



Meeting 2018 January 29

## COUNCIL REPORT

---

**TO:** MEMBERS OF COUNCIL **DATE:** 2018 January 23

**FROM:** MAYOR DEREK R. CORRIGAN

**SUBJECT:** APPOINTMENT OF CITY CLERK

**PURPOSE:** To announce the appointment of a new City Clerk

---

**RECOMMENDATION:**

1. THAT this report be received for information.

**REPORT**

The City of Burnaby recently advertised the position of City Clerk, and conducted an open recruitment process to find a candidate to fill the position.

At the conclusion of the process, the preferred candidate was selected and reported to Council at a Closed meeting on 2018 January 22.

The City Clerk is an officer position established under the provisions of the Community Charter, and as such, is a position that is appointed by Council.

At the Closed meeting on 2018 January 22, Council appointed Kate O'Connell as the new City Clerk, effective 2018 January 29.

Ms. O'Connell has been the Deputy City Clerk since joining the City on 2015 January 05. She has proven to be very capable in this role as deputy, and was considered to be the preferred applicant through the recent search for a new City Clerk.

In making this appointment, Council also designated Kate O'Connell as having signing authority on behalf of the City.

Respectfully submitted,

Derek R. Corrigan  
MAYOR

Copy: City Manager  
Director Corporate Services  
Director Finance  
Director Human Resources