

**INTERNATIONAL RELATIONS & FRIENDSHIP CITIES COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: FRIENDSHIP CITY VISIT - CHANGSHU, CHINA**

**RECOMMENDATION:**

1. THAT Council approve the costs associated with hosting of a 6-member delegation from Changshu, China on September 23 and 24, 2013 as outlined in this report.

**REPORT**

The International Relations & Friendship Cities Committee, at its meeting held on 2013 September 13, received and adopted the *attached* report seeking funding approval to host a 6-member delegation from Changshu, China.

Respectfully submitted,

Councillor R. Chang  
Chair

Councillor P. McDonell  
Vice Chair

Councillor P. Calendino  
Member

Copied to: City Manager Deputy City Managers Director Finance Director Planning & Building Director Parks, Recreation & Cultural Services
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**TO:** CHAIR AND MEMBERS  
INTERNATIONAL RELATIONS &  
FRIENDSHIP CITIES COMMITTEE

**DATE:** 2013 September 10

**FROM:** DEPUTY CITY CLERK

**FILE:** 2410-20  
*Reference:* IR&FCC

**SUBJECT:** FRIENDSHIP CITY VISIT - CHANGSHU, CHINA

**PURPOSE:** To seek funding approval to host a 6 member delegation from Changshu, China

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**RECOMMENDATION:**

1. **THAT** the International Relations & Friendship Cities Committee request Council approval for the costs associated with hosting of a 6-member delegation from Changshu, China on September 23 and 24, 2013 as outlined in this report.

**REPORT**

The Mayor's Office has received notice that a 6-member delegation from Burnaby's Friendship City, Changshu, China will visit Burnaby on September 23 and 24, 2013. The purpose of the visit is to provide an opportunity for the delegation to learn more about the City of Burnaby and to further build upon the existing friendship city relationship between the two cities.

The delegation will be led by Ms. Qin Weixing, Director of the Standing Committee of Changshu People's Congress, and she will be accompanied by delegates representing Changshu People's Procuratorate, Changshu Civic Affairs Bureau, Changshu Tourist Resort Management Committee and Changshu Foreign Affairs Office.

It is staff's intention to proceed with arrangements to host the Changshu delegates and these arrangements will include a welcome lunch at Riverway Golf Course, an official visit and business meeting at Burnaby City Hall. The cost of hosting the visit, including the welcome lunch, transportation and accommodations, is estimated at \$3,500.00. Funds are available in the International Relations & Friendship Cities Committee budget.

Maryann Manuel  
Acting City Clerk

Copied to: City Manager  
Deputy City Managers  
Director Finance  
Director Planning & Building  
Director Parks, Recreation & Cultural Services