



COUNCIL MEETING MINUTES

Monday, 2018 November 19

An Open meeting of the City Council was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2018 November 19 at 6:30 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened in the Council Chamber.

1. CALL TO ORDER

PRESENT: His Worship, Mayor Mike Hurley
Councillor Pietro Calendino
Councillor Dan Johnston
Councillor Colleen Jordan
Councillor Joe Keithley
Councillor Paul McDonell
Councillor Nick Volkow
Councillor James Wang

ABSENT: Councillor Sav Dhaliwal

STAFF: Mr. Lambert Chu, City Manager
Mr. Dipak Dattani, Director Corporate Services
Mr. Leon Gous, Director Engineering
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Lou Pelletier, Director Planning & Building
Mr. Dave Critchley, Director Public Safety & Community Services
Ms. May Leung, City Solicitor
Ms. Kate O'Connell, City Clerk
Ms. Blanka Zeinabova, Deputy City Clerk

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened at 7:01 p.m.

2. **MINUTES**

A) **Open Council Meeting held 2018 October 29**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the minutes of the Open Council meeting held on 2018 October 29 be now adopted.

CARRIED UNANIMOUSLY

B) **Inaugural Council Meeting held 2018 November 05**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Inaugural Council meeting held on 2018 November 05 be now adopted.

CARRIED UNANIMOUSLY

3. **PROCLAMATIONS**

A) **GIS Day (2018 November 21)**

Councillor Wang, on behalf of His Worship, Mayor Mike Hurley, proclaimed 2018 November 21 as "***GIS Day***" in the City of Burnaby.

B) **National Child Day (2018 November 20)**

Councillor Johnston, on behalf of His Worship, Mayor Mike Hurley, proclaimed 2018 November 20 as "***National Child Day***" in the City of Burnaby.

4. **DELEGATIONS**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the delegations be heard.

CARRIED UNANIMOUSLY

- A) Burnaby Board of Trade**
Re: Economic Development Program & Collaboration
Speakers: Paul Holden, President & CEO
Andrew Scott, Board Chair

Mr. Paul Holden, President and CEO, and **Mr. Andrew Scott**, Chair, Burnaby Board of Trade (BBOT), appeared before Council and provided an update on the past year's economic development activities, highlighting initiatives in support the City's Economic Development, Social and Environmental Sustainability Strategies.

Mr. Holden noted that the BBOT is the City's most active networking, advocacy and economic development organization, bringing together over 1000 local businesses and entrepreneurs working to support Burnaby business.

Mr. Andrew Scott conveyed thanks to Council for their continued support and collaboration.

- B) The Burnaby Children's Community Table**
Re: Activities Update
Speakers: Kamala Sproule, Coordinator of the Burnaby Early Childhood Development Table
Antonia Beck, Chair of the Burnaby School Aged Initiative

Ms. Kamala Sproule, Coordinator of the Burnaby Early Childhood Development Table, and **Ms. Antonia Beck**, Chair of the Burnaby School Aged Initiative, appeared before Council noting that the Burnaby Children's Community Table supports families with children in the early years. Members include representatives from Provincial ministries, the City, health authorities, the school district, and non-profit agencies.

Ms. Beck conveyed thanks to Council for proclaiming 2018 November 20 as National Child Day.

Ms. Sproule provided an overview of activities and initiatives provided by the Early Childhood Development Table, and referenced the loss of funding for the Table's coordinator position as of 2019 April 1. The Table is exploring options to maintain this position.

5. **CORRESPONDENCE**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR VOLKOW

THAT the correspondence be received.

CARRIED UNANIMOUSLY

A) **Burnaby Gogos**
Re: Request for Temporary Signs

His Worship, Mayor Hurley referred to correspondence received from the Burnaby Gogos requesting approval for the placement of temporary signs 2018 November 18 - 27 to promote the 5th annual Holiday Sale at Deer Lake United Church on 2018 November 25.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR VOLKOW

THAT Council approve the request from the Burnaby Gogos to post lawn signs on City boulevards to promote the 5th annual Holiday Sale at Deer Lake United Church on 2018 November 25 and staff work with the organizers to determine the appropriate location and number of signs to be placed on City boulevards.

CARRIED UNANIMOUSLY

ANNOUNCEMENT

His Worship, Mayor Mike Hurley announced that Councillor Dhaliwal was recently appointed as Chair to the Metro Vancouver Regional District Board. Mayor Hurley extended congratulations on behalf of Council to Councillor Dhaliwal on his appointment as Chair.

6. **REPORTS**

A) **His Worship, Mayor Mike Hurley**
Re: Acting Mayor Appointments - 2019

His Worship, Mayor Mike Hurley submitted the 2019 Acting Mayor Appointments report for Council's consideration.

