



Item.....
Meeting 2012 October 15

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2012 October 10
FROM: DIRECTOR FINANCE **FILE:** 114-07/12
SUBJECT: PROCESSING AND MARKETING OF RESIDENTIAL GREEN WASTE COMPOSTABLE MATERIAL
PURPOSE: To obtain approval to award a contract for processing and marketing of residential green waste.

RECOMMENDATION:

1. **THAT** a contract be awarded to Enviro-Smart Organics Ltd. for the processing and marketing of residential green waste for a two year period, for an estimated total cost of \$2,240,000 including \$240,000 HST.

REPORT

A request for proposals was issued for the processing and marketing of residential green waste materials collected at the City's Yard Waste Drop-off Centre, as well as that collected by City crews at curbside. Three proposals were received on 2012 August 15. The proposals were reviewed and evaluated by engineering staff for compliance with the RFP, environmental sustainability and ability to meet the City's prescribed schedule. The recommended contract would be from 2012 November 01 to 2014 October 31.

Enviro-Smart Organics Ltd. is located in Delta BC and has provided similar services for the Corporation of Delta. Their references and permits were checked to the satisfaction of the Engineering Department. The Acting Director Engineering concurs with the above recommendation.

The award would be subject to:

- Enviro-Smart Organics Ltd. providing the City with a written approval from the Corporation of Delta acknowledging and accepting Enviro-Smart Organics Ltd. to receive materials (yard waste and food scraps) from the City of Burnaby at its facility for the contract term; and
- Enviro-Smart Organics Ltd. providing a Letter of Credit in the amount of \$200,000 to the City as a performance bond for the duration of the contract.

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From: Director of Finance
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The funding for this work is provided within components of various operating budgets.

Denise Jorgenson
DIRECTOR FINANCE

cc: Acting Director Engineering