

TO: CITY MANAGER **DATE:** 2013 May 02
FROM: DIRECTOR PLANNING AND BUILDING **FILE:** PC 86000 20
Reference: STR #13-1
SUBJECT: STRATA TITLE APPLICATION #13-1
6697 Sperling Avenue
PURPOSE: To obtain Council authority for strata titling of an existing two-family dwelling.

RECOMMENDATION:

1. THAT Strata Titling of 6697 Sperling Avenue be approved subject to complete satisfaction of the Guidelines for Conversion of an Existing Two-Family Dwelling into Strata Title Units.

REPORT

The Planning and Building Department is in receipt of an application for strata title approval of an existing two-family dwelling constructed in 2012 at the above location. Council approval is required when strata titling of an existing occupied two-family dwelling is requested. The conversion is being pursued in accordance with Section 242 of the Strata Property Act.

The subject property is zoned R5 Residential District, which permits single or two-family dwellings, and is not in an area proposed for alternative use (see *attached* sketch). At the present time, the owner of the two-family dwelling occupies one of the units, with the other unit being vacant.

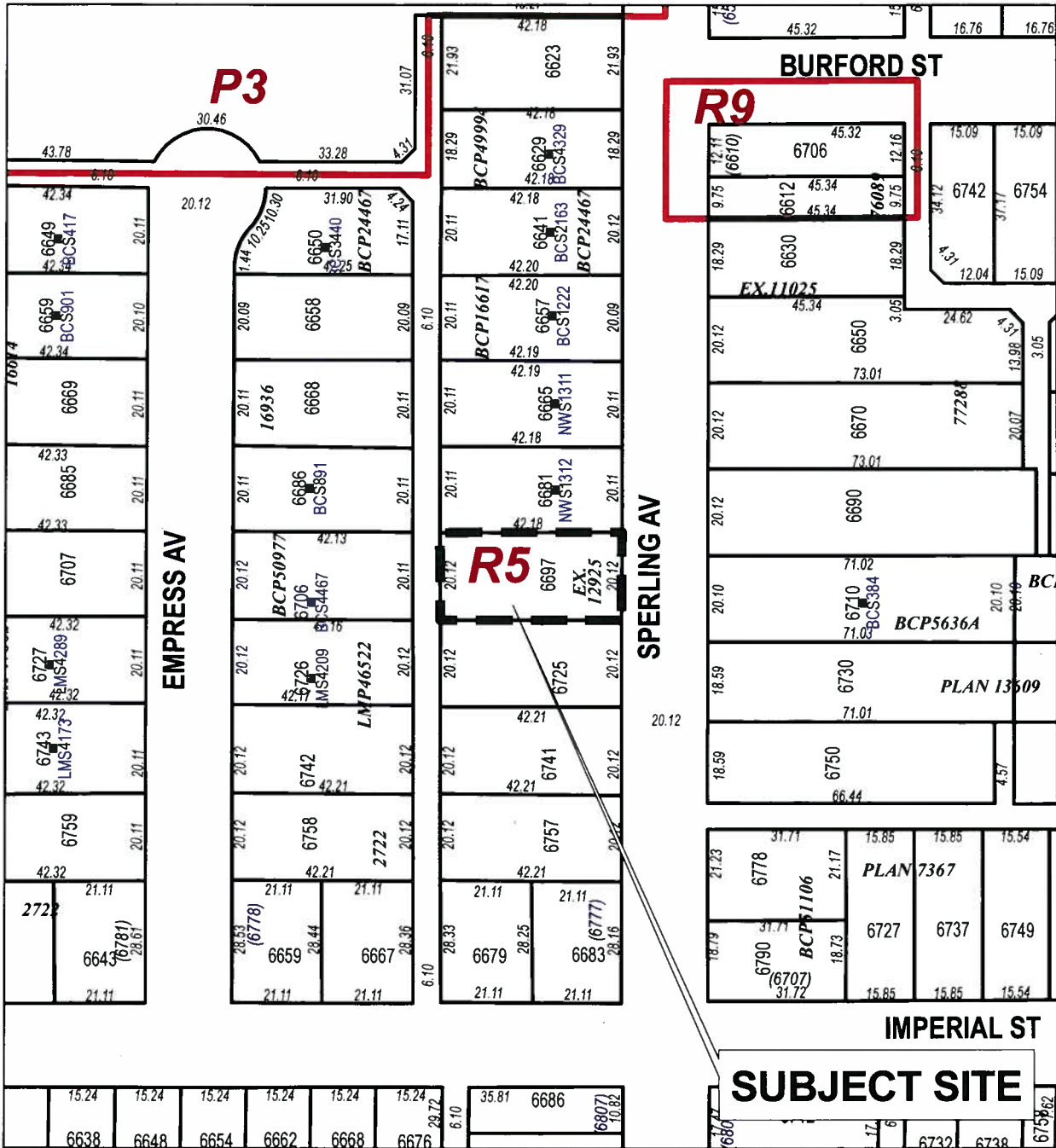
This application has been circulated to the Engineering, and Planning and Building Departments to ensure all zoning bylaw and building code issues have been addressed. All departmental approvals have been substantially met through the submission of an independent health consultant's certificate guaranteeing that the property is free of any infestation and confirmation of the building's structural and mechanical integrity by the Chief Building Inspector.

With Council approval for the strata titling of the subject property, the owners would be requested to submit the required strata plans and legal fees. Once received, the necessary covenant will be prepared by the City Solicitor to ensure that each unit is used as a single-family dwelling only and, after the requisite signatures are obtained, the documents and plans will be registered at the Land Title Office.


Lou Pelletier, Director
PLANNING AND BUILDING

DI:hr/tn

Attachmentcc: Acting Director Engineering
Chief Building InspectorAssistant Director Engineering – Environmental Engineering
City Solicitor



PLANNING & BUILDING DEPARTMENT



DATE: MAY 01 2013

SCALE: 1:1,500

DRAWN BY: AY

STRATA APPLICATION #13--01
6697 SPURLING AVENUE

 Subject Site

Sketch #1