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**TO:** CITY MANAGER **DATE:** 2014 May 21

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference:* 30-03/14

**SUBJECT: CONTRACT AWARD – PORTLAND CEMENT CONCRETE**

**PURPOSE:** To obtain Council approval to award three contracts for the supply and delivery of Portland cement concrete.

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**RECOMMENDATION:**

1. **THAT** Council approve one year contract awards for the supply and delivery of Portland cement concrete to the following three companies: Coquitlam Concrete (1993) Ltd. Kask Bros. Division of Lafarge Canada Inc. and Burnco Rock Products Ltd. as outlined in this report. Final payment will be based on the actual quantity of material delivered and unit prices as quoted. The total annual cost will not exceed \$330,000 including taxes.

**REPORT**

On 2014 April 16, the City received three quotations in response to a Request for Quotation (RFQ) for the supply and delivery of Portland cement concrete. The work involves the supply and delivery of concrete directly to City jobsites as well as the supply of concrete only with City crews picking up the material from the recommended supplier's respective plant. Having several sources of supply located in close proximity to City jobsites has a positive effect on costs and operational productivity.

It is recommended that Council approve the award of three contracts, each for a one year period from 2014 June 01 to 2015 May 31, as follows: to Coquitlam Concrete (1993) Ltd. for the supply and delivery of concrete directly to jobsites throughout the City; to Kask Bros. Division of Lafarge Canada Inc. and Burnco Rock Products Ltd. for pickup of concrete by City crews from the supplier's respective plant. The estimated maximum annual cost for the supply and delivery of Portland cement concrete is \$330,000 including taxes.

All three firms have proven track records in the supply and delivery of these products to the City. The RFQ document includes the provision to extend up to four one year periods. The Purchasing Manager and Manager Public Works Operations concur with this recommendation. Funding for the contracted materials is provided in various operating and capital accounts in the 2014 - 2018 Financial Plan.



Denise Jorgenson  
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cc: Director Engineering