



## **COUNCIL MEETING MINUTES**

**Monday, 2016 January 18**

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2016 January 18 at 6:32 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:03 p.m. in the Council Chamber.

### **1. CALL TO ORDER**

**PRESENT:** Acting Mayor Councillor A. Kang  
Councillor P. Calendino  
Councillor S. Dhaliwal  
Councillor D. Johnston  
Councillor N. Volkow  
Councillor J. Wang

**ABSENT:** His Worship, Mayor D. Corrigan  
Councillor C. Jordan  
Councillor P. McDonell

**STAFF:** Mr. B. Moncur, City Manager  
Mr. C. Turpin, Deputy City Manager  
Mr. L. Chu, Deputy City Manager  
Mr. L. Pelletier, Director Planning and Building  
Mr. L. Gous, Director Engineering  
Ms. D. Jorgenson, Director Finance  
Mr. D. Ellenwood, Director Parks, Recreation & Cultural Services  
Ms. M. Leung, City Solicitor  
Mr. D. Back, City Clerk  
Ms. B. Zeinabova, Administrative Officer

**MOVED BY COUNCILLOR N. VOLKOW**  
**SECONDED BY COUNCILLOR P. CALENDINO**

THAT the Open Council meeting do now reconvene.

**CARRIED UNANIMOUSLY**

The Open Council meeting reconvened in the Council Chamber at 7:03 p.m.

2. **PROCLAMATION**

A) **Eating Disorder Awareness Week (2016 February 01 - 07)**

Councillor Volkow, on behalf of His Worship, Mayor Derek Corrigan, proclaimed the week of 2016 February 01 - 07 as "*Eating Disorder Week*" in the City of Burnaby.

3. **MINUTES**

A) **Open Council Meeting held on 2015 December 14**

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the minutes of the Open Council meeting held on 2015 December 14 be now adopted.

CARRIED UNANIMOUSLY

4. **DELEGATIONS**

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. CALENDINO

THAT the delegations be heard.

CARRIED UNANIMOUSLY

A) **Helen Hee Soon Chang**  
**Re: Correction of Information**  
**Speaker: Helen Hee Soon Chang**

**Ms. Helen Hee Soon Chang** appeared before Council purporting that someone has wrongly used her business name to seek and obtain multiple business licenses in the City of Burnaby.

Ms. Chang provided written details of the business names that have been registered using variations of her business name, and requested that the City of Burnaby strike this incorrect information from the City's records.

Council members noted these concerns should be directed to the City's business license department, and suggested she contact staff in that department to pursue her concerns.

**B) Canadian Wildlife Service - Environment Canada  
Re: Species at Risk Act  
Speaker: Danielle Prevost**

Ms. Danielle Prevost, Canadian Wildlife Service - Environment Canada, appeared before Council providing information on the Species at Risk Act (SARA), its impacts on the community, what the Environment Canada does and how they can support the City of Burnaby.

The speaker noted that the Government of Canada introduced the Species at Risk Act to protect endangered and threatened species, and the spaces they need to flourish.

It was noted that the Federal Government is responsible for Canadian inland and territorial waters, and all aquatic species and migratory birds. The Federal Government has a role in assessing whether species are protected by the Provinces and Territories. The Provinces and Territories are primarily responsible for the majority of Canadian lands.

Ms. Prevost advised that critical habitat protection collaboration could include partnerships, such as the South Coast Conservation Program; Regional Biodiversity Conservation Strategy; mapping, technical and planning support; co-developed resources, i.e. stewardship practices, and others.

The speaker reviewed a three-year plan for Burnaby on species at risk:

- Extirpated – Pacific Gophersnake
- Threatened – Common Nighthawk
- Assessed as Threatened – Barn Owl
- Special Concerns – Ancient Murrelet, Great Blue Heron, Monarch Butterfly, Western Screech Owl, Band-tailed Pigeon, Northern Red-Legged Frog, Northern Rubber Boa, Peregrine Falcon, Short-eared Owl, Spotted Bat, Western Toad, and Vancouver Island Beggarticks

In conclusion, Ms. Prevost noted that several consultation documents will be sent to the City of Burnaby, in the near future, seeking feedback and possible collaboration.

