards.

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### 1. COUNCIL LIAISONS

Members of Council will no longer be identified as liaisons to specific groups or City departments. Burnaby has a robust committee structure that provides residents with the opportunity to comment on established City policies or raise new issues. Additionally, Burnaby residents and organizations are encouraged to reach out directly to City departments, individual members of Council, or send correspondence addressed to Mayor and Council or any of the City's Committees, Commissions, or Boards regarding their suggestions, questions, comments or concerns. Correspondence can be sent via email to <a href="Clerks@burnaby.ca">Clerks@burnaby.ca</a> or mailed to:

The Office of the City Clerk 4949 Canada Way Burnaby, BC V5G 1M2

# 2. REGIONAL ORGANIZATIONS

## **District Community School Advisory & Coordinating Committee**

Representative Councillor James Wang Alternate Councillor Paul McDonell

# **Greater Vancouver Transportation Authority Mayors' Council**

Representative Mayor Mike Hurley
Alternate Councillor Joe Keithley

# Fraser Health / Municipal Advisory Council

Representative Councillor Pietro Calendino

# 3. BURNABY ORGANIZATIONS

# **Burnaby Board of Trade**

Representative Mayor Mike Hurley

# **Tourism Burnaby**

Representative Councillor Paul McDonell

To:

Council Members

From:

His Worship Mayor Mike Hurley

Re: Council (

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### **New Vista Society**

Representative Alternate

Councillor Paul McDonell Councillor James Wang

## 4. BOARDS, COMMITTEES AND COMMISSIONS UPDATE

Upon further review of existing Committees, Commissions and Boards, the following structural changes are proposed for Council's consideration and approval:

### <u>Create: Executive Committee of Council</u>

The Executive Committee of Council will advise on the provision of grants (general and festival), recommend the Citizen of the Year, and deal with human resource matters.

Updated Terms of Reference for the Executive Committee of Council can be found in Appendix A.

# Name Change: Environment and Social Planning Committee

The Sustainable City Advisory Committee will be renamed the Environment and Social Planning Committee. The membership of the Committee will also include non-voting representatives from BC Hydro, Fortis and Simon Fraser University.

Updated Terms of Reference for the Environment and Social Planning Committee can be found in Appendix B.

# Scope: Financial Management Committee

The Financial Management Committee will assume responsibility for providing recommendations to Council in relation to the City's strategic policy goals and objectives, as outlined in the Burnaby Economic Development Strategy 2020, and will also be responsible for naming civic buildings, facilities and parks.

Updated Terms of Reference for the Financial Management Committee can be found in Appendix C.

### **Amend: Public Safety Committee**

The Public Safety Committee will focus completely on public safety issues related to policing matters and security, and as such fire services will report directly to Council.

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Issues related to traffic safety will be directed to the Traffic Safety Committee. Some Public Safety Committee representatives will also transition over to the Traffic Safety Committee including: HUB, ICBC, and the District Parent Advisory Council representative.

Updated Terms of Reference for the Public Safety Committee can be found in Appendix D.

### **Create: Traffic Safety Committee**

The Traffic Safety Committee will advise on ways to improve safety on Burnaby roads for pedestrians, cyclists and drivers.

A School Board Representative will be appointed as a voting member to the Traffic Safety Committee.

Existing Public Safety Committee advisors, HUB, ICBC and the District Parent Advisory Council, will be appointed as non-voting representatives to the Traffic Safety Committee and removed from the Public Safety Committee.

Updated Terms of Reference for the Traffic Safety Committee can be found in Appendix E.

# Support and Scope: International Relations and Friendship Cities Committee

Support for the Committee will now be provided by the Executive Assistant to the Mayor. The Committee will maintain the authority to approve expenditures related to delegation hosting and will recommend to Council sister and friendship city visits and delegates.

Updated Terms of Reference for the International Relations and Friendship Cities Committee can be found in Appendix F.

# 5. COUNCIL BOARD, COMMITTEES AND COMMISSIONS RECRUITMENT AND APPOINTMENTS

The Office of the City Clerk will begin recruitment for the various Committees, Commission and Board vacancies on January 31<sup>st</sup>. Committee member recruitment will close on February 15<sup>th</sup>.

