



Meeting 2015 Sep 28

COUNCIL REPORT

**EXECUTIVE COMMITTEE OF COUNCIL**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 2016 LEASE GRANTS - COMMUNITY RESOURCE CENTRES**

**RECOMMENDATIONS:**

1. THAT Council approve the proposed 2016 lease grants for community resource centre tenants, as outlined in Table 1 *attached*, of this report.
2. THAT Council authorize staff to make the appropriate 2016 lease renewal arrangements with Holdom, Edmonds, Brentwood, Metrotown and Pioneer Community Resource Centre tenants.

**REPORT**

The Executive Committee of Council, at its meeting held on 2015 September 17, received and adopted the *attached* report proposing 2016 lease grants for non-profit tenants at the Holdom, Edmonds, Brentwood, Metrotown and Pioneer Community Resource Centres.

Respectfully submitted,

Councillor S. Dhaliwal  
Chair

Councillor P. McDonell  
Vice Chair

Councillor D. Johnston  
Member

Copied to: City Manager Deputy City Managers Director Finance Chief Licence Inspector
--



Meeting 2015 Sep 17

## COMMITTEE REPORT

---

**TO:** CHAIR AND MEMBERS  
EXECUTIVE COMMITTEE OF COUNCIL

**DATE:** 2015 September 9

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 12000 10  
*Reference: Lease Grants*

**SUBJECT:** 2016 LEASE GRANTS - COMMUNITY RESOURCE CENTRES

**PURPOSE:** To propose 2016 lease grants for non-profit tenants at the Holdom, Edmonds, Brentwood, Metrotown and Pioneer Community Resource Centres

---

**RECOMMENDATIONS:**

1. **THAT** Council be requested to approve the proposed 2016 lease grants for community resource centre tenants, as outlined in Table 1, *attached*, of this report.
2. **THAT** Council be requested to authorize staff to make the appropriate 2016 lease renewal arrangements with Holdom, Edmonds, Brentwood, Metrotown and Pioneer Community Resource Centre tenants.

**REPORT****1.0 BACKGROUND**

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at the City's Community Resource Centres. In general, tenants at the resource centres can qualify for a grant to offset their lease costs depending on the extent of service provided to Burnaby residents. Where 75 percent or more of the recipients of programs or services of the non-profit group are Burnaby residents, a tenant can qualify for a lease grant to offset lease costs by 50 percent. Where 25 to 75 percent of service recipients are Burnaby residents, a group can qualify for a partial lease grant to offset costs by 25 percent.

At its meeting of 2015 March 30, Council approved recommendations from the Executive Committee for 2015 lease grants for the new Pioneer Community Resource Centre tenants, as well as 2016 lease rates and anticipated lease grant amounts for tenants at the Community Resource Centres. Council also approved a recommendation to distribute information on the approved 2016 lease rates and the anticipated lease grants to tenants, with a request for tenants to make an application for 2016 lease grants. Staff accordingly communicated such to existing tenants and received applications. This report confirms the anticipated lease grant amounts for 2016.

To: *Executive Committee of Council*  
From: *Director Planning and Building*  
Re: *2016 Lease Grants - Community Resource Centres*  
2015 September 09..... Page 2

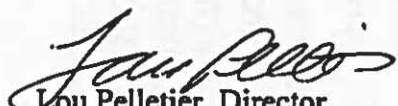
## 2.0 PROPOSED 2016 LEASE GRANTS

Table 1, *attached*, indicates the proposed lease grants for 2016 based on the approved guidelines. All existing tenants have requested and demonstrated eligibility for the same percentage and/or total amount of lease grant support as anticipated in the 2015 March 30 report approved by Council.

Accordingly, it is recommended that Council be requested to approve the proposed 2016 lease grants for community resource centre tenants, as outlined in Table 1, *attached*. It is also recommended that Council be requested to authorize staff to make the appropriate 2016 lease renewal arrangements with Holdom, Edmonds, Brentwood, Metrotown and Pioneer Community Resource Centre tenants.

## 3.0 NEXT STEPS

With Council approval of the 2016 lease grants, the Finance Department will adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds will be transferred internally for budgeting and accounting purposes.

  
Lou Pelletier, Director  
PLANNING AND BUILDING

CS:sa

### *Attachment*

Copied to: City Manager  
Deputy City Managers  
Director Finance  
Chief Licence Inspector  
City Clerk