**C) South Coast Conservation Program  
Re: Opportunities to Protect Species and Ecosystems at Risk  
Speaker: Christine Cooper, Conservation Planner**

Ms. Christine Cooper, Conservation Planner, South Coast Conservation Program, appeared before Council providing information on conservation efforts for species and ecosystems at risk.

The speaker noted there are 268 species threatened, endangered and special concern Provincially, and about 57 (including 3 extirpated) Federally.

Ms. Cooper noted some of the benefits of protecting species and ecosystems at risk, i.e. biodiversity is important to community health and well-being; resilient ecosystems equal resilient vibrant economies; high quality recreational experiences; continued flow of ecosystem services (i.e. clean air, water, food security).

In conclusion, the speaker advised that South Coast Conservation Program provides local governments with individualized guidance and training, and facilitates the sharing of conservation-based knowledge and expertise across jurisdictions.

5. **CORRESPONDENCE**

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the correspondence be received.

CARRIED UNANIMOUSLY

A) **Burnaby Power and Sail Squadron**  
**Re: Request to Post Signs**

A letter was received from Burnaby Power and Sail Squadron seeking Council approval to place temporary signs on street right-of-ways to promote safe boating classes.

A staff note advised a motion of Council is required to permit the temporary placement of signs on street right-of-ways.

MOVED BY COUNCILLOR D. JOHNSTON  
SECONDED BY COUNCILLOR P. CALENDINO

THAT Council approve the request from Burnaby Power and Sail Squadron for temporary signs to be placed on public property to advertise their safe boating classes, and that staff work with the organizers to determine appropriate timing, location and number of signs to be placed on City boulevards.

CARRIED UNANIMOUSLY

6. **REPORTS**

MOVED BY COUNCILLOR D. JOHNSTON  
SECONDED BY COUNCILLOR J. WANG

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

**A) City Manager's Report, 2016 January 18**

**7. MANAGER'S REPORTS**

**1. LICENCE AGREEMENT - BURNABY LAKE ROWING CLUB**

The City Manager submitted a report from the Director Parks, Recreation & Cultural Services seeking Council approval to renew an operating agreement with the Burnaby Lake Rowing Club (BLRC). The continuance of this agreement allows BLRC to manage access and scheduling of activities on the rowing course under the supervision of the City.

The City Manager recommended:

1. THAT approval be granted to renew an operating agreement with the Burnaby Lake Rowing Club (BLRC) for an additional five year term beginning 2016 January 01 and ending on 2016 December 31 under the terms and conditions outlined in the attached report.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**2. 7917 MEADOWOOD DRIVE, BURNABY, BC  
LOT 183, DL 142, PLAN NWP 63855**

The City Manager submitted a report from the Director Planning and Building seeking a Council resolution to file a notice in the Land Title Office pursuant to Section 57 of the Community Charter, with respect to a property in contravention of Burnaby Building, Plumbing, Gas and Electrical Bylaws.

The City Manager recommended:

1. THAT Council direct the City Clerk to file a Notice in the Land Title Office against title to the subject property stating that:
  - a) a resolution relating to the land has been made under Section 567 of the Community Charter; and,
  - b) Further information respecting the resolution may be inspected at the offices of the City Clerk, City of Burnaby;

2. THAT a copy of this report be sent to the registered owner:

Jia Q. Liang  
7917 Meadowood Drive  
Burnaby, BC V5A 4C1

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. **STRATA TITLE APPLICATION #15-02**  
**7369 STRIDE AVENUE**

The City Manager submitted a report from the Director Planning and Building seeking Council authority for strata titling of an existing occupied two-family dwelling.

The City Manager recommended:

1. THAT strata titling of 7369 Stride Avenue be approved subject to complete satisfaction of the Guidelines for Conversion of Existing and Occupied Two-Family Dwellings into Strata Title Units.

MOVED BY COUNCILLOR D. JOHNSTON  
SECONDED BY COUNCILLOR P. CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

4. **BUILDING PERMIT TABULATION REPORT NO. 12**  
**FROM 2015 DECEMBER 01 - 2015 DECEMBER 31**

The City Manager submitted a report from the Director Planning and Building providing Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**5. 2016 FCM MEMBERSHIP DUES**

The City Manager submitted a report from the City Clerk seeking Council approval for payment of Federation of Canadian Municipalities 2016 Membership Dues.

The City Manager recommended:

1. THAT Council approve payment of the invoice from the Federation of Canadian Municipalities for the 2016 membership dues in the amount of \$36,054.88.

