



Item .....  
Meeting ..... 2015 Aug 24

COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2015 August 13  
**FROM:** DIRECTOR FINANCE **FILE:** 7750-00  
**SUBJECT:** SIGNING OFFICERS - BANK  
**PURPOSE:** To change signing officers on City bank accounts.

**RECOMMENDATIONS:**

- 1. **THAT** the signing officers for the operating investment transaction account, the operating disbursement and deposit accounts and the U.S. bank account be as follows:  

D. Jorgenson, R. Klimek, N. Kassam, R. Grewal, K. Lai, K. Chow-Tan, R. Mester, the Mayor, any two of them; and
- 2. **THAT** the signing officers for the payroll bank account be as follows:  

D. Jorgenson, R. Klimek, N. Kassam, R. Grewal, K. Lai, K. Chow-Tan, R. Mester, any one of them for up to and including \$4,000 and any two of them for over \$4,000.

**REPORT**

The appointment of Chris Hoang to the position of Financial Analyst (Licence Department), makes it necessary to amend the bank account signing officers by adding Richard Mester and removing Chris Hoang.

Council's approval for this recommendation is requested.

Denise Jorgenson  
DIRECTOR FINANCE

DJ:NL/ml