



COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2013 June 28

FROM: DIRECTOR FINANCE **FILE:** 5820-20
61-03/13

**SUBJECT: CONTRACT AWARD
TOWING AND STORAGE SERVICES**

PURPOSE: To obtain approval to award a contract for towing and storage services.

RECOMMENDATION:

- 1. THAT** Council approve a contract be awarded to Mundie’s Towing, Storage & Services (1976) Ltd. for a term of five years from 2013 July 01 to 2018 June 30. The estimated total expenditure is \$288,750 including GST of \$13,750. Final payment based on actual quantities ordered and current unit prices.

REPORT

One proposal was received by the closing time of 3:00pm 2013 June 13 and evaluated by City staff. The recommended proponent Mundie’s Towing, Storage and Services (1976) Ltd. has a proven track record with the City, having provided the City with towing and storage services for over 35 years.

The work of this contract is for towing services, operation and administration of a vehicle and equipment storage facility on an “as and when required”, 24 x 7 days per week basis. These services are required for parking bylaw enforcement, City fleet towing services, and use by the RCMP for incidents which require vehicles to be towed or impounded. This exclusive contract for City services is based on a revenue sharing model providing the City with annual guaranteed revenue of \$192,000, for the first year and an average increase of 3% per year for each remaining year of the term.

The Officer in Charge, RCMP and the Director Engineering concur with the recommendation.

Funding for towing services related to City vehicles are provided for in various Operating accounts in the 2013 Annual Financial Plan.

for 
Denise Jorgenson
DIRECTOR FINANCE

BK:MF:GC/ts

cc: Director Engineering
Officer in Charge, RCMP