



**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 2017 GAS TAX PROGRAM**

**RECOMMENDATION:**

1. THAT Council receive this report for information.

**REPORT**

The Financial Management Committee, at its meeting held on 2018 June 13, received and adopted the *attached* report providing information on the 2017 Gas Tax funding received and utilized by the City.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Copied to:	City Manager Director Finance Director Engineering Director Parks, Recreation & Cultural Services Chief Information Officer
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Meeting 2018 Jun 13

## COMMITTEE REPORT

**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2018 June 06

**FROM:** DIRECTOR FINANCE

**FILE:** 7300-20

**SUBJECT:** 2017 GAS TAX PROGRAM

**PURPOSE:** To inform Council on the 2017 Gas Tax funding received and utilized by the City.

**RECOMMENDATION:**

1. **THAT** Financial Management Committee recommend Council receive this report for information.

**REPORT**

An administrative agreement on the Federal Gas Tax Fund in British Columbia was signed between Canada, British Columbia and UBCM effective 2014 April 01 for a ten-year period. The program aims to achieve three national objectives: productivity and economic growth; a clean environment; and strong cities and communities, and provides for flexible, long term funding for municipal infrastructure.

The Gas Tax Fund has been made available for the benefit of all municipalities across the country. The Community Works Fund (CWF) portion of the Gas Tax Fund will deliver \$519.3 million to British Columbia municipalities over the first five years of the agreement. Funding will be allocated twice annually to all local governments in British Columbia for eligible expenditures of eligible projects as set out in the Gas Tax agreement. Burnaby's allocation for 2017 was \$730,317. As part of the agreement, a report is provided annually on June 01 to UBCM outlining the use of Gas Tax funding by all municipalities.

All Gas Tax funding received by the City is set aside in a Gas Tax Reserve, to ensure its use as specified by the agreement. Council reviews and approves all capital and operating project initiatives funded by the Gas Tax Reserve annually through the budget process.

The table below lists projects that were planned and funded by the Gas Tax Reserve for 2017:

Description	2017 Plan (\$)	2017 Actual (\$)
Fibre Network Installation	252,000	239,993
Swangard Running Track Replacement	369,600	259,699
Central Park Perimeter Urban Trail	100,000	80,000
<b>Total 2017 Actual Gas Tax Eligible Expenditures</b>	<b>\$ 721,600</b>	<b>\$ 579,663</b>

To: Financial Management Committee  
From: Director Finance  
Re: 2017 GAS TAX PROGRAM  
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For reference, Attachment 1 provides a summary of the Gas Tax funding received to date and the expenditures made for each year of this agreement to 2017 December 31.

As per the agreement it is expected that Burnaby will receive a grant of \$756,066 in 2018. Gas Tax funding for 2018 is allocated as follows:

Description	Plan (\$)
Fibre Network Installation	380,200
Shadbolt Centre Exterior Walkway	356,900
Swangard Running Track Replacement	120,300
<b>Total 2018 Plan Gas Tax Eligible Expenditures</b>	<b>\$ 857,400</b>

The Gas Tax Program is aligned with the City of Burnaby’s Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

- **A Connected Community**
  - Digital connection
  - Geographic connection
- **A Dynamic Community**
  - Economic opportunity
  - City facilities and infrastructure
- **A Thriving Organization**
  - Financial viability
  - Technology and innovation

The Gas Tax Reserve continues to be a viable funding source for eligible initiatives that benefit Burnaby’s community.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:RG:JP /ml

Attachment: 1 – Gas Tax Fund Summary as Reported to UBCM, for the years 2014 – 2017

Copied to: City Manager  
Director Engineering  
Director Parks, Recreation & Cultural Services  
Chief Information Officer

## Gas Tax Fund Summary as Reported to UBCM

For the Years 2014 to 2017

	2014		2015		2016		2017		Total Actual (\$)	2018 Proposed (\$)
	Actual (\$)		Actual (\$)		Actual (\$)		Actual (\$)			
<b>Additions</b>										
Beginning Balance	\$ -	\$ 526,399	\$ 270,766	\$ 41,979	\$ -				\$ -	\$ 194,577
<b>Additions to the Fund</b>										
Actual revenue	698,088	698,088	721,593	730,317	2,848,086				756,066	
Investment income	3,310	10,198	6,233	1,944	21,684				4,400	
<b>Total Additions</b>	<b>\$ 701,399</b>	<b>\$ 708,286</b>	<b>\$ 727,826</b>	<b>\$ 732,261</b>	<b>\$ 2,869,771</b>				<b>\$ 760,466</b>	
<b>Actual Eligible Project Expenditures</b>										
Local Roads Network Paving	(175,000)	-	(721,600)	-	(896,600)				-	
Riverside Area Improvements	-	(687,000)	-	-	(687,000)				-	
LED Streetlight Conversion	-	(200,000)	-	-	(200,000)				-	
Lane Condition Analysis and Prioritization	-	-	(127,000)	-	(127,000)				-	
Barnet Pedestrian Bridge Upgrade	-	(16,988)	(108,012)	-	(125,000)				-	
Storm Water Monitoring and Modeling	-	(59,931)	-	-	(59,931)				-	
Central Park Perimeter Urban Trail	-	-	-	(80,000)	(80,000)				-	
Fibre Network Installation	-	-	-	(239,993)	(239,993)				(380,200)	
Shadbolt Centre Exterior Walkway	-	-	-	-	-				(356,900)	
Swangard Running Track Replacement	-	-	-	(259,669)	(259,669)				(120,300)	
<b>Total Actual Eligible Project Expenditures</b>	<b>\$ (175,000)</b>	<b>\$ (963,918)</b>	<b>\$ (956,612)</b>	<b>\$ (579,663)</b>	<b>\$ (2,675,193)</b>				<b>\$ (857,400)</b>	
<b>Ending Balance</b>	<b>\$ 526,399</b>	<b>\$ 270,766</b>	<b>\$ 41,979</b>	<b>\$ 194,577</b>	<b>\$ 194,577</b>				<b>\$ 97,643</b>	