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Committee	Committee Type	Committee Size	# of Vacancies
Board of Variance	Statutory	5	0
Community Heritage Commission	Statutory	11 +	0
Environment and Social Planning Committee	Select	9	3
Parks, Recreation and Culture Commission	Statutory	9	0
Public Library Board	Statutory	9	0
Public Safety Committee	Select	13	0
Traffic Safety Committee	Select	9	5

## **Audit Committee**

Chair
Vice Chair
Members

Mayor Mike Hurley
Councillor Sav Dhaliwal
Councillor Pietro Calendino
Councillor Paul McDonell

### **Board of Variance**

Reappoint Rana Dhatt Appoint Jag Dhillon

# Community Heritage Commission (2 year term)

Chair Councillor Colleen Jordan
Vice Chair Councillor Paul McDonell
Member Councillor James Wang

Reappoint Tammy Marchioni
Appoint Roger Whitehouse

# **Environment and Social Planning Committee**

Chair Councillor Colleen Jordan
Vice Chair Councillor Joe Keithley
Member Councillor James Wang

Reappoint Mary Lumby Appoint Joel Gibbs

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### **Executive Committee of Council**

Chair Councillor Sav Dhaliwal Vice Chair Mayor Mike Hurley

Members Councillor Pietro Calendino Councillor James Wang

Councillor Nick Volkow
Councillor Paul McDonell

## Financial Management Committee

Chair Mayor Mike Hurley
Vice Chair Councillor Sav Dhaliwal
Members Councillor Pietro Calendino
Councillor Paul McDonell

### International Relations & Friendship Cities Committee

Chair Councillor James Wang
Vice Chair Councillor Pietro Calendino
Member Councillor Paul McDonell

# Mayor's Task Force on Community Housing

Chair Councillor Pietro Calendino

Vice Chair Mayor Mike Hurley
Members Councillor Sav Dhaliwal

Councillor Joe Keithley Councillor James Wang

Appoint Beau Jarvis, Wesgroup Properties

Brian McCauley, Concert Properties Mike Bosa, Solterra Developments

Murray Martin, ACORN

Dr. Paul Kershaw, Generation Squeeze Paul Holden, Burnaby Board of Trade

Anne McMullin, Urban Development Institute

Thom Armstrong, Co-operative Housing Federation

of BC

Patrick Buchannon, New Chelsea Society

Kari Michaels, BCGEU

Daniel Tetrault, Burnaby Teachers' Association

### **Parcel Tax Roll Review Panel**

Appoint All Financial Management Committee Members

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## Parks, Recreation and Culture Commission

Chair Councillor Paul McDonell Member Councillor Sav Dhaliwal

Reappoint Barbra Larkin

Appoint Claire Preston

## Planning and Development Committee

Chair Councillor Pietro Calendino
Vice Chair Councillor Sav Dhaliwal
Members Councillor Paul McDonell
Councillor Joe Keithley

Councillor James Wang

## **Public Library Board (2 year term)**

Member Councillor Pietro Calendino

Reappointments Katy Alkins-Jang (1 year term)

Chris Dong Lorraine Shore

### **Public Safety Committee**

Chair
Vice Chair
Members
Councillor Dan Johnston
Councillor James Wang
Councillor Nick Volkow
Councillor Joe Keithley

## **Simon Fraser Liaison Committee**

Representatives All members of City Council

### **Traffic Safety Committee**

Chair Councillor Dan Johnston
Vice Chair Councillor Paul McDonell
Member Councillor James Wang

Appoint School Board Representative

Advisory, Non-Voting District Parent Advisory Council

HUB ICBC

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### 2019 Board, Committee and Commission Meetings

The 2019 Board, Committee and Commission meeting schedules have been updated to include the Traffic Safety Committee, Executive Committee of Council and the Mayor's Task Force on Community Housing. Meeting schedules are presented in Appendix G.

In addition to the inclusion of the new committees, a Financial Management Committee meeting date has been added to December to allow for period 12 variance reporting to the Committee.

The Mayor is an Ex-Officio member of all Committees for which he has not been specifically named.

