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**TO:** CITY MANAGER **DATE:** 2014 June 06  
**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40  
**SUBJECT:** 21<sup>ST</sup> ANNUAL ALTA VISTA PARK CELEBRATION  
**PURPOSE:** To seek Council approval for a temporary road closure.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Allison Sanderson, Program Coordinator, Bonsor Recreation Complex, 6550 Bonsor Ave, Burnaby BC V5H 3G4, be sent a copy of this report.

**REPORT**

A request to use City streets for the 21st Annual Alta Vista Park Community Picnic on Saturday, 2014 September 13 has been received from Allison Sanderson, Program Coordinator of Bonsor Recreation Complex. Council approval is required by the Street & Traffic Bylaw.

The City of Burnaby Parks, Recreation and Cultural Services Department, in conjunction with a large contingent of volunteer residents, is planning to hold a community picnic at Alta Vista Park. This annual event is intended to build and maintain community spirit and provide an informal opportunity for fun. Residents of all ages from the immediate neighbourhood are able to enjoy a variety of family activities while meeting and socializing with their neighbours.

This event requires the closure of a portion of the 5100 block of McKee St (see *attached* map) between the hours of 9am and 3pm. As this is a City event, liability insurance is not required.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

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Re: 21st Annual Alta Vista Park Celebration  
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3. That the barricades be attended during the closure.
4. That all directly affected residents be notified by the organizers at least 2 weeks in advance.

Leon A. Gous, P. Eng. MBA  
Director Engineering

SP/br

Attachment

Copied to: Director Finance  
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley  
Fire Chief – Doug McDonald  
Deputy Fire Chief – Ron Barker  
BC Ambulance Service, Supt Dist #4 - 302-2955 Virtual Way Vancouver BC V5M 4X6  
BC Ambulance Special Operator, 8100 Nordel Way Delta BC V4G 8A9 Att: Ron Ford  
Emergency Program Coordinator – Charmaine Pflugrath  
Supervisor - Sports & Outdoor Recreation – Jill Porter