



Item
Meeting2014 Jan 27

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2014 January 16

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: BURNABY COMMUNITY SCHOOL STRATEGIC PLAN

PURPOSE: To request approval for the City to participate in the Community School Strategic Plan process.

RECOMMENDATION:

1. **THAT** approval be given for the City to participate in the Community School Strategic Plan process as outlined in the attached report.

REPORT

At its 'Open' Meeting of 2014 January 15, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

A handwritten signature in blue ink that reads "D. Ellenwood".

Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

P:\Admin\tc\Data\Council\140115\PK - Burnaby Community School Strategic Plan

Copied to: Director Planning & Building

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: BURNABY COMMUNITY SCHOOL STRATEGIC PLAN

RECOMMENDATIONS:

1. **THAT** approval be given for the City to participate in the Community School Strategic Plan process as outlined in this report.
2. **THAT** Council be requested to concur.

REPORT**BACKGROUND**

At its meeting on 2013 June 19, the Parks Recreation and Culture Commission recommended that the Council give approval for the expenditure of the City of Burnaby share of the operating funds for the 2013/2014 Community School program. The Commission was also informed that the development of a strategic plan for the direction of Burnaby Community Schools will be presented to City Council and the Board of Education in the new year. The purpose of the strategic plan would be to provide direction for community schools in Burnaby and maximize the effectiveness and resources of the Burnaby Community School Model to meet emerging needs of children, youth, families and other Burnaby citizens.

In 2013 October, City and School District staff (the Community School Management Team (CSMT)) presented an overview of a proposed strategic planning process to the District Community School Advisory and Coordinating Committee (DCSACC), an advisory body to the School District and City on the community school program. The DCSACC consists of a chairperson from the community, representatives from Burnaby's seven community schools, a School Trustee, a Parks Commissioner, and a City Councillor.

As part of the strategic planning process, the CSMT proposed that a Steering Committee comprised of representatives of the City and School District, as well as community members, be struck to guide the development of the strategic plan. The DCSACC approved the proposed process pending approval of the Terms of Reference for the Steering Committee by the School District, the Parks, Recreation and Culture Commission and Burnaby Council. This report presents the draft Terms of Reference for the Steering Committee (Attachment #1) and seeks the endorsement of the Commission and Council to participate in the strategic planning process.

HISTORY

In 1977, the City and School District adopted a joint resolution for the funding and operation of community schools in Burnaby. There are seven community schools in Burnaby, with five of these schools designated prior to 1984 (Lochdale, Stride, Stoney Creek, Gilmore and Second Street) and the most recent schools designated in 1995 (Edmonds) and 1997 (Maywood). In 2013 June, Council approved an expenditure of \$399,597 as the City's share of the funds to operate the seven community schools.

Burnaby's community schools aim to extend and expand the roles of traditional schools in three ways:

- 1) They make a concerted effort to draw upon the resources of the broader community to enrich the school's educational program.
- 2) They coordinate and deliver community and recreation programs by maximizing the use of the school district's facilities.
- 3) They assist the community in solving issues of local concern

Since the designation of the first community school in 1976, Burnaby has experienced rapid population growth. In 1976, the city had a population of 131,600 residents, while in 2011, it had a population of 223,220 residents. In addition to population growth, the city has become increasingly diverse socially, economically and culturally.

Shifting demographics, limited budgets and new techniques to evaluate the effectiveness of community schools have created an opportunity to review Burnaby's community school model. A new strategic plan will provide direction for the community school model in Burnaby and ensure that community school resources are maximized for the benefit of Burnaby citizens.

STRATEGIC PLAN PROCESS

To guide the development of a new strategic plan for Burnaby community schools, it is proposed that a time-limited Steering Committee be struck. The proposed Steering Committee would be comprised of 11 individuals including:

- Two principals from existing community schools
- One community school coordinator
- Two community school council members (community members) from the DCSACC
- Two community members-at-large
- One community programmer/coordinator from the Parks, Recreation and Cultural Services Department
- One School Trustee
- One City Councillor
- One Parks, Recreation and Culture Commissioner

A Chair will be identified from the among the Steering Committee members.

As noted in the proposed Terms of Reference (Attachment #1), the Steering Committee would be tasked with formulating recommendations for a Community School Strategic Plan that would:

- Maximize the effectiveness of current resources allocated to the community school model;
- Ensure that the goals of the community school model align with the City's goals and objectives as set out in the Burnaby Social Sustainability Strategy;
- Maximize the ability and flexibility of the community school model to meet current and changing community needs;
- Ensures that the goals of the community school model align with the City's goals and objectives as set out in the Burnaby Social Sustainability Strategy;
- Establish clear evidence-based practice, data collection tools, and regular evaluation of progress; and
- Increase the understanding of the role of community schools and their key personnel on the part of School District and City representatives, and the community-at-large.

It is anticipated that the Steering Committee would meet four times starting in early 2014. At the end of its term, the Steering Committee would present recommendations for a Community Schools Strategic Plan for the approval of the School District, the Parks, Recreation and Culture Commission and Burnaby Council.

To: *Parks, Recreation & Culture Commission*
From: *Director Parks, Recreation & Cultural Services*
Re: *Burnaby Community School Strategic Plan*

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In conclusion, it is recommended that the Commission approve City participation in the Community School Strategic Plan process.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

EB:CC:mg

Attachment

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cc: Director Planning and Building

Proposed Terms of Reference

Burnaby Community School Strategic Plan Steering Committee

Burnaby's first community school was designated in 1976. Community Schools have successfully been incorporating resources of the broader community to enrich educational programs and assisting in the planning for and access to community services for over 35 years. As community needs and goals have evolved over the years, it becomes necessary to ensure the model remains both relevant and responsive to changing community needs and funding opportunities.

Purpose

The proposed Burnaby Community School Strategic Plan Steering Committee is a time-limited working group struck to make recommendations to the District Community School Advisory and Coordinating Committee regarding Burnaby's Community School Model in meeting the needs of children, youth, families and other Burnaby citizens through the development of a Community School Strategic Plan.

Objectives

To formulate recommendations for a Community School Strategic Plan which will:

- maximize current resources allocated to the community school model;
- maximize the community school model to meet current and changing community needs;
- align the goals of the community school model and the City's goals and objectives as set out in the Burnaby Social Sustainability Strategy;
- increase the understanding of the role of community schools;
- support the role of community education.

Workplan

The Steering Committee will review:

- a history of community schools in Burnaby and the City/School District partnership;
- the current community school model;
- other local community school models;
- pertinent data collection processes and tools;
- available Burnaby demographic information and information on child development indexes, and the local service/program environment;
- the School District's goals for Community Schools and the City's goals and objectives as set out in the Burnaby Social Sustainability Plan.

Membership

The Steering Committee will be composed of 11 individuals including:

- two principals from existing community schools;
- one current community school co-ordinator;
- two community school council members of the District Community School Advisory and Coordinating Committee;
- two community members-at-large;
- one community programmer/co-ordinator from the Parks, Recreation and Cultural Services Department;
- one School Trustee;
- one member of the Parks, Recreation and Culture Commission
- one City Councillor.

A Chair will be identified from among the Steering Committee members.

Resources

The Steering Committee will be supported in its work by staff from the Burnaby School District and the City of Burnaby.