Respectfully submitted,

Mike Hurley MAYOR

Copy: City Manager

Director Corporate Services
Director Engineering
Director Finance
Director Planning and Building
Director Parks, Recreation and Cultural Services
Director Public Safety and Community Services
Chief Librarian
City Clerk

To: Cou

Council Members

From:

His Worship Mayor Mike Hurley

Re: Council Co

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### **APPENDIX 'A'**

# EXECUTIVE COMMITTEE OF COUNCIL TERMS OF REFERENCE

### 1. Purpose:

The Executive Committee of Council advises on the provision of grants, recommends the Citizen of the Year, and deals with human resource and labour relations matters.

## Authority:

- Community Charter, Part 5, Division 4, 141, (Standing Committees of Council)
- Community Charter, Part 5, Division 6, 154, (Delegation of Council Authority)

### 2. Functions:

- 2.1. To review Burnaby Community Festivals Grant Program applications for funding and make recommendations to Council.
- 2.2. To review and recommend to Council lease rates and lease grants for non-profit tenants at City of Burnaby resource centres.
- 2.3. To make every effort to operate within the annual budgeted amount allotted to the Committee by Council.
- 2.4. To assist cultural, athletic and volunteer assistance groups who provide a service or conduct promotional activities beneficial to Burnaby.
- 2.5. To deal with human resource and general labour relations and personnel matters.
- 2.6. To review the nominations or the City's Outstanding Citizen of the Year (who is the recipient of the Kushiro Cup); and make a recommendation to Council.
- 2.7. To deal with any other matters referred by Council.

# 3. Membership:

- 3.1. As per s. 141 of the Community Charter,
  - "(1) The mayor must establish standing committees for matters the mayor considers would be better dealt with by committee and must appoint persons to those committees.
  - (2) At least half of the members of a standing committee must be council members.
  - (3) Subject to subsection (2), persons who are not council members may be appointed to a standing committee.

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- 3.2. Membership consists of up to five members of Council.
- 3.3. Membership term is one year.
- 3.4. Staff support is provided by the City Manager, Parks, Recreation and Cultural Services Department, Planning and Building Department, Finance Department, and the Office of the City Clerk.

### 4. Meetings:

- 4.1 Committee meetings will be held in accordance with criteria outlined in Section 35 and 36 of the Burnaby Procedure Bylaw 2004 (Bylaw No. 11714).
- 4.2 Meeting procedures are regulated according to <u>Burnaby Procedure Bylaw 2004</u> (<u>Bylaw No. 11714</u>).

### 5. Reference Information:

- 5.1. Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)
- 5.2. General Policy and Guidelines for Grant Requests
- 5.3. Festivals Burnaby Program Criteria and Grant Guidelines
- 5.4. Freedom of Information and Privacy (Bylaw No. 12438)

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#### **APPENDIX 'B'**

# ENVIRONMENT AND SOCIAL PLANNING COMMITTEE TERMS OF REFERENCE

### 1. Purpose:

The Environment and Social Planning Committee advises Council on policy issues related to the social and environmental matters. Foundational documents including the Official Community Plan, the Burnaby Environmental Sustainability Strategy and the Burnaby Social Sustainability Strategy inform and provide context for the priorities and actions of the committee.

### Authority:

Community Charter, Part 5, Division 4, 142 (Select Committees of Council)

### 2. Purpose:

To balance the policy goals, objectives and priorities identified in the Burnaby Social Sustainability Strategy, and the Burnaby Environmental Sustainability Strategy.

- 2.1 To provide recommendations to Council in relation to the City's strategic policy goals and objectives to ensure that they continue to meet the changing environmental and social needs of the community.
- 2.2 To assist in fostering greater educational opportunities to increase public, corporate and government awareness within the City, and the region as a whole, in relation to the goals, objectives and priorities of Burnaby's Official Community Plan, the Burnaby Social Sustainability Strategy, and the Burnaby Environmental Sustainability Strategy.
- 2.3 To provide the opportunity for Burnaby citizens to assist the Committee in meeting their terms of reference.

