



Item
Meeting2013 Sept 23

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2013 September 17
FROM: DIRECTOR FINANCE **FILE:** 5820-20
82-05/09
SUBJECT: **CONTRACT EXTENSION**
SUPPLY AND DEPLOYMENT OF COMPUTER HARDWARE
PURPOSE: To obtain approval for a one year contract extension from 2013 March 01 to 2014 February 28 for the supply and deployment of computer hardware.

RECOMMENDATION:

1. **THAT** Council approve the first contract extension year for the supply and deployment of computer hardware for a total estimated cost of \$506,000.00 including GST and PST of \$54,214.29. Final payment based on actual quantities ordered and current unit prices.

REPORT

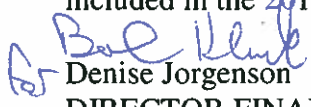
In 2009 September, the City issued a Request for Proposal (RFP) for the supply and deployment of computer hardware. This requirement included desktop computers, laptops, thin clients, monitors and printers. Five (5) Proposals were received, ranging from \$2,110,734.25 to \$2,891,436.00 with Microserve submitting the lowest cost proposal.

In 2010 February, Council approved a three (3) year contract, with options for two (2) one (1) year extensions with Microserve. The work of this contract involves the supply, deployment, installation and commissioning of new computer hardware and the decommissioning and disposal of existing computer hardware. It is recommended that a one (1) year contract extension be issued to Microserve.

Microserve has a proven track record in providing computer hardware to the City and has successfully completed the work of the existing contract. A fall 2013 roll-out is planned for this year's requirements.

The Chief Information Officer concurs with this recommendation.

Funding for this project is covered under the following WBS element: CCA.0033, which is included in the 2013 Annual Financial Plan.


Denise Jorgenson
DIRECTOR FINANCE

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cc: Chief Information Officer