His Worship, Mayor Mike Hurley recommended:

1. THAT the following Council members be appointed as Acting Mayor for the months indicated in 2018:

January	Councillor Pietro Calendino
February	Councillor Sav Dhaliwal
March	Councillor Dan Johnston
April	Councillor Colleen Jordan
May	Councillor Joe Keithley
June	Councillor Paul McDonell
July	Councillor Nick Volkow
August	Councillor James Wang
September	Councillor Pietro Calendino
October	Councillor Sav Dhaliwal
November	Councillor Dan Johnston
December	Councillor Colleen Jordan

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of His Worship, Mayor Mike Hurley be adopted.

- amended

In consideration of Councillor Dhaliwal's recent appointment as Chair of the Metro Vancouver Regional District Board, Mayor Hurley requested Council consider an amendment to the proposed Acting Mayor Schedule. Arising from discussion Councillor Calendino introduced the following motion:

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR VOLKOW

THAT Councillor McDonell be appointed Acting Mayor for the month of February.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of His Worship, Mayor Mike Hurley be adopted, AS AMENDED.

CARRIED UNANIMOUSLY

B) City Clerk
Re: Certificate of Sufficiency - Resident Initiated

The City Clerk submitted a report of the Resident Initiated Local Area Service Project petitions. Sufficient petitions were **not** received for Resident Initiated Local Area Service Projects: 19-701, 19-801, 19-002, 19-003 and 19-005. Council is therefore precluded from proceeding with these projects.

The City Clerk recommended:

1. THAT Council receive this report for information.
2. THAT the owners of the properties on the petitions be advised of the outcome.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Clerk be adopted.

CARRIED UNANIMOUSLY

C) Planning and Development Committee
Re: Burnaby Regional Context Statement - Five Year Review

The Planning and Development Committee submitted a report reviewing Burnaby's Regional Context Statement, and seeking Council approval of the application to the Metro Vancouver Board of Directors for continued acceptance.

The Planning and Development Committee recommended:

1. THAT the Mayor, on behalf of Council, write to the Metro Vancouver Board of Directors to request continued acceptance of Burnaby's existing Regional Context Statement.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

D) Sustainable City Advisory Committee
Re: Review of Human-Wildlife Interaction in Burnaby

The Sustainable City Advisory Committee submitted a report responding to Council's request for a report on the recommendations from the presentation on Wildlife Encounters by the Burnaby Wildlife Awareness Association.

The Sustainable City Advisory Committee recommended:

1. THAT Council receive this report for information.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Sustainable City Advisory Committee be adopted.

CARRIED UNANIMOUSLY

E) Sustainable City Advisory Committee
Re: Employee Transit Incentive Program

The Sustainable City Advisory Committee submitted a report seeking Council approval for revisions to the Employee Transit Incentive Program.

The Sustainable City Advisory Committee recommended:

1. THAT Council authorize staff to revise the Employee Transit Incentive Program effective 2019 January 01, as outlined in the report.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Sustainable City Advisory Committee be adopted.

CARRIED UNANIMOUSLY

F) Sustainable City Advisory Committee
Re: City Public Electric Vehicle Charging Pilot Project

The Sustainable City Advisory Committee submitted a report seeking Council approval for a City public EV charging pilot project.

The Sustainable City Advisory Committee recommended:

1. THAT Council approve the proposed pilot project for City public EV charging, as outlined in Section 3 of this report.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Sustainable City Advisory Committee be adopted.

CARRIED UNANIMOUSLY

G) Sustainable City Advisory Committee
Re: Green Building Requirements for New Part 3 Buildings

The Sustainable City Advisory Committee submitted a report seeking Council approval for the proposed green building requirements for new Part 3 buildings and providing an update on the status of policy development for other building types.

The Sustainable City Advisory Committee recommended:

1. THAT Council approve the proposed green building requirements for new Part 3 buildings, and authorize the preparation of the necessary Bylaw amendments, as outlined in this report.
2. THAT Council receive the updates on the status of policy development in progress, and planned future policy development, for other types of buildings, as outlined in Section 5 of this report for information.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Sustainable City Advisory Committee be adopted.

CARRIED UNANIMOUSLY

H) Sustainable City Advisory Committee
Re: Response to a Delegation - Discovery Castle Child Care

The Sustainable City Advisory Committee submitted a report seeking Council authority. Staff to respond to a delegation's request for a child care centre in Edmonds Park.

The Sustainable City Advisory Committee recommended:

1. THAT Council direct staff to inform the delegation that their proposal for a child care facility in Edmonds Park does not align with existing City policy and plans and to provide the delegation with zoning information to assist them in the search for a suitable location for their child care facility.
2. THAT a copy of this report be forwarded to Mr. Jack Tsai and Ms. Lida Madarshahian of Discovery Castle Child Care, 359 West 23 Street, North Vancouver, BC, V7M 2B6.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Sustainable City Advisory Committee be adopted.

