



Item
Meeting 2013 Nov 25

COUNCIL REPORT

TO: CITY MANAGER

DATE: 2013 December 02

FROM: CITY CLERK

**SUBJECT: 2014 COUNCIL MEETING, COMMITTEE MEETING
AND PUBLIC HEARING SCHEDULES**

PURPOSE: To set the Council meetings, Committee meetings and Public Hearing schedules for 2014.

RECOMMENDATION:

1. **THAT** Council approve the Council meeting, Committee meeting and Public Hearing schedules for 2014 as set out in Appendix "A" "B" and "C" of this report.

REPORT

The Community Charter requires Council to adopt a schedule and give public notice of Council meetings, Committee meetings and Public Hearings in each year. This report fulfills that requirement. It is recognized that adopting this report does not preclude Council from adopting future resolutions to add, cancel or change meeting dates, times and/or venues as the year progresses.

1. Council Meetings and Committee Meetings

Closed Council meetings from which the public is excluded will continue to be held at 6:30 p.m. in the Council Committee Room. During the process of scheduling Open and Closed Council meetings and Committee meetings, consideration has been given to avoid conflict with the FCM and UBCM annual conferences and the Local Government Election in 2014 November.

2. Public Hearings

Public Hearings proposed in this report for 2014 February, April, June, August, October, and December will deal with the most recent group of rezoning applications forwarded for consideration under the usual bi-monthly reporting schedule. The Public Hearing dates in January, March, May, July, September and November would be available for other cases such as those rezoning applications previously being processed, and if it is found unnecessary to hold a Public Hearing in these months, the scheduled hearing may be cancelled.

Council has, in the past, approved consideration of special Public Hearings for specific rezoning requests which have not corresponded to the scheduled dates. Unless otherwise directed, the Planning and Building Department will pursue consideration of similar extraordinary cases which may occur in the coming year, as required.

3. Board, Committee and Commission Meetings

As Council is aware, the following Committees meet as required (at the Call of the Chair) and are therefore not included in the attached meeting schedule (Appendix "C"):

- Simon Fraser Liaison Committee
- International Relations & Friendship Cities Committee
- Mayor's Task Force on Graffiti
- Environmental Sustainability Strategy Steering Committee
- Audit Committee

Respectfully submitted,



Maryann Manuel
City Clerk

cc. Deputy City Managers (2)
Director Planning and Building
Director Engineering
Director Finance

Director Parks, Recreation and Cultural Services
Fire Chief
Officer in Charge, Burnaby RCMP
Chief Librarian

APPENDIX 'A'
2014 COUNCIL MEETING SCHEDULE

January	13	July	07
	27		21
February	03	August	25
	17		
	24		
March	03	September	08
	10		15
<i>Spring Break March 17 - 28</i>		<i>UBCM Sept. 22 – 26 (Whistler)</i>	
	24		29
April	07	October	06
	14		20
	28		27
May	05	November	03
	12		24
	26		
<i>FCM May 30 – June 02 (Niagara Falls)</i>			
June	09	December	01*
	16		08
	23		

* Inaugural Council Meeting

APPENDIX 'B'
2014 PUBLIC HEARING DATES

January	28	July	22
February	25	August	26
March	25	September	30
April	29	October	28
May	27	November	25
June	24	December	09

APPENDIX 'C'
2014 BOARDS, COMMITTEES AND COMMISSION MEETINGS

Advisory Planning Commission

(12 days prior to Public Hearing – Clerk's Committee Room) 6:00 p.m.

January	16	July	10
February	13	August	14
March	13	September	18
April	17	October	16
May	15	November	13
June	12	November	27

Board of Variance

(1st Thursday of the month – Council Chamber)

1:00 p.m.

January	09*	July	03
February	06	August	07
March	06	September	04
April	03	October	02
May	01	November	06
June	05	December	04

** Moved to 2nd Thursday to facilitate notification process*

Community Development Committee

(Prior to Public Hearings - Council Committee Room)

5:00 p.m.

January	28	June	24
February	25	September	30
March	25	October	28
April	29	November	25
May	27	December	09

Community Heritage Commission

(Bi-Monthly - 1st Thursday of the Month - Council Committee Room) **6:00 p.m.**

February	06	September	04
April	03	December	04
June	05		

Community Policing Committee

(Bi-monthly - 2nd Thursday of the Month - Council Chamber) **6:00 p.m.**

January	09	July	10
March	13	September	11
May	08	October	09

Environment Committee

(2nd Tuesday of the Month - Council Committee Room)

6:00 p.m.

January	14	June	10
February	11	September	09
March	11	October	14
April	08	December	03*
May	13		

** Moved to 1st Wednesday to avoid conflict with Public Hearing*

Executive Committee

(3rd Thursday of the Month - Council Committee Room) 5:00 p.m.

January	16	June	19
February	20	September	18
March	20	October	16
April	17	November	20
May	15	December	04*

**Moved to December 04 due to proximity to Christmas*

Finance and Civic Development Committee

(4th Thursday of the Month - Council Committee Room) 5:30 p.m.

January	23	June	26
February	27	September	17*
March	27	October	23
April	24	November	27
May	22		

**Moved to September 17 to avoid conflict with UBCM (Meeting in Clerk's Committee Room)*

Parks, Recreation and Culture Commission

(Council Committee Room and Council Chamber unless otherwise noted) 7:00 p.m.

January	15	July	16
February	19 (Edmonds Community Centre)	<i>No Meeting in August</i>	
March	19	September	17
April	16	October	15 (Confederation Community Centre)
May	21 (Bonsor 55+ Centre)	November	19
June	18	December	17

Public Library Board

(3rd Thursday of the month – Bob Prittie Metrotown Library) 7:00 p.m.

January	16	July	17
February	20	No Meeting in August	
March	13*	September	18
April	17	October	16
May	15	November	20
June	19	December	11**

**Moved to 2nd Thursday to accommodate Spring break*

***Moved to 2nd Thursday to accommodate Christmas schedules*

Social Issues Committee

(Bi-Monthly – 1st Wednesday of the Month - Council Chamber) 6:00 p.m.

February	05	September	03
April	02	October	01
June	04		

Traffic Safety Committee

(Bi-Monthly - 1st Tuesday of the Month - Council Chamber) 6:00 p.m.

January	07	July	08*
March	04	September	02
May	06	December	02

**Moved to 2nd Tuesday to accommodate July 01 Canada Day*

Transportation Committee

(Bi-Monthly - 2nd Wednesday of the Month - Council Chamber) 6:00 p.m.

February	12	September	10
April	09	December	10
June	10		