

EXECUTIVE COMMITTEE OF COUNCIL

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: 2015 LEASE GRANTS - COMMUNITY RESOURCE CENTRES

RECOMMENDATIONS:

1. THAT Council approve the proposed 2015 lease grants for community resource centre tenants, as outlined in Table 1 (attached) of this report.
2. THAT Council authorize staff to make the appropriate 2015 lease renewal arrangements with Holdom, Edmonds, Brentwood and Metrotown Community Resource Centre tenants.

REPORT

The Executive Committee of Council, at its meeting held on 2014 October 16, received and adopted the *attached* report proposing 2015 lease grants for non-profit tenants at the Holdom, Edmonds, Brentwood and Metrotown Community Resource Centres.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor P. McDonell
Vice Chair

Councillor D. Johnston
Member

Copied to:	City Manager Deputy City Managers Director Planning & Building Director Finance Chief Licence Inspector
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TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2014 September 10

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 12000 10
Reference: Lease Grants

SUBJECT: 2015 LEASE GRANTS - COMMUNITY RESOURCE CENTRES

PURPOSE: To propose 2015 lease grants for non-profit tenants at the Holdom, Edmonds, Brentwood and Metrotown Community Resource Centres.

RECOMMENDATIONS:

1. **THAT** Council be requested to approve the proposed 2015 lease grants for community resource centre tenants, as outlined in Table 1, *attached*, of this report.
2. **THAT** Council be requested to authorize staff to make the appropriate 2015 lease renewal arrangements with Holdom, Edmonds, Brentwood and Metrotown Community Resource Centre tenants.

REPORT**1.0 BACKGROUND**

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at the City's Community Resource Centres. In general, tenants at the resource centres can qualify for a grant to offset their lease costs depending on the extent of service provided to Burnaby residents. Where 75 percent or more of the recipients of programs or services of the non-profit group are Burnaby residents, a tenant can qualify for a lease grant to offset lease costs by 50 percent. Where 25 to 75 percent of service recipients are Burnaby residents, a group can qualify for a partial lease grant to offset costs by 25 percent.

At its meeting of 2014 June 23, Council approved recommendations from the Executive Committee of Council for 2015 lease rates and anticipated lease grant amounts for tenants at the Community Resource Centres. Council also approved a recommendation to distribute information on the approved 2015 lease rates and the anticipated lease grants to tenants, with a request for tenants to make an application for 2015 lease grants. Staff accordingly communicated such to existing tenants and received applications. This report confirms the anticipated lease grant amounts for 2015.

To: Executive Committee of Council
From: Director Planning and Building
Re: 2015 Lease Grants - Community Resource Centres
2014 September 10..... Page 2

2.0 PROPOSED 2015 LEASE GRANTS

Table 1, **attached**, indicates the proposed lease grants for 2015 based on the approved guidelines. All existing tenants have requested and demonstrated eligibility for the same percentage and/or total amount of lease grant support as anticipated in the 2014 June 23 report approved by Council.

Accordingly, it is recommended that Council be requested to approve the proposed 2015 lease grants for community resource centre tenants, as outlined in Table 1, **attached**. It is also recommended that Council be requested to authorize staff to make the appropriate 2015 lease renewal arrangements with Holdom, Edmonds, Brentwood, and Metrotown Community Resource Centre tenants.

3.0 NEXT STEPS

With Council approval of the 2015 lease grants, the Finance Department will adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds will be transferred internally for budgeting and accounting purposes.