# 3. Membership:

- 3.1. As per s. 142 of the Community Charter,
  - "(1) A council may establish and appoint a select committee to consider or inquire into any matter and to report its findings and opinion to the council.
  - (2) At least one member of a select committee must be a council member.
  - (3) Subject to subsection (2), persons who are not council members may be appointed to a select committee."

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3.2. Membership consists of representation from: Council (serving as Chair and Vice-Chair), Burnaby School Board (1), Burnaby Board of Trade (1), and Burnaby citizens. Non-voting advisory groups include BC Hydro, Fortis, and Simon Fraser University.

- 3.3. Membership term is three years with one opportunity for term renewal.
- 3.4. Staff support is provided by Corporate Services Department, Planning and Building Department, Parks, Recreation and Cultural Services Department, Engineering Department, and the Office of the City Clerk.

### 4. Meetings:

- 4.1. Committee meetings will be scheduled in accordance with criteria outlined in Section 35 and 36 of the <u>Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)</u>.
- 4.2. Meeting procedures are to be conducted in accordance with the <u>Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)</u> and Roberts Rules of Order.

### 5. Reference Information:

- 1. Burnaby Community Energy and Emissions Plan (2016)
- 2. Burnaby Environmental Sustainability Strategy (2016)
- 3. Burnaby's Official Community Plan (Revised 2014)
- 4. Burnaby Social Sustainability Strategy (2011)

To:

Council Members

From:

His Worship Mayor Mike Hurley

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### **APPENDIX 'C'**

# FINANCIAL MANAGEMENT COMMITTEE TERMS OF REFERENCE

### 1. Purpose:

To ensure the City's goals of maintaining value, quality and citizen satisfaction, the *Financial Management Committee* oversees the planning and construction of major civic buildings, and advises on the City's annual budget and expenditures.

### Authority:

- Community Charter, Part 5, Division 6, 154, (Delegation of Council Authority)
- Community Charter, Part 5, Division 4, 141, (Standing Committees of Council)

#### 2. Functions:

- 2.1. To consider and make recommendations to Council relative to capital and operating budget expenditures and approval.
- 2.2. To consider and make recommendations to Council related to land use and taxation including residential and industrial land sales, property acquisitions and dispositions, and city-owned development of land.
- 2.3. To consider and make recommendations regarding items emanating from staff committees that report to the Financial Management Committee.
- 2.4. To oversee the planning and implementation of all aspects of major civic facility projects.
- 2.5. To develop and recommend in closed meetings, names for civic buildings, parks and facilities.
- 2.6. To approve the use of provincial casino gaming funds herein called the City of Burnaby Gaming Reserve Fund established by Council.
- 2.7. To review and make recommendations regarding banking and investment matters, including reports and performance.
- 2.8. To consider proposals or suggestions from any of the members of Council regarding policies, procedures or expenditures from the Council budget, or any other financial matters involving the members of Council.
- 2.9. To provide recommendations to Council in relation to the City's strategic policy goals, objectives, and action items, as outlined in the Burnaby Economic Development Strategy 2020.
- 2.10. To consider and make recommendations to City Council on taxation matters, assessment and tax exemptions.

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2.11. To consider any other matter referred to the Committee by Council.

2.12. To make every effort to operate within the annual budgeted amount allotted to the Committee by Council.

### 3. Membership:

- 3.1. As per s. 141 of the Community Charter,
  - "(1) The mayor must establish standing committees for matters the mayor considers would be better dealt with by committee and must appoint persons to those committees.
  - (2) At least half of the members of a standing committee must be council members.
  - (3) Subject to subsection (2), persons who are not council members may be appointed to a standing committee.
- 3.2. Composition consists of up to five (5) Council members.
- 3.3. Membership term is one year.
- 3.4. Staff support is provided by the City Manager, Finance Department, Planning and Building Department, Engineering Department, Parks, Recreation and Cultural Services Department, and the Office of the City Clerk.

### 4. Meetings:

- 4.1. Committee meetings will be held in accordance with criteria outlined in Section 35 and 36 of the <u>Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)</u>.
- 4.1. Meeting procedures are regulated according to <u>Burnaby Procedure Bylaw 2004</u> (Bylaw No. 11714).