CARRIED UNANIMOUSLY

I) City Manager's Report, 2018 November 19

The City Manager submitted a report dated 2018 November 19 on the following matters:

7. MANAGER'S REPORTS

1. EXPANSION OF TRANSLINK'S MAJOR ROAD NETWORK

The City Manager submitted a report from the Director Planning and Building seeking Council endorsement to advance the addition of certain City streets to TransLink's Major Road Network.

The City Manager recommended:

1. THAT Council endorse the addition of parts of Gilmore Avenue / Diversion, Imperial Street, Tenth Avenue, and Willingdon Avenue to TransLink's Major Road Network, as described in this report.
2. THAT Council forward a copy of this report to TransLink.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**2. BUILDING PERMIT TABULATION REPORT NO. 10
FROM 2018 OCTOBER 01 - 2018 OCTOBER 31**

The City Manager submitted a report from the Director Planning and Building providing Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. APPLICATION TO THE UBCM - AGE-FRIENDLY GRANT 2019

The City Manager submitted a report from the Director Planning and Building seeking Council endorsement of a grant application to the Union of BC Municipalities (UBCM) for an Age-Friendly Communities project to develop a seniors' planning table and strategic plan for community-based seniors' services in Burnaby.

The City Manager recommended:

1. THAT Council endorse the City's application to the UBCM for a 2019 Age-Friendly Communities grant, as outlined in Section 3.0 of this report.
2. THAT Council forward a copy of this report to Voices of Burnaby Seniors (VOBS).

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. LIQUOR LICENCE APPLICATION #18-01
THE REC ROOM
#21-06 - 4501 LOUGHEED HIGHWAY (SEE ATTACHED
SKETCH #1)**

The City Manager submitted a report from the Director Planning and Building providing Council with a recommendation regarding the subject liquor primary licence application.

The City Manager recommended:

1. THAT Council support the subject liquor primary licence application, with a Family Food Service term and condition, as described in Section 3.0 of this report.
2. THAT a copy of this report be forwarded to the General Manager, Liquor and Cannabis Regulation Branch, P.O. Box 9292, Stn. Provincial Government, Victoria, BC V8W 9J8; and to the applicant, Edna Lizotte, Rising Tide Consultants, 1620 – 1130 West Pender Street, Vancouver, BC V6E 4A4.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**5. REZONING REFERENCE #16-38
THREE-STOREY TOWNHOUSE DEVELOPMENT
ROYAL OAK COMMUNITY PLAN**

The City Manager submitted a report from the Director Planning and Building seeking Council authorization to forward this application to a Public Hearing on 2018 December 11. The purpose of the proposed rezoning bylaw amendment is to permit the construction of a three-storey stacked townhouse development (124 units) with full underground parking.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2018 November 26 and to a Public Hearing on 2018 December 11 at 7:00 p.m.
2. THAT Council authorize the introduction of a Burnaby Highway Closure Bylaw for approximately 943 m² (10,150 sq. ft.) (subject to detailed

survey) of a portion of Prenter Street on the Prenter Street frontage of the subject development site, as outlined in Section 3.6 of this report.

3. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) Demolition of any improvements will be permitted after Second Reading of the Rezoning Bylaw has been granted provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Third Reading and/or Final Adoption of the Rezoning Bylaw. In addition, the demolition of any improvements will be permitted at any time if they are vacant and considered by staff to be subject to misuse and vandalism.
 - e) The consolidation of the net project site into one legal parcel.
 - f) The undergrounding of existing overhead wiring abutting the site.
 - g) The dedication of any rights-of-way deemed requisite.
 - h) The granting of any necessary statutory rights-of-way, easements and/or covenants, including but not limited to:
 - Statutory right-of-way for the provision of a public pedestrian walkway from Buller Avenue to Prenter Street;
 - Section 219 Covenant restricting enclosure of balconies;
 - Section 219 Covenant ensuring compliance with the approved acoustical study; and,

- Section 219 Covenant ensuring that handicap accessible parking stalls be held in common property to be administered by the Strata Corporation.
- i) Completion of the Highway Closure Bylaw.
- j) Compliance with the guidelines for underground parking for residential visitors.
- k) The review of a detailed Sediment Control System by the Director Engineering.
- l) The submission of a suitable Solid Waste and Recycling plan to the approval of the Director Engineering.
- m) The design and provision of units adaptable to persons with disabilities, the provision of customized hardware and cabinet work being subject to the sale/lease of the unit to a disabled person, with allocated disabled parking spaces protected by a Section 219 Covenant.
- n) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space, to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- o) The submission of a Site Profile and resolution of any arising requirements.
- p) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, and the granting of a Section 219 Covenant and deposit of sufficient monies to guarantee its provision and continuing operations.
- q) The provision of facilities for cyclists in accordance with this report.
- r) Compliance with the Council-adopted sound criteria.
- s) The deposit of the applicable Parkland Acquisition Charge.
- t) The deposit of the applicable GVS & DD Sewerage Charge.
- u) The deposit of the applicable School Site Acquisition Charge.

