



Item.....
Meeting..... 2012 Oct 22

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2012 October 18

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FOR SUNCREST ELEMENTARY SCHOOL**

**PURPOSE:** To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades at Suncrest Elementary School.

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**RECOMMENDATION:**

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in the attached report.

**REPORT**

At its 'Open' Meeting of 2012 October 17, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein. The Commission is requesting Council grant the appropriate authorization to facilitate the necessary agreement to proceed with the playground upgrades.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

MC:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\121017\PK - PLAYGROUND DEVELOPMENT GRANT

Copied to: City Solicitor  
Director Finance

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FOR SUNCREST  
ELEMENTARY SCHOOL**

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**RECOMMENDATIONS:**

1. **THAT** the request from Suncrest Elementary School be approved.
2. **THAT** a copy of this report be forwarded to Ms. Denise Bullen, Principal of Suncrest Elementary School.
3. **THAT** Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

**REPORT**

Appearing on the agenda is correspondence from Ms. Denise Bullen, Principal of Suncrest Elementary School. Ms. Bullen, on behalf of the Suncrest Elementary School PAC, is requesting a grant from the 2012 Annual Operating Playground Development budget to assist with the redevelopment of their playground.

**Background**

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the funds are expended each year. The Playground Funding Requests criterion is attached (Attachment #1). This is the third school to request a grant this year.

**Current**

Suncrest Elementary School's request meets the Playground Grant criteria and they last received funding in 2003. They have received approval from the Burnaby School Board to install the playground components within 12 months of receiving the Playground Grant.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: PLAYGROUND DEVELOPMENT FUNDING  
REQUEST FOR SUNCREST ELEMENTARY  
SCHOOL

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Outlined below is the cost breakdown for the school's playground grant request:

**Suncrest Elementary School**

Total cost of playground components (swings)	\$ 8,000.00
Funds raised to date	<u>\$ 4,000.00</u>
Amount requested from Playground Development grant	<b>\$ 4,000.00</b>

It is recommended that Suncrest Elementary School PAC request be approved. If approved there will be **no funds** remaining in the 2012 Playground Development budget.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

RJ:km

Attachment

P:...admin/rj/suncrest2012playground.docx

cc: City Solicitor  
Director Finance

## **CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS**

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours.

### **CRITERIA:**

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner ([Sandra.Brunner@sd41.bc.ca](mailto:Sandra.Brunner@sd41.bc.ca)) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

### **OPERATIONAL GUIDELINES:**

1. Projects are considered on a first come, first served basis. Requests will be time dated and received after the 3<sup>rd</sup> Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

RJ:km

Revised 2011 December

P:/...admin/ka/REVISED playground development grant criteria December 2011.docx