#### 5. Reference Information:

5.1. Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)

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### **APPENDIX 'D'**

# PUBLIC SAFETY COMMITTEE TERMS OF REFERENCE

### 1. Purpose:

The *Public Safety Committee* collaborates with the Burnaby Detachment RCMP, City Departments and external stakeholders to implement and promote public safety programs and initiatives while providing an opportunity for the public to have input into community safety priorities.

### Authority:

• Community Charter, Part 5, Division 4, 142 (Select Committees of Council)

#### 2. Functions:

- 2.1 To serve as a liaison among Council, the Burnaby RCMP, Community Policing Advisory Committees (CPAC).
- 2.2 To serve as a link between the above three groups and the broader community, including service providing agencies, the business community, community organizations, and individual citizens.
- 2.3 To serve, on behalf of Council, as an advocate for public safety.
- 2.4 To receive nominations for the Public Safety Award and to recommend award recipients to Council for consideration and approval.

### **Police**

- 2.5 To advise Council on directions and strategies for community and problemoriented policing and crime prevention initiatives.
- 2.6 To provide, in co-operation with the Community Policing Advisory Committees, opportunities for public input into the development of police service priorities the Committee will:
  - Assist in identifying and analyzing community safety issues and concerns, and public expectations regarding service; and
  - o Assist in determining City and community-based resources available to addressing safety issues (e.g. City staff, existing City programs, community resources etc.); and

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 Provide feedback on policy directions and service priorities set by the RCMP; and

- Assist the City and the RCMP to evaluate the success of community and problem-oriented policing.
- 2.7 To initiate and participate in strategies to address crime and disorder.
- 2.8 To adopt a public-focused communications plan for community and problemoriented policing.
- 2.9 To support and encourage volunteer assistance, the Committee will:
  - Provide leadership to, and support for, the activities of the district Community Policing Advisory Committees and other volunteers;
  - Review, provide feedback and forward recommendations to Council on a variety of matters related to the implementation of, and citizen involvement with community and problem-oriented policing.

#### Graffiti

- 2.10 In keeping with Council's recognition of the need to examine best practices and innovative ideas on prevention and eradication of graffiti in Burnaby, the Committee will:
  - Recommend best practices in eradicating graffiti (e.g. graffiti control bylaws, assistance for the victims of graffiti vandalism, graffiti removal on public property and utilities).
  - Recommend best practices in policing graffiti vandals.
  - Recommend innovative preventative measures.

### 3. Membership:

- 3.1. As per s. 142 of the Community Charter,
  - "(1) A council may establish and appoint a select committee to consider or inquire into any matter and to report its findings and opinion to the council.
  - (2) At least one member of a select committee must be a council member.
  - (3) Subject to subsection (2), persons who are not council members may be appointed to a select committee."

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- 3.2. Voting membership consists of representation from: Council, Burnaby School Board (1), Burnaby Board of Trade (1), each Community Policing Advisory Committee (4), Burnaby Crime Prevention Society (1) and Burnaby citizens.
- 3.3. Membership term is three years with one opportunity for term renewal.
- 3.4. Staff support is provided by the Public Safety and Community Services Department, RCMP, and the Office of the City Clerk.

### 4. Meetings:

- 4.1. Committee meetings will be held in accordance with criteria outlined in Section 35 and 36 of the <u>Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)</u>.
- 4.2. Meeting procedures are regulated according to <u>Burnaby Procedure Bylaw 2004</u> (Bylaw No. 11714).

### 5. Reference Information:

- 5.1. Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)
- 5.2. Public Safety Award Guidelines and Nomination Form
- 5.3. CPAC Terms of Reference Report 2011
- 5.4. Public Safety Committee Workplan
- 5.5. <u>Task Force on the Sexual Exploitation and Prostitution of Children and Youth Update on Activities Report</u>
- 5.6. Mayor's Task Force on Graffiti 2006

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#### **APPENDIX 'E'**

# TRAFFIC SAFETY COMMITTEE TERMS OF REFERENCE

### 1. Purpose:

The *Traffic Safety Committee* advises on ways to improve safety on Burnaby roads for pedestrians, cyclists and drivers.

