
TO: CITY MANAGER **DATE:** 2013 January 29
FROM: DIRECTOR FINANCE **FILE:** 3-01/11
SUBJECT: CONTRACT EXTENSION - SEWER & WATERWORKS
PURPOSE: To obtain approval to extend the contracts for the supply and delivery of sewer and waterwork fittings from 2013 February 01 to 2014 January 31.

RECOMMENDATION:

1. **THAT** Council approve one-year extensions to three contracts, Andrew Sheret Ltd., Hanley Agencies Ltd. and Corix Water Products for the supply and delivery of sewer and waterwork fittings. The estimated cost total is \$392,000 including HST of \$42,000. The final payment will be based on actual quantities ordered and current unit prices.

REPORT

In 2011 January, the City went to the marketplace for the supply and delivery of sewer and waterwork fittings for a one-year period from 2011 February 01 to 2012 January 31. This Request for Quotation (RFQ) resulted in the award of contracts to Andrew Sheret Ltd., Hanley Agencies Ltd. and Corix Water Products. The contracts allow for up to four (4) one-year extensions. This is the second renewal option.

To date, expenditures on existing contracts for Andrew Sheret Ltd, Hanley Agencies Ltd. and Corix Water Products total \$362,679.61 including HST.

All three firms have agreed to maintain existing prices. The total estimated cost of the contracts for 2013 is \$392,000 including HST of \$42,000. The work of these contracts involves the supply and delivery of sewer and waterwork fittings that are inventoried for use by staff to maintain underground infrastructures. All three firms have proven track records in the supply of these products. The Purchasing Manager concurs with this recommendation.

Funding for the contracted material is provided in the General Revenue Fund. Expenditure authority is provided through the approval of expenditure programs in the 2013 Provisional Financial Plan.

Denise Jorgenson
DIRECTOR FINANCE