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| Item .....                 |
| Meeting .....2019 March 25 |

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2019 March 13

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 9100-20

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUESTS FROM ECOLE AUBREY, CHAFFEY BURKE AND GILPIN ELEMENTARY SCHOOLS**

**PURPOSE:** To request Council's authorization to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades at Ecole Aubrey, Chaffey Burke and Gilpin Elementary Schools.

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### **RECOMMENDATION:**

1. **THAT** Council authorize the City enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

### **REPORT**

At its Open meeting of 2019 March 12, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendations contained therein.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km  
Attachment

cc: Director of Finance  
City Solicitor



|                           |             |
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| Director's Report No..... | 3           |
| Meeting .....             | 2019 Mar 12 |

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 March 05

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 9100-20

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUESTS FROM ECOLE  
AUBREY, CHAFFEY BURKE AND GILPIN ELEMENTARY SCHOOLS**

**PURPOSE:** To request Council's authorization to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades at Ecole Aubrey, Chaffey Burke and Gilpin Elementary Schools.

### **RECOMMENDATIONS:**

1. **THAT** the playground development grant requests from Ecole Aubrey, Chaffey Burke and Gilpin Elementary schools be approved.
2. **THAT** a copy of this report be forwarded to; Keeley Saunders, Chair, Ecole Aubrey Elementary PAC; Shairoz Merani, Principal, Ecole Aubrey Elementary School; Eugene Lin, Chair, Chaffey Burke Elementary PAC; Claudio Bortolussi, Principal, Chaffey Burke Elementary School; Linda Schmidt, Chair, Gilpin Elementary PAC; Blake Briscoe, Principal, Gilpin Elementary School.
3. **THAT** Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

## **REPORT**

### **1.0 INTRODUCTION**

Appearing on the agenda is correspondence from Keeley Saunders, Chair, Ecole Aubrey Elementary PAC, Irene Yung, Treasurer, Chaffey Burke Elementary PAC and Linda Schmidt, Chair, Gilpin Elementary PAC.

The three school PACs are requesting a grant from the 2019 Annual Operating Playground Development Budget to assist with the redevelopment of their playgrounds.

To: *Parks, Recreation & Culture Commission*  
From: *Director - Parks, Recreation & Cultural Services*  
Re: *Playground Development Grant Requests from Ecole Aubrey, Chaffey Burke and Gilpin Elementary Schools*

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## **2.0 POLICY SECTION**

### **Goal**

- **A Safe Community**
  - Community amenity safety –  
Maintain a high level of safety in City buildings and facilities for the public and City staff
- **A Connected Community**
  - Social connection –  
Enhance social connections throughout Burnaby
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- **A Healthy Community**
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

## **3.0 BACKGROUND**

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1). The first three schools to request a grant this year are Ecole Aubrey, Chaffey Burke and Gilpin Elementary.

All schools meet the Playground Grant guidelines and have received approval from the Burnaby School District to install the playground components within 12 months of receiving the Playground Grant. Ecole Aubrey last received the grant in 2009, Chaffey Burke last received the grant in 2014 and Gilpin Elementary last received the grant in 2015.

To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural  
Services  
Re: Playground Development Grant Requests from  
Ecole Aubrey, Chaffey Burke and Gilpin  
Elementary Schools

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Outlined below is the cost breakdown for each school's playground grant request:

**Ecole Aubrey Elementary School**

|  |                    |
|--|--------------------|
| Total cost of playground equipment.              | \$63,170.00        |
| Funds raised to date.                            | \$50,000.00        |
| Expected amount raised from upcoming Spring Fair | <u>\$ 9,170.00</u> |

|   |                    |
|---|--------------------|
| Amount requested from Playground Development grant. | <b>\$ 4,000.00</b> |
|---|--------------------|

**Chaffey Burke Elementary School**

|   |                   |
|---|-------------------|
| Total cost of expanded outdoor basketball court | \$12,000.00       |
| Funds raised to date.                           | <u>\$7,830.00</u> |

|   |                    |
|---|--------------------|
| Amount requested from Playground Development grant. | <b>\$ 4,000.00</b> |
|---|--------------------|

**Gilpin Elementary School**

|  |                    |
|--|--------------------|
| Total cost of replacement of broken playground equipment | \$50,000.00        |
| Funds raised to date.                                    | \$28,000.00        |
| Expected amount to be fundraised by June 2019            | <u>\$18,000.00</u> |

|   |                    |
|---|--------------------|
| Amount requested from Playground Development grant. | <b>\$ 4,000.00</b> |
|---|--------------------|

#### **4.0 RECOMMENDATION**

It is recommended that the requests from Ecole Aubrey, Chaffey Burke and Gilpin Elementary Schools be approved and that Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution of the cost of the playground upgrades as detailed in this report.



Dave Ellenwood  
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

LB:km  
Attachment

cc: City Solicitor  
Director Finance

## **CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS**

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents and Parent Advisory Councils, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours who use these assets.

### **CRITERIA:**

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner ([Sandra.Brunner@sd41.bc.ca](mailto:Sandra.Brunner@sd41.bc.ca)) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

### **OPERATIONAL GUIDELINES:**

1. Projects are considered on a first come, first served basis. Requests will be received and time dated after the 3<sup>rd</sup> Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget.
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

Revised 2011 December

P:/playground development grant criteria.docx