
TO: CITY MANAGER **DATE:** 2018 November 21

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: RFP #19-01/16

**SUBJECT: CONTRACT EXTENSION
REPAIR AND MAINTENANCE OF STREET LIGHTS
AND TRAFFIC SIGNALS**

PURPOSE: To obtain Council approval for a one year contract extension for the repair and maintenance of street lights and traffic signals.

RECOMMENDATION:

1. **THAT** Council approve a contract extension to Crown Contracting Limited for an estimated amount of \$1,710,000 including GST in the amount of \$81,429 for the repair and maintenance of street lights and traffic signals as outlined in this report. Final payment will be based on actual quantity of goods and services purchased.

REPORT

On 2016 April 14, one submission for a Request for Proposal (RFP) was received for work that involved the repair and maintenance of City street lights and traffic signals. No contract award was made as a result of this RFP.

On 2016 July 11, after direct negotiation with Crown Contracting Limited, a contract was awarded for the repair and maintenance of street lights and traffic signals in the amount of \$200,000 including GST in the amount of \$9,524 for the period 2016 July 11 to 2017 December 31. Since the award of this contract, there have been three change orders totaling \$1,400,000 including GST in the amount of \$66,667 for increased scope and volume of work. The City has since renewed for one additional year from 2018 January 01 to 2018 December 31 for the amount of \$1,075,000 including GST in the amount of \$51,190.

Crown Contracting Limited is currently providing non-emergency services for street lights and traffic signal maintenance and specific capital works while the City's in-house team of electricians is still developing its capacity to assist with the majority of emergency on-call services and day-to-day traffic signal operations and some capital works.

This recommendation is for a second contract extension effective 2019 January 01 to 2019 December 31 in the amount of \$1,710,000 including GST in the amount of \$81,429. Estimated total contract value is \$4,385,000 including GST in the amount of \$208,810. The scope of work

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will include various capital projects (eg. installation of new lit crosswalks and street light pole replacements) and on-going maintenance.

Crown Contracting Limited has previously performed this work to the satisfaction of City Staff. The Director Engineering concurs with this recommendation.

Funding for this requirement will be included in the 2019 – 2023 Provisional Financial Plan under various operating and capital accounts.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:SL/ew

Copied to: Director Engineering