



Item .....
Meeting ..... 2014 Nov 24

COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2014 November 20

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** BURNABY ARTS COUNCIL LICENCE AGREEMENT RENEWAL

**PURPOSE:** To request renewal of the licence agreement with the Burnaby Arts Council for use of the house at 6584 Deer Lake Avenue for a further three year term.

**RECOMMENDATION:**

1. **THAT** approval be given for the renewal of the licence agreement with the Burnaby Arts Council for use of the house at 6584 Deer Lake Avenue for a further three year term.

**REPORT**

At its 'Open' Meeting of 2014 November 19, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

P:\Admin\c\Data\Council\141119\Burnaby Arts Council Licence Agreement Renewal (2014.11.24)

Copied to: Director Finance  
City Solicitor

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT: BURNABY ARTS COUNCIL LICENCE AGREEMENT RENEWAL**

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**RECOMMENDATIONS:**

1. **THAT** approval be given for the renewal of the licence agreement with the Burnaby Arts Council for use of the house at 6584 Deer Lake Avenue for a further three year term.
2. **THAT** Council be requested to concur.

**REPORT**

The Burnaby Arts Council has used of the City owned building at 6584 Deer Lake Avenue for over 20 years as their society office and program space and to operate the Deer Lake Gallery. Use of this house on Deer Lake Avenue was formalized in 2005 with a standard licence agreement which allows the society use of the building, along with custodial, gardening, maintenance and utility support provided by the City valued at approximately \$33,000 annually in addition to the annual operating assistance received from the City. Under the licence agreement, the City maintains responsibility for capital improvements to the house. A new roof was put on the house in 2013 and improvements to the driveway and landscaping were completed this year.

The following is a summary of agreement extension:

1. The licence shall be for a term of three (3) years commencing on 2015 January 01 and ending on 2017 December 31.
2. The Burnaby Arts Council shall pay to the City as a licence fee the sum of \$1 per year in advance on the first day of each and every year during the term.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: BURNABY ARTS COUNCIL LICENCE  
AGREEMENT RENEWAL

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A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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Copied to: Director Finance  
City Solicitor