R:\Long Range Clerical\DOCS\CS\Committee Reports\2016 Lease Grant Report.docx

TABLE 1 PROPOSED 2016 LEASE GRANTS

RESOURCE CENTRES	Leased Area* (sq. ft.)	2016 Approved Lease Rate Increase	2016 Lease Rate	2016 Proposed Lease Rates (before grant) \$/Year	2016 Anticipated Lease Grant \$/Year	2016 Anticipated Lease Revenues (after grant) \$/Year	2016 Anticipated Lease Support Offset (%)
<b>Edmonds Neighbourhood Resource Centre</b>							
Burnaby Family Life Institute	3,000	2.0%	\$12.81	\$38,430.00	\$19,215.00	\$19,215.00	50%
Afghan Women's Sewing and Craft Cooperative/ Afghan Women's Support Society	864	2.0%	\$12.81	\$11,067.84	\$5,533.92	\$5,533.92	50%
Burnaby School District	1,499	2.0%	\$12.81	\$19,202.19	\$0.00	\$19,202.19	0%
Canadian Mental Health Association	1,506	2.0%	\$12.81	\$19,291.86	\$9,645.93	\$9,645.93	50%
Canadian Red Cross Society - Burnaby Branch	1,500	2.0%	\$12.81	\$19,215.00	\$4,803.75	\$14,411.25	25%
Deaf Children's Society of BC	2,290	2.0%	\$12.81	\$29,334.90	\$7,333.73	\$22,001.18	25%
Immigrant Services Society of BC	1,167	2.0%	\$12.81	\$14,949.27	\$7,474.64	\$7,474.64	50%
St. Matthew's Day Care Society	5,610	2.0%	\$12.81	\$71,864.10	\$35,932.05	\$35,932.05	50%
<b>TOTAL (Edmonds)</b>	<b>17,436</b>	<b>2.0%</b>	<b>\$12.81</b>	<b>\$223,355.16</b>	<b>\$89,939.01</b>	<b>\$133,416.15</b>	<b>40.27%</b>
<b>Holdom Community Resource Centre</b>							
Burnaby Family Life Institute	1,300	2.0%	\$12.81	\$16,653.00	\$8,326.50	\$8,326.50	50%
Dixon Transition Society	1,469	2.0%	\$12.81	\$18,817.89	\$9,408.95	\$9,408.95	50%
Burnaby Seniors Outreach Services Society	570	2.0%	\$12.81	\$7,301.70	\$3,650.85	\$3,650.85	50%
Volunteer Burnaby	1,000	2.0%	\$12.81	\$12,810.00	\$6,405.00	\$6,405.00	50%
Community Living Society	706	2.0%	\$12.81	\$9,043.86	\$4,521.93	\$4,521.93	50%
<b>TOTAL (Holdom)</b>	<b>5,045</b>	<b>2.0%</b>	<b>\$12.81</b>	<b>\$64,626.45</b>	<b>\$32,313.23</b>	<b>\$32,313.23</b>	<b>50.00%</b>
<b>Brentwood Community Resource Centre</b>							
Burnaby Community Services	1,984	2.0%	\$12.81	\$25,415.04	\$12,707.52	\$12,707.52	50%
Burnaby Meals on Wheels	799	2.0%	\$12.81	\$10,235.19	\$5,117.60	\$5,117.60	50%
YMCA of Greater Vancouver	2,021	2.0%	\$12.81	\$25,889.01	\$12,944.51	\$12,944.51	50%
MOSAIC	1,302	2.0%	\$12.81	\$16,678.62	\$8,339.31	\$8,339.31	50%
<b>TOTAL (Brentwood)</b>	<b>6,106</b>	<b>2.0%</b>	<b>\$12.81</b>	<b>\$78,217.86</b>	<b>\$39,108.93</b>	<b>\$39,108.93</b>	<b>50.00%</b>
<b>Metrotown Community Resource Centre</b>							
Burnaby Neighbourhood House	7,838	2.0%	\$12.81	\$100,404.78	\$50,202.39	\$50,202.39	50%
National Congress of Black Women Foundation	620	2.0%	\$12.81	\$7,942.20	\$1,985.55	\$5,956.65	25%
B.C. Centre for Ability – Burnaby Supported Child Development Program	1,571	2.0%	\$12.81	\$20,124.51	\$10,062.26	\$10,062.26	50%
YMCA of Greater Vancouver – Childcare Resource and Referral Program	988	2.0%	\$12.81	\$12,656.28	\$6,328.14	\$6,328.14	50%
<b>TOTAL (Metrotown)</b>	<b>11,017</b>	<b>2.0%</b>	<b>\$12.81</b>	<b>\$141,127.77</b>	<b>\$68,578.34</b>	<b>\$72,549.44</b>	<b>48.59%</b>
<b>Pioneer Community Resource Centre</b>							
Burnaby Family Life Institute	3,057	2.0%	\$12.81	\$39,160.17	\$19,580.09	\$19,580.09	50%
Burnaby Hospice Society	1,647	2.0%	\$12.81	\$21,098.07	\$10,549.04	\$10,549.04	50%
<b>TOTAL (Pioneer)</b>	<b>4,704</b>	<b>2.0%</b>	<b>\$12.81</b>	<b>\$60,258.24</b>	<b>\$30,129.12</b>	<b>\$30,129.12</b>	<b>50%</b>
<b>TOTAL RESOURCE CENTRES</b>	<b>44,308</b>	<b>2.0%</b>	<b>\$12.81</b>	<b>\$567,585.48</b>	<b>\$260,068.62</b>	<b>\$307,516.86</b>	<b>45.82%</b>