

TO: CITY MANAGER

DATE: 2019 November 21

FROM: CITY CLERK

**SUBJECT: 2020 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS,
BOARDS, COMMITTEES AND COMMISSIONS****PURPOSE:** To set the 2020 meeting dates for Regular Council, Public Hearings, and Boards, Committees and Commissions.**RECOMMENDATIONS:**

1. **THAT** Council approve the 2020 meeting schedules and start times for Council (*Appendix A*), Public Hearings (*Appendix B*), and Boards, Committees and Commissions (*Appendix C*).
2. **THAT** Council receive for information the 2020 meeting schedules for the Public Library Board (*Appendix D*) and the Burnaby Parks, Recreation and Culture Commission (*Appendix E*).

REPORT

Section 127 of the *Community Charter* requires Council to adopt a schedule of Regular Council meetings. This report recommends a schedule of Regular Council meetings, as well as Public Hearings, and Boards, Committees and Commissions.

The Simon Fraser Liaison Committee and the International Relations and Friendship Cities Committee meet as required (at the Call of the Chair), and therefore are not included in the attached meeting schedule.

Upon adoption of the meeting schedules, Section 94(2)(a) and (b) of the *Community Charter* requires that public notice of the Regular Council meeting schedule be published in a newspaper, once each week for two consecutive weeks.

It is recognized that adopting this report does not preclude Council or a Board, Committee, or Commission from adopting future resolutions or at the discretion of the Chair to add, cancel or change meeting dates, times and/or venues if and when required.

POLICY SECTION

The proposed schedules align with the following goals and sub-goals of the Corporate Strategic Plan:

- **A Connected Community**
 - Digital connection –
Provide online access to core City services and information
- **An Inclusive Community**
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- **A Healthy Community**
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community
- **A Thriving Organization**
 - Communication –
Practice open and transparent communication among staff, Council and the community



Kate O'Connell
CITY CLERK

Copy: City Manager
Director Corporate Services
Director Engineering
Director Finance
Director Parks, Recreation & Cultural Services
Director Planning & Building
Director Public Safety & Community Services

Fire Chief
OIC, RCMP
Director Human Resources
Chief Librarian
Chief Information Officer
City Solicitor

APPENDIX A
2020 REGULAR COUNCIL MEETINGS SCHEDULE

(6:00 p.m. in the Council Chamber)

January	27	July	06 27
February	10 24	August	<i>No meeting scheduled</i>
March	09 23	September	14 28
April	06 27	October	05 26
May	11 25	November	09 23
June	08 22	December	07 14

APPENDIX B
2020 PUBLIC HEARINGS SCHEDULE
(6:00 p.m. in the Council Chamber)

January	28	July	28
February	25	August	<i>No meeting scheduled</i>
March	24	September	29
April	28	October	27
May	26	November	24
June	23	December	15

APPENDIX C
2020 BOARDS, COMMITTEES AND COMMISSIONS MEETINGS SCHEDULE

Audit Committee

(5:00 p.m. - Council Committee Room)

April 07

Board of Variance

(6:00 p.m. - Council Chamber)

January 09

February 06

March 05

April 02

May 07

June 04

July 09

August *No meeting scheduled*

September 03

October 01

November 05

December 03

Community Heritage Commission

(6:00 p.m. - Council Committee Room)

February 06

April 02

June 11

September 03

November 05

Environment Committee

(6:00 p.m. - Clerk's Committee Room)

January 14

March 03

May 21

July 07

October 06

Executive Committee of Council

(4:00 p.m. – Council Committee Room)

February	05	September	02
March	04	October	07
April	01	November	04
May	05	December	02
June	03		

Financial Management Committee

(5:00 p.m. – Council Committee Room)

January	15	July	08
February	12	September	09
March	11	October	14
April	22	November	18
May	13	December	09
June	10		

Parcel Tax Roll Review Panel

(4:00 p.m. - Council Chamber)

March	11
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Planning and Development Committee

(4:00 p.m. - Council Committee Room)

January	28	June	23
February	25	September	29
March	24	October	27
April	28	November	24
May	26	December	15

Public Safety Committee

(6:00 p.m. - Council Chamber)

January	22	July	15
March	12	September	16
May	20	November	25

Social Planning Committee

(6:00 p.m. – Clerk’s Committee Room)

February	19	September	15
April	21	November	17
June	16		

Traffic Safety Committee

(6:00 p.m. - Council Chamber)

January	23	July	16
March	26	September	17
May	28	November	19

APPENDIX D
2020 BURNABY PUBLIC LIBRARY BOARD MEETINGS SCHEDULE
(7:00 p.m. - Bob Prittie Metrotown Library unless otherwise noted)

January	16	July	16
February	20	August	<i>No meeting scheduled</i>
March	19 <i>(Cameron Library)</i>	September	17
April	16	October	15 <i>(Tommy Douglas Library)</i>
May	21	November	19
June	18 <i>(McGill Library)</i>	December	10

** Schedule approved by the Burnaby Public Library Board on 2019 September 19*

APPENDIX E
2020 BURNABY PARKS, RECREATION AND CULTURE COMMISSION
MEETINGS SCHEDULE

(6:00 p.m. - Council Committee Room and Council Chamber unless otherwise noted)

January	21	July	14
February	11 <i>(Bill Copeland Sports Complex)</i>	August	<i>No meeting scheduled</i>
March	10	September	08
April	14	October	13 <i>(Confederation Centre)</i>
May	12 <i>(Cameron Recreation Complex)</i>	November	10
June	09	December	01

****Schedule approved by the Parks, Recreation and Culture Commission on 2019 September 10***