### Authority:

Community Charter, Part 5, Division 4, 142, (Select Committees of Council)

### 2. Functions:

2.1. To evaluate and identify methods to improve safety on Burnaby roads and streets.

## 3. Membership:

- 3.1. As per s. 142 of the Community Charter,
  - "(1) A council may establish and appoint a select committee to consider or inquire into any matter and to report its findings and opinion to the council.
  - (2) At least one member of a select committee must be a council member.
  - (3) Subject to subsection (2), persons who are not council members may be appointed to a select committee."
- 3.2. Composition consists of representation from: Council, Burnaby Board of Trade (1), Burnaby Board of Education (1), and residents.
- 3.3. Non-voting membership includes advisors from the following organizations: District Parent Advisory Council, ICBC and HUB.
- 3.4. Staff support is provided by the Planning & Building Department, the Engineering Department, and the Office of the City Clerk.

## 4. Meetings:

4.1. Committee meetings will be held in accordance with criteria outlined in Section 35 and 36 of the <u>Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)</u>.

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4.2. Meeting procedures are regulated according to <u>Burnaby Procedure Bylaw 2004</u> (<u>Bylaw No. 11714)</u>.

# 5. Reference Information:

5.1. Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)

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### **APPENDIX 'F'**

# INTERNATIONAL RELATIONS AND FRIENDSHIP CITIES COMMITTEE TERMS OF REFERENCE

# 1. Purpose:

The International Relations and Friendship Cities Committee (IR&FCC) is an advisory body on international relations and the Sister/Friendship City program and assists Council in exploring opportunities for mutual economic and cultural benefits with other cities across the globe.

### Authority:

Community Charter, Part 5. Division 4, 141 (Standing Committees of Council)

### 2. Functions:

- 2.1 Review and consider all matters pertaining to Sister/Friendship City relationships or requests for delegation visits to Burnaby;
- 2.2 Report and make recommendations to Council regarding appropriate actions to undertake based on the results of this review;
- 2.3 Provide policy and/or program recommendations to Council;
- 2.4 Establish and maintain relationships with other cities that are meaningful and sustained through on-going activity;
- 2.5 Develop a broad base of activity for Sister/Friendship City relationships; and
- 2.6 Serve as a link to engage the Burnaby community and its Sister/Friendship Cities abroad in projects and exchanges that promote cultural awareness, joint learning opportunities, and trade and economic development.

### 3. Membership:

- 3.1. As per s.141 of the Community Charter,
  - "(1) The mayor must establish standing committees for matters the mayor considers would be better dealt with by committee and must appoint persons to those committees.
  - (2) At least half of the members of a standing committee must be council members.
- 3.2. Composition consists of Council members.
- 3.3. Staff support is provided by the Mayor's Office and the Office of the City Clerk.

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## 4. Meetings:

- 4.1. Committee meetings will be held in accordance with criteria outlined in Section 35 and 36 of the <u>Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)</u>.
- 4.2. Any sub-committees shall meet as deemed necessary by the IR&FCC Chair or Vice-Chair.
- 4.3. Meeting procedures are regulated according to <u>Burnaby Procedure Bylaw 2004</u> (Bylaw No. 11714).

### 5. Reference Information:

- 5.1. Burnaby Procedure Bylaw 2004 (Bylaw No. 11714)
- 5.2. IR&FCC General Policy and Guidelines

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### **APPENDIX 'G'**

# 2019 COMMITTEE MEETINGS SCHEDULE - ADDITIONS AND AMENDMENT

## **Environment and Social Planning Committee**

(6:00 p.m. - Council Chamber)

February	5	September	3
April	2	November	5
June	4		

### **Executive Committee of Council**

# (10:00 a.m. - Council Committee Room)

February	6	September	4
March	6	October	2
April	3	November	6
May	1	December	4
June	5		

# Financial Management Committee

(5:00 p.m. - Clerk's Committee Room)

Addition: <u>December</u> <u>11</u>

# Mayor's Task Force on Community Housing

# (4:00 p.m. - Location - To Be Determined)

February	13 & 27	May	1, 15 & 29
March	14 & 27	June	12 & 26
April	10	July	10 &17

## **Traffic Safety Committee**

# (6:00 p.m. - Council Chamber)

April	3	September	4
June	5	November	6