



Item.....
Meeting ..... 2019 Nov 18

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2019 Nov 06  
**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*RFP #163-09/15*  
**SUBJECT: CONTRACT EXTENSION  
ANIMAL CONTROL AND SHELTER SERVICES**

**PURPOSE:** To obtain Council approval for the award of a one year contract extension for the operation of the City’s animal shelter and provision of enforcement services for the Animal Control Bylaw.

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**RECOMMENDATION:**

1. **THAT** Council approve a one year contract extension to British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) for an estimated total cost of \$634,253.00 as outlined in this report.

**REPORT**

One submission for a Request for Proposal (RFP) was received by the closing time on 2015 October 27. The work of this contract involves animal care, operation of the Burnaby animal shelter, and animal control services.

In 2015, Council awarded a contract to British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) in the amount of \$1,197,134.00 for a two year period from 2016 January 01 to 2017 December 31, with options for three individual one year extensions subject to annual Consumer Price Index (CPI) increases. The City has since renewed for two additional years from 2018 January 01 to 2019 December 31 for \$1,242,172.84.

This recommendation is for the third and final contract extension effective 2020 January 01 to 2020 December 31 in the amount of \$634,253.00 which includes a CPI 2.1% increase. The estimated total contract value is \$3,073,559.84.

To: City Manager  
From: Director Finance  
Re: Contract Extension  
Animal Control and Shelter Services

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	<b>Accumulative Total Change</b>
Original Contract Award	\$1,197,134.00
Contract Extension #1	\$621,086.42
Contract Extension #2	\$621,086.42
Contract Extension #3	\$634,253.00
<b>TOTAL</b>	<b>\$3,073,559.84</b>

The recommended company, BCSPCA, has completed several contracts to the satisfaction of the City. Staff review indicates that the contractor has the resources to successfully complete the work required under this contract. The Director Public Safety and Community Services concurs with this recommendation.

Operating funding for this requirement is included in the 2019 – 2023 Financial Plan.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:GC:JN / ew:md

Copied: Director Public Safety and Community Services  
City Solicitor