



TO: CITY MANAGER **DATE:** 2013 May 30
FROM: ACTING DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: EDMONDS CITY FAIR & CLASSIC CAR SHOW
ROAD CLOSURE REQUEST
PURPOSE: To seek Council approval for a temporary road closure to facilitate a community event.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** Antonia Beck, Chair, Edmonds City Fair, 4845 Imperial St, Burnaby, BC V5J 1C5 be sent a copy of this report.

REPORT

A request to use City streets for the 10th Annual “Edmonds City Fair & Classic Car Show” on Sunday, 2013 July 21 has been received from Antonia Beck, Chair, Edmonds City Fair. Council approval is required by the Street & Traffic Bylaw.

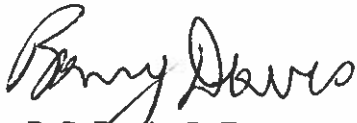
This year the event is proposed to be held on Sunday July 21, from 11:00 am to 3:00 pm. The event would require the closure of Edmonds between Canada Way and Kingsway, Humphries from Vista to 19th Ave and New Vista Place (see *attached* map) from 8:00 am to 4:00 pm.

This community festival is a collaborative effort of local community and business organizations. Activities include a petting zoo, a talent contest, amusement rides and a variety of ethnic performances along Edmonds between Canada Way and Mary Ave. There will also be displays from the local community, a McDonalds Play Zone, and a Farmer’s Market. The Classic Car Show is planned along Edmonds between Mary and Kingsway. Attendance is estimated to be over 8,000 people.

To: City Manager
From: Acting Director Engineering
Re: Edmonds City Fair & Class Car Show
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The organizers are aware that approval is subject to the following conditions:

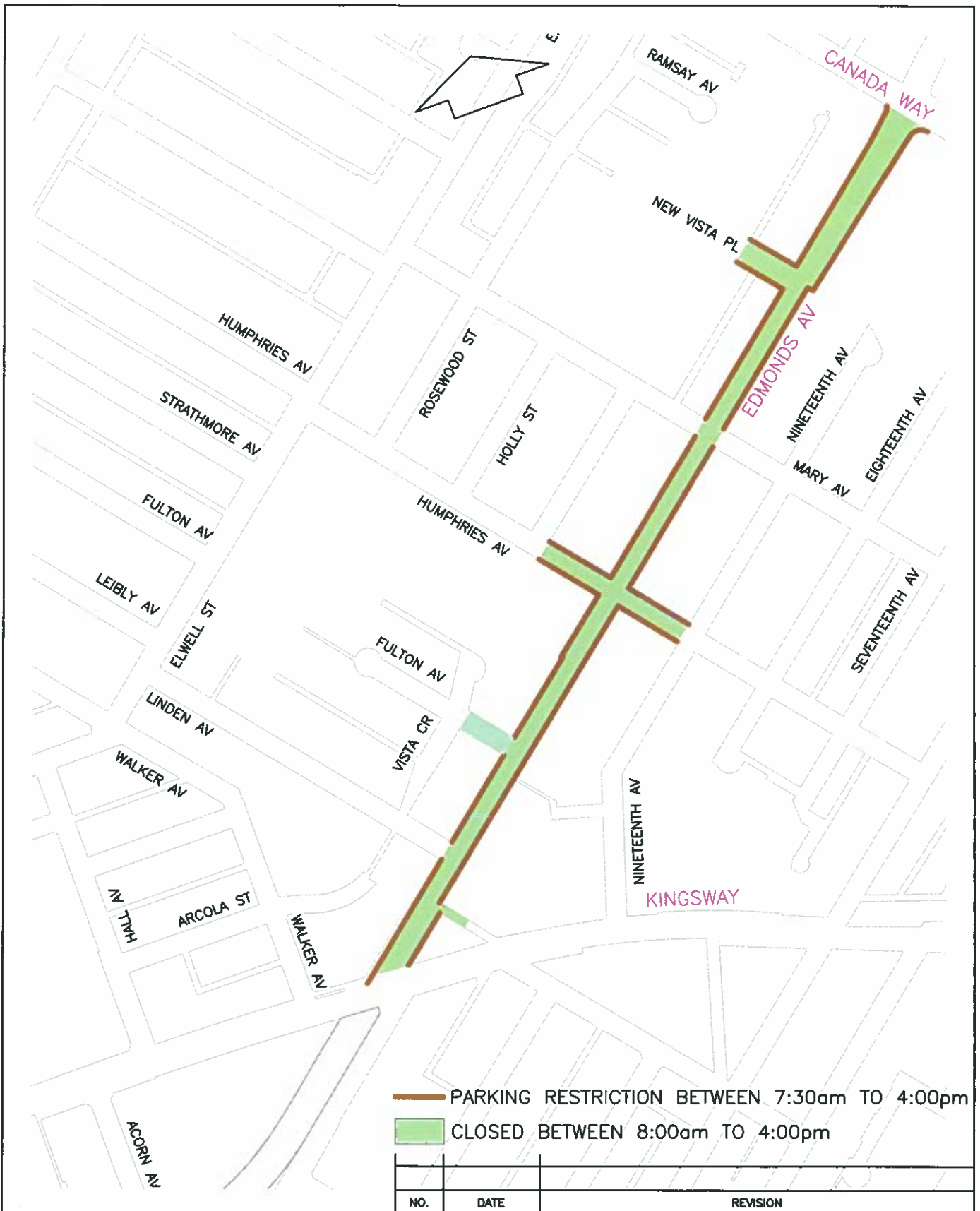
1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
5. That a letter be sent out to all residents and businesses impacted by the road closures.
6. That the RCMP control all traffic along Edmonds St at Kingsway and Canada Way.
7. That all emergency and transit services are advised of the event.



B.C. Davis, P. Eng.
Acting Director Engineering

SP/br

Copied to: Director Finance
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley
Fire Chief – Shaun Redmond
BC Ambulance Service, Supt Dist #4 - 302-2955 Virtual Way, Vancouver BC V5M 4X6
Emergency Program Coordinator – Charmaine Pflugrath



— PARKING RESTRICTION BETWEEN 7:30am TO 4:00pm
— CLOSED BETWEEN 8:00am TO 4:00pm

NO.	DATE	REVISION



EDMONDS CITY FAIR & CLASSIC CAR SHOW
 SUNDAY, 2013 JULY 21

DRAWN BY: HLOUIE SCALE: N.T.S.
 APPR'V'D BY: DATE: 2009.03.19

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