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the City Manager be adopted.

- DEFERRED

MOVED BY COUNCILLOR S. DHALIWAL  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the City Manager be DEFERRED pending receipt of information back from staff on the travel fund policy related to the optional contribution.

CARRIED UNANIMOUSLY

**6. EXTERNAL CONFERENCE/TRAINING AUTHORIZATION**

The City Manager submitted a report from the Chief Information Officer seeking Council approval for training expenses.

The City Manager recommended:

1. THAT Council authorize the expenditure of approximately \$6,400.00 for Shara Noble (Information Technology Database Administrator) to attend Oracle 12c training in Toronto, Ontario.

MOVED BY COUNCILLOR D. JOHNSTON  
SECONDED BY COUNCILLOR N. VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**7. CONTRACT AWARD E20/2016**  
**2016 KAYMAR CREEK EROSION MITIGATION PROJECT**

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for civil engineering and construction services for the 2016 Kaymar Creek Erosion Mitigation Project.

The City Manager recommended:

1. THAT Council approve a contract award to Associated Engineering Ltd. for a total cost of \$304,523.10 including GST in the amount of \$14,501.10 as outlined in this report.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

The Council reconvened.

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY



8. **BYLAWS**

**First, Second and Third Reading**

- |  |       |
|--|-------|
| A) Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 1, 2016 | 13559 |
| B) Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 2, 2016 | 13560 |
| C) Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 3, 2016 | 13561 |
| D) Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 4, 2016 | 13562 |
| E) Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 5, 2016 | 13563 |
| F) Burnaby Local Improvement Fund Expenditure Bylaw No. 1, 2016                              | 13564 |
| G) Burnaby Local Improvement Fund Expenditure Bylaw No. 2, 2016                              | 13565 |
| H) Burnaby Local Improvement Fund Expenditure Bylaw No. 3, 2016                              | 13566 |

**MOVED BY COUNCILLOR D. JOHNSTON**  
**SECONDED BY COUNCILLOR N. VOLKOW**

THAT Bylaw No. 13559, 13560, 13561, 13562, 13563, 13564, 13565 and 13566 be now introduced and read three times.

CARRIED UNANIMOUSLY

**Consideration and Third Reading**

- |  |       |
|--|-------|
| I) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 20, 2015 - Rez. #14-10 (4221 & 4227 Hastings Street) | 13490 |
|--|-------|

**MOVED BY COUNCILLOR D. JOHNSTON**  
**SECONDED BY COUNCILLOR P. CALENDINO**

THAT Bylaw No. 13490 be now considered and read a third time.

CARRIED UNANIMOUSLY

**Reconsideration and Final Adoption**

- |    |   |       |
|----|---|-------|
| J) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 13, 2015 - Rez. #14-14 (Suite LM100 - 4664 Lougheed Highway) | 13465 |
| K) | Burnaby Highway Closure Bylaw No. 5, 2015 (Road Closure #15-02)   | 13545 |
| L) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 30, 2015                  | 13556 |

**MOVED BY COUNCILLOR D. JOHNSTON**  
**SECONDED BY COUNCILLOR P. CALENDINO**

THAT Bylaw No. 13465, 13545, and 13556 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

**9. NEW BUSINESS**

**Liquor Policy Consultation – Councillor Dhaliwal**

Councillor Dhaliwal made reference to a January 13, 2016 UBCM newsletter advising that the Provincial Government will be accepting feedback from local governments on three liquor policy issues: change to the manufacturer's endorsements; the parallel process for liquor policy primary and similar applications; and, policy related to liquor primary clubs. The deadline for feedback is February 5, 2016.

Councillor Dhaliwal noted the City of Burnaby has its own policies around liquor licensing, and suggested staff should review the proposed Provincial changes to see if this would give rise to any conflict with existing City policy.

**MOVED BY COUNCILLOR S. DHALIWAL**  
**SECONDED BY COUNCILLOR D. JOHNSTON**

THAT the information from UBCM be forwarded to staff for review and report back to Council, if required.

CARRIED UNANIMOUSLY

**10. INQUIRIES**

There were no inquiries brought before Council at this time.

11. ADJOURNMENT

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. CALENDINO

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:07 p.m.

Confirmed:

Certified Correct:

  
MAYOR

  
CITY CLERK