



Item.....
Meeting..... 2019 Dec 16

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2019 Dec 04

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 62500-01

**SUBJECT:** 2019 DECEMBER - PARKS, RECREATION AND CULTURAL SERVICES CAPITAL FUND BYLAW

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined in this report.

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### **RECOMMENDATION:**

1. **THAT** Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,185,000 to finance the projects outlined in the attached report.

### **REPORT**

At its Open meeting of 2019 December 03, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendation contained therein.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc

Attachment

2019 December - PRCS Capital Fund Bylaw (2019.12.16)

**COMMISSION REPORT**

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Nov 19

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** 2019 DECEMBER - PARKS, RECREATION AND CULTURAL  
SERVICES CAPITAL FUND BYLAW

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined  
in this report.

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**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,185,000 to finance the projects outlined in this report.

**REPORT****1.0 INTRODUCTION**

In order to proceed with the award of contracts for design, contract administration and construction, funding approval is requested for the projects listed below. Sufficient Capital Reserve Funds are available to fund the capital projects outlined in this report.

Early funding is being requested for the 2020 scope of work to enable the award of contracts in a timely manner.

**2.0 POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety
- A Healthy Community – Healthy environment
- A Dynamic Community – City facilities and infrastructure
- A Connected Community – Social connection.

- 1. Barrier Gates and Bleachers** **\$70,000 (estimated)**  
**(DPW.0436)**  
Replacement of barrier gates and bleachers at various park sites and sports fields in the park system. Locations and priorities are evaluated according to their current condition, usage, public concerns and City Staff knowledge of problem areas.
- 2. Footbridges, Retaining Walls, and Stairs** **\$150,000 (estimated)**  
**(DPW.0449)**  
Continued development of the trail system including boardwalk replacement, trail additions, safety upgrades and culvert replacement within Deer Lake Park.
- 3. Fraser Foreshore Park – Utility/Washroom Building** **\$650,000 (estimated)**  
**(DPX.0218)**  
Phase one work to include detail design, tender and construction of the washroom building. Site work to include excavations, removals, concrete work, asphalt work, service and utility connections such as electrical work, sewer and water hook-up.
- 4. Lighting Replacement** **\$90,000 (estimated)**  
**(DPW.0452)**  
Replace and upgrade various park lights that are at the end of their useful life or to improve lighting at various sites. Examples include expanding the lighting footprint, focusing light to where it is needed, and reducing light pollution.
- 5. Neighbourhood Park Landscape Improvements** **\$90,000 (estimated)**  
**(DPW.0454)**  
This project is to enhance and improve neighbourhood park landscaping including accessible path connection to facilities and parking areas and reconstruction of outdoor elements to meet current safety codes.
- 6. Docks and Piers** **\$100,000 (estimated)**  
**(DPW.0445)**  
This is an annual replacement program of aging docks and piers throughout the parks system. Locations and priorities are evaluated according to their current condition and usage; and with City staff input.
- 7. Park Signage** **\$35,000 (estimated)**  
**(DPW.0458)**  
There are 161 parks in the system (local, neighborhood, and district levels). Each park requires at least one sign and some sites require multiples signs. This is an annual replacement program to replace and upgrade signage where required.

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2019 December - Parks, Recreation and Cultural  
Services Capital Funding Bylaw

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These expenditures are included in the 2020 portion of the 2019–2023 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

### **3.0 RECOMMENDATION**

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,185,000 to finance the projects outlined in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

JQ:km

P:/admin/prcc/reports/2019.12.03/December 2019 PRCS Capital Fund Bylaw.docx

Copied to Director of Finance  
City Solicitor