



Item
Meeting2014 March 10

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2014 March 03
FROM: DIRECTOR FINANCE **FILE:** 5820-20
136-10/11
SUBJECT: CONTRACT EXTENSIONS – 2014/2015 FOOD SERVICES CONTRACTS
PURPOSE: To obtain approval to award four contract extensions for the supply and delivery of food products from 2014 April 01 to 2015 March 31.

RECOMMENDATION:

1. **THAT** existing contracts with Centennial Food Service, Gordon Food Service British Columbia, 7 Seas Fish Company and Sysco Vancouver for the supply and delivery of food products be extended for one year to 2015 March 31 at an estimated total cost of \$1,095,000 including GST of \$52,142.68, based on an increase in the current volumes. Final pricing will be based on actual quantities purchased.

REPORT

The work of these contracts involves the supply and delivery of food products to various locations within the City.

In late 2011, a Request for Quotation (RFQ) was issued for the supply and delivery of food services. One year contracts were awarded to Centennial Food Service, Gordon Food Service British Columbia, 7 Seas Fish Company and Sysco Vancouver. The RFQ allowed for up to four one (1) year extensions. All four vendors have a proven track record for the supply and delivery of food products to the City and their prices are competitive and reflective of current market conditions. The Food Services Manager recommends that the second contract extension be issued to each of the vendors noted above.

Payments for the 2013 contract period to each vendor were: \$138,190.28 for Centennial Food Service, \$262,643.51 for Gordon Food Service British Columbia, \$30,439.10 for 7 Seas Fish Company and \$437,556.08 for Sysco Vancouver.

It is anticipated that revenues from the food operations will fully recover the costs.

A handwritten signature in blue ink, appearing to read "Denise Jorgenson".

Denise Jorgenson
DIRECTOR FINANCE

DJ:GC/sc

cc: Director Parks, Recreation & Cultural Services
Manager, Business Operations, Strategic and Business Plans