- v) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. REZONING REFERENCE #17-18
LICENSED CHILD CARE FACILITY
(86 CHILDREN)

The City Manager submitted a report from the Director Planning and Building seeking Council authorization to forward this application to a Public Hearing on 2018 December 11. The purpose of the proposed rezoning bylaw amendment is to permit the operation of a child care facility for 86 children.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2018 November 26 and to a Public Hearing on 2018 December 11 at 7:00 p.m.
2. THAT the following be established as a prerequisite to the completion of the rezoning:
 - a) The submission of a suitable plan of development.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**7. REZONING REFERENCE #18-42
EXPANSION OF FLOOR AREA OF PROPOSED BUILDING
BIG BEND DEVELOPMENT PLAN**

The City Manager submitted a report from the Director Planning and Building seeking Council authorization to forward this application to a Public Hearing on 2018 December 11. The purpose of the proposed rezoning bylaw amendment is to permit an expansion of the floor area of the proposed building to accommodate two mezzanines and minor exterior changes to the building.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2018 November 26 and to a Public Hearing on 2018 December 11 at 7:00 p.m.
2. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of the applicable GVS & DD Sewerage Charge.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

8. BYLAWS

Reconsideration and Final Adoption

- | | |
|--|--------|
| A) Burnaby Temporary Financing Bylaw 2018 | #13942 |
| B) Burnaby Hotel Room Additional Tax Levy Bylaw 2018 | #13943 |

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT Bylaw No. 13942 and 13943 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

9. **NEW BUSINESS**

Councillor McDonell – Request for Temporary Signage

Councillor McDonell referred to late correspondence from the Seton Villa Retirement Centre seeking Council approval to post signs on City boulevards to promote a Christmas Event taking place at Overlynn Mansion at 401 Esmond Avenue N on November 24th and 25th. A staff note advised that the Engineering Department is supportive of the request.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR VOLKOW

THAT Council approve the request from the Seton Villa Retirement Centre to post lawn signs on City boulevards to promote a Christmas Event taking place at Overlynn Mansion at 401 Esmond Avenue N on November 24th and 25th and staff work with the organizers to determine the appropriate location and number of signs to be placed on City boulevards.

CARRIED UNANIMOUSLY

Councillor Johnston – TransLink’s Changes to Light Rail

Councillor Johnston referred to TransLink’s Mayors’ Council that recently voted to suspend work on light rail transit in Surrey and begin planning a SkyTrain line to Langley.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT staff report back to Council on the financial impact on the City of Burnaby resulting from the decision to suspend work on light rail transit in Surrey and begin planning a SkyTrain line to Langley.

CARRIED UNANIMOUSLY

Councillor Calendino – Zoning Bylaw Amendments

Councillor Calendino referred to a memorandum from the Director Planning and Building regarding ‘Below Grade Floor Area and Increased House Size in the R Residential Districts’.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR VOLKOW

THAT Council direct City staff to pursue, on a priority basis, amendments to the Burnaby Zoning Bylaw that will facilitate construction of full cellars in single and two family dwellings.

Councillor Jordan rose on **Point of Order** requesting that Notice be provided before Council considers the motion as introduced by Councillor Calendino.

Councillor Calendino requested clarification from the City Clerk as to the procedure to wave Notice on the motion.

The City Clerk advised that unanimous consent is required to wave Notice, therefore the motion will be brought forward for consideration at the next Regular Council meeting.

Councillor Jordan – Non-Market Rental

Councillor Jordan referenced a recent announcement by the Provincial Government bringing to the attention of Council and the public that four non-market housing projects, including 366 non-market units, have been approved in Burnaby.

Councillor Jordan – Bill C-48, Oil Tanker Moratorium Act

Councillor Jordan referred to a letter received from Senator Mobina Jaffer in support of a ban on oil tankers on the north coast of British Columbia.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT the Mayor, on behalf of Council, write a letter to Senator Jaffer in support of the resolution, and request a ban of barges as well.

CARRIED UNANIMOUSLY

Councillor McDonell – Edmonds Festival of Lights

Councillor McDonell encouraged Council and the public to attend the Edmonds Festival of Lights taking place on Saturday, 2018 November 24 from 2:00 p.m. to 5:30 p.m. The Festival will showcase family events and tree lighting ceremony.

10. INQUIRIES

There were no inquiries brought before Council at this time.

11. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY


The Open Council meeting adjourned at 8:16 p.m.

Confirmed:



MAYOR

Certified Correct:



CITY CLERK