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**TO:** CITY MANAGER **DATE:** 2013 September 16  
**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40  
**SUBJECT:** WILDLIFE RESCUE ASSOCIATION (WRA) OPEN HOUSE  
**PURPOSE:** To seek Council approval for a road closure for the WRA Open House celebration on Sunday, 2013 October 27.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Krystal Brennan, Education Coordinator, Wildlife Rescue Association of BC, 5216 Glencarin Dr., Burnaby, BC V5B 3C1, be sent a copy of this report.

**REPORT**

A request to use a City street for an open house celebration on Sunday, 2013 October 27 has been received from Krystal Brennan, Education Coordinator for the Wildlife Rescue Association of BC. Council approval is required by the Street & Traffic Bylaw.

Wildlife Rescue Association of BC is a charitable, not for profit organization that provides leadership in rehabilitating wildlife and in promoting the welfare of wild animals in the urban environment. This Open House is a public event to further promote the welfare of animals through tours of the wildlife hospital and demonstrations on rehabilitation. The event will have a variety of informational displays and activities for children.

The WRA is requesting the closure of Glencarin Dr from their location (5216 Glencarin) heading east to the end of the road (*see attachment*) on Sunday, 2013 October 27 between 11:00 am and 2:00 pm.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

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3. The barricades remain in place and will be manned at all times during the road closure.
4. That all emergency services are advised of the event.
5. That a signed copy of the “City of Burnaby Permit For Short Term Use and Occupancy Of City Lands” be received no later than one week prior to the event.

The required insurance for the event has already been received from the WRA.



Leon A. Gous, P. Eng. MBA  
Director Engineering

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Attachment

Copied to: Director Finance  
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley  
Fire Chief – Doug McDonald  
BC Ambulance Service, Supt Dist #4 - 302-2955 Virtual Way, Vancouver BC V5M 4X6  
Emergency Program Coordinator – Charmaine Pflugrath  
Supervisor - Sports & Outdoor Recreation – Carol Chard



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