Lou Pelletier, Director
PLANNING AND BUILDING

RM:sa
Attachment

cc: City Manager
Deputy City Managers
Director Finance
Chief Licence Inspector
City Clerk

TABLE 1 PROPOSED 2015 LEASE GRANTS

RESOURCE CENTRES	2015 Leased Area* (sq. ft.)	2015 Approved Lease Rate Increase	2015 Lease Rate	2015 Proposed Lease Rates (before grant) \$/Year	2015 Anticipated Lease Grant \$/Year	2015 Anticipated Lease Revenues (after grant) \$/Year	2015 Anticipated Lease Support Offset (%)
Edmonds Neighbourhood Resource Centre							
Burnaby Family Life Institute	3,000	1.5%	\$12.56	\$37,680.00	\$18,840.00	\$18,840.00	50%
Afghan Women's Sewing and Craft Cooperative/ Afghan Women's Support Society	864	1.5%	\$12.56	\$10,851.84	\$5,425.92	\$5,425.92	50%
Burnaby School District	1,499	1.5%	\$12.56	\$18,827.44	\$0.00	\$18,827.44	0%
Canadian Mental Health Association	1,506	1.5%	\$12.56	\$18,915.36	\$9,457.68	\$9,457.68	50%
Canadian Red Cross Society - Burnaby Branch	1,500	1.5%	\$12.56	\$18,840.00	\$4,710.00	\$14,130.00	25%
Deaf Children's Society of BC	2,290	1.5%	\$12.56	\$28,762.40	\$7,190.60	\$21,571.80	25%
Immigrant Services Society of BC	1,167	1.5%	\$12.56	\$14,657.52	\$7,328.76	\$7,328.76	50%
St. Matthew's Day Care Society	5,610	1.5%	\$12.56	\$70,461.60	\$35,230.80	\$35,230.80	50%
TOTAL (Edmonds)	17,436	1.5%	\$12.56	\$218,996.16	\$88,183.76	\$130,812.40	40.27%
Holdom Community Resource Centre							
Burnaby Family Life Institute	1,300	1.5%	\$12.56	\$16,328.00	\$8,164.00	\$8,164.00	50%
Dixon Transition Society	1,469	1.5%	\$12.56	\$18,450.64	\$9,225.32	\$9,225.32	50%
Burnaby Seniors Outreach Services Society	570	1.5%	\$12.56	\$7,159.20	\$3,579.60	\$3,579.60	50%
Volunteer Burnaby	1,000	1.5%	\$12.56	\$12,560.00	\$6,280.00	\$6,280.00	50%
Community Living Society	706	1.5%	\$12.56	\$8,867.36	\$4,433.68	\$4,433.68	50%
TOTAL (Holdom)	5,045	1.5%	\$12.56	\$63,365.20	\$31,682.60	\$31,682.60	50.00%
Brentwood Community Resource Centre							
Burnaby Community Services	1,984	1.5%	\$12.56	\$24,919.04	\$12,459.52	\$12,459.52	50%
Burnaby Meals on Wheels	799	1.5%	\$12.56	\$10,035.44	\$5,017.72	\$5,017.72	50%
YMCA of Greater Vancouver	2,021	1.5%	\$12.56	\$25,383.76	\$12,691.88	\$12,691.88	50%
MOSAIC	1,302	1.5%	\$12.56	\$16,353.12	\$8,176.56	\$8,176.56	50%
TOTAL (Brentwood)	6,106	1.5%	\$12.56	\$76,691.36	\$38,345.68	\$38,345.68	50.00%
Metrotown Community Resource Centre							
Burnaby Neighbourhood House	7,838	1.5%	\$12.56	\$98,445.28	\$49,222.64	\$49,222.64	50%
National Congress of Black Women Foundation	620	1.5%	\$12.56	\$7,787.20	\$1,946.80	\$5,840.40	25%
B.C. Centre for Ability – Burnaby Supported Child Development Program	1,571	1.5%	\$12.56	\$19,731.76	\$9,865.88	\$9,865.88	50%
YMCA of Greater Vancouver – Childcare Resource and Referral Program	988	1.5%	\$12.56	\$12,409.28	\$6,204.64	\$6,204.64	50%
TOTAL (Metrotown)	11,017	1.5%	\$12.56	\$138,373.52	\$67,239.96	\$71,133.56	48.59%
TOTAL RESOURCE CENTRES	39,604	1.5%	\$12.56	\$497,426.24	\$225,452.00	\$271,974.24	45.32%