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**TO:** CITY MANAGER **DATE:** 2013 August 08  
**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40  
**SUBJECT:** 2014 EDMONDS CITY FAIR & CLASSIC CAR AND MOTORCYCLE  
SHOW ROAD CLOSURE REQUEST  
**PURPOSE:** To seek Council approval for a temporary road closure to facilitate a community event.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** Antonia Beck, Chair, Edmonds City Fair, 4845 Imperial St, Burnaby, BC V5J 1C5 be sent a copy of this report.

**REPORT**

A request to use City streets for the 11<sup>th</sup> Annual “Edmonds City Fair & Classic Car and Motorcycle Show” on Sunday, 2014 July 20 has been received from Antonia Beck, Chair, Edmonds City Fair. Council approval is required by the Street & Traffic Bylaw.

The event is proposed to be held on Sunday, 2014 July 20, from 10:00 am to 3:00 pm. The event would require the closure of Edmonds between Canada Way and Kingsway, a small portion of Britton St just east of Edmonds, Fulton Ave from Edmonds to Vista Cres, Humphries from Vista Cres to 19<sup>th</sup> Ave, Mary from 19<sup>th</sup> Ave to Edmonds and New Vista Place (see *attached* map) from 8:00 am to 4:00 pm.

This community festival is a collaborative effort of local community and business organizations. Proposed activities include a petting zoo, a talent contest, amusement rides and a variety of ethnic performances along Edmonds between Canada Way and Mary Ave. There will also be displays from the local community. The Classic Car and Motorcycle Show is planned along Edmonds between Mary and Kingsway. Attendance is estimated to be over 10,000 people.

To: City Manager  
From: Director Engineering  
Re: 2014 Edmonds City Fair & Classic Car and  
Motorcycle Show  
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The organizers are aware that approval is subject to the following conditions:

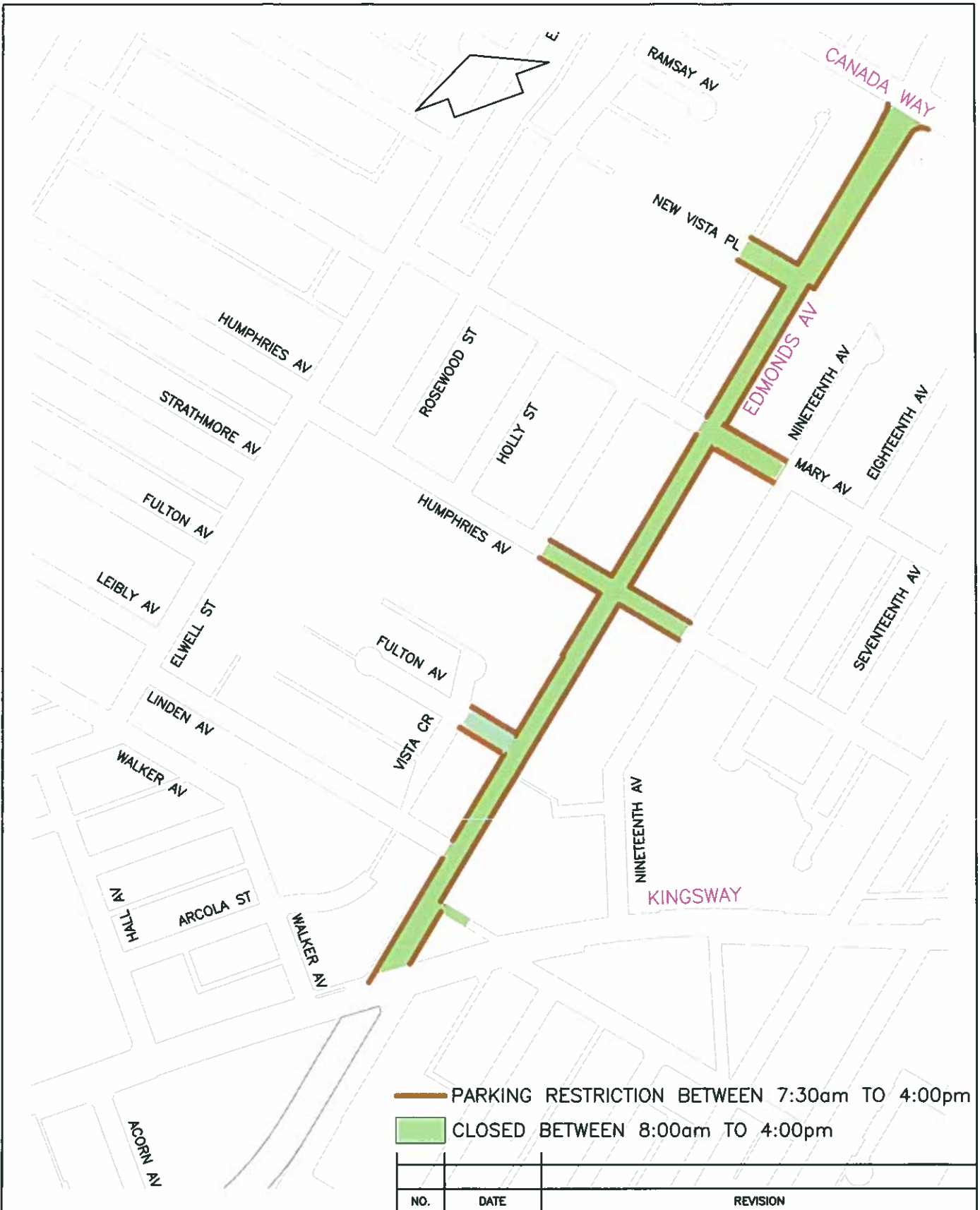
1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
5. That a letter be sent out to all residents and businesses impacted by the road closures 2 weeks prior to the event.
6. That the RCMP control all traffic along Edmonds St at Kingsway and Canada Way.
7. That all emergency and transit services are advised of the event.



Leon A. Gous, P. Eng. MBA  
DIRECTOR ENGINEERING

SP/br

Copied to: Director Finance  
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley  
Fire Chief – Doug McDonald  
BC Ambulance Service, Supt Dist #4 - 302-2955 Virtual Way, Vancouver BC V5M 4X6  
Emergency Program Coordinator – Charmaine Pflugrath  
Supervisor - Sports & Outdoor Recreation – Carol Chard



- PARKING RESTRICTION BETWEEN 7:30am TO 4:00pm
- CLOSED BETWEEN 8:00am TO 4:00pm

NO.	DATE	REVISION



EDMONDS CITY FAIR & CLASSIC CAR & MOTORCYCLE SHOW

SUNDAY, 2014 JULY 20

DRAWN BY: HLOUIE	SCALE: N.T.S.
APPRV'D BY:	DATE: 2009.03.19

**A** 618e