



Item.....	
Meeting.....	2018 April 09

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2018 March 28

FROM: CHIEF LIBRARIAN **FILE:**
BURNABY PUBLIC LIBRARY

SUBJECT: 2018 MARCH - BURNABY PUBLIC LIBRARY CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance four Library projects.

RECOMMENDATION:

- 1. THAT** Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$225,000 to finance the four Library projects included in the Capital Plan, as outlined in the attached report.

REPORT

At its 'Open' meeting of 2018 March 15, the Burnaby Public Library Board receive the attached report and adopted the recommendation contained therein.

Beth Davies
CHIEF LIBRARIAN

LJ
Attachment
2018 March – Library Capital Funding Bylaw

Copied to: Director Finance
City Solicitor



Meeting 2018 March 15

BURNABY PUBLIC LIBRARY BOARD REPORT

TO: CHAIR AND MEMBERS
BURNABY PUBLIC LIBRARY BOARD

DATE: 2018 March 07

FROM: BETH DAVIES
CHIEF LIBRARIAN

FILE:

SUBJECT: 2018 MARCH LIBRARY CAPITAL BYLAW REQUEST

PURPOSE: To request a Capital Reserve Fund Bylaw to finance four Library projects.

RECOMMENDATION:

1. **THAT** the Burnaby Public Library Board recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$225,000 to finance the four Library projects outlined in this report.

REPORT**INTRODUCTION**

In order to proceed with the award of contracts for design, administration, construction and procurement, funding approval is requested for the projects listed below.

POLICY SECTION

The following Library projects are aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

- A Dynamic Community – Build and maintain infrastructure that meets the needs of our growing community
- An Inclusive Community – Ensure City services fully meet the needs of our dynamic community
- A Connected Community – Enhance social connections throughout Burnaby
- A Healthy Community – Encourage opportunities for healthy living and well-being
- A Healthy Community – Improve upon and develop programs and services that enable ongoing learning

To: Burnaby Public Library Board
 From: Chief Librarian, Burnaby Public Library
 Re: 2018 March Library Capital Bylaw Request
 Page 2

1. Bob Prittle Metrotown Branch Renovations ADX.0009 estimated \$150,000

The project will renovate the public washrooms, improving standards and meeting accessibility guidelines. Replacing the existing family washrooms and parent's room with accessible single-stall washrooms will enhance services to disabled and transgender patrons and continue to provide for the needs of families. Planned expenditures are expected to occur in 2018.

2. Cameron Branch Shelving ADY.0014 estimated \$40,000

Cameron Branch Children's shelving dates from the opening of the branch in 1980 and is at end of life. This project will replace the existing shelving with robust shelving that meets seismic safety standards and improves the functionality and aesthetic of the Cameron branch. Selecting shelving that can be relocated allows the library to extend the investment and benefits to the new Cameron Branch when it opens. Planned expenditures are expected to occur in 2018.

3. Book Bike ADY.0016 estimated \$20,000

Book bikes are human-powered mobile library outposts. They have successfully been used by many North American libraries in the past decade. This project includes the purchase of one or more custom-made bike trailers or bike tricycles and electric bicycles. Book bike(s) will enhance the reach of library services in a fun and innovative way, allow staff to connect with community members outside the library, bring materials, technology and digital literacy instruction and services to those who may not otherwise visit library branches, create awareness of library collections and services and turn citizens into new library users.

The book bike highlights alternative transportation options and contributes to goals in both the Environmental Sustainability Strategy and the draft Transportation Plan. Planned expenditures are expected to occur in 2018.

4. Microfilm Reader ADY.0015 estimated \$15,000

This involves the replacement of a microfilm reader that is damaged and no longer serviceable. Microfilm remains a practical format and is the only way to access a wide variety of information, even in 2018. BPL's collection is frequently used by patrons performing research in genealogy and historical events, and microfilm brought in through inter-library-loan provides information on births and deaths, access to historical newspapers from other cities in Canada and government reports and publications. This project will enable patrons to continue their research into Burnaby and BC history, bringing the past to life. Planned expenditures are expected to occur in 2018.

To: *Burnaby Public Library Board*
From: *Chief Librarian, Burnaby Public Library*
Re: *2018 March Library Capital Bylaw Request*
..... Page 3

These expenditures are included in the 2018 – 2022 Provisional Financial Plan, and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

RECOMMENDATION

It is recommended that the Burnaby Public Library Board recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$225,000 to finance the four projects outlined in this report.



Beth Davies
CHIEF LIBRARIAN

LJ/bd

Copied to: Director Finance