
TO: CITY MANAGER **DATE:** 2012 March 01
FROM: DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: HATS OFF DAY PARADE – SATURDAY, 2012 JUNE 02
PURPOSE: To seek Council approval for the Hats Off Day Parade

RECOMMENDATIONS:

1. **THAT** Council approve the parade as outlined in this report.
2. **THAT** the coordinator of the event, Mabel Wisniewski, co-chair, Hats Off Day Committee, c/o Heights Merchants Association, 4019 Hastings St, Burnaby, BC V5C 2J1, be sent a copy of this report.

REPORT

This year's Hats Off Day Parade is proposed to take place on Saturday, 2012 June 02 and the organizers are seeking similar assistance as they have received in the past including support for the necessary street closures, parking restrictions, traffic control, sanitation services, and utilization of the Heights Fountain Square and Urban Renewal Site adjacent to Hastings St.

In the context of the Street & Traffic Bylaw, a parade requires Council's approval. It is recommended that Hastings St be closed at 8:30am between Gamma & Boundary. Parade floats will be assembled at 8:00am in the 100 - 200 blocks of Beta Ave and in the 4600 block of Albert St. At 9:00am, the Vancouver & Seattle Police Drill Teams will proceed west along Hastings St starting at Beta, followed by the rest of the parade at 9:30am. The parade will end at Boundary Rd and disperse in the 3700 - 3900 block of Albert St at approximately 11:30am. Following the parade, Hastings St will remain closed for pedestrian oriented activities. At 3:30pm, the RCMP will begin to clear the street in preparation of opening it up to traffic at 4:00pm. The parade route is shown on Figure 1 (attached).

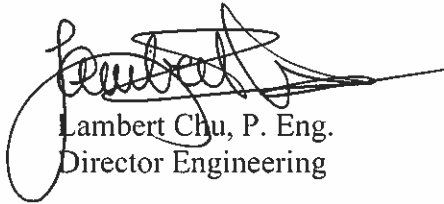
Parade organizers will be working with Engineering, RCMP, Fire, and Coast Mountain Bus Company to manage the diversion of Hastings St traffic. Eastbound and westbound traffic will be diverted to Lougheed Hwy to minimize traffic diversions through local residential streets.

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From: Director Engineering
Re: Hats Off Day Parade – Saturday, 2012 June 02
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The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That the organizers send out letters to residents that are affected by the road closures and the temporary No Parking areas.
5. That a signed copy of the “City of Burnaby Permit For Short Term Use And Occupancy Of City Lands” be received no later than one week prior to the event.

As in past years, City staff will be providing the requested support and the RCMP will ensure that a safe environment exists by having staff members available.



Lambert Chu, P. Eng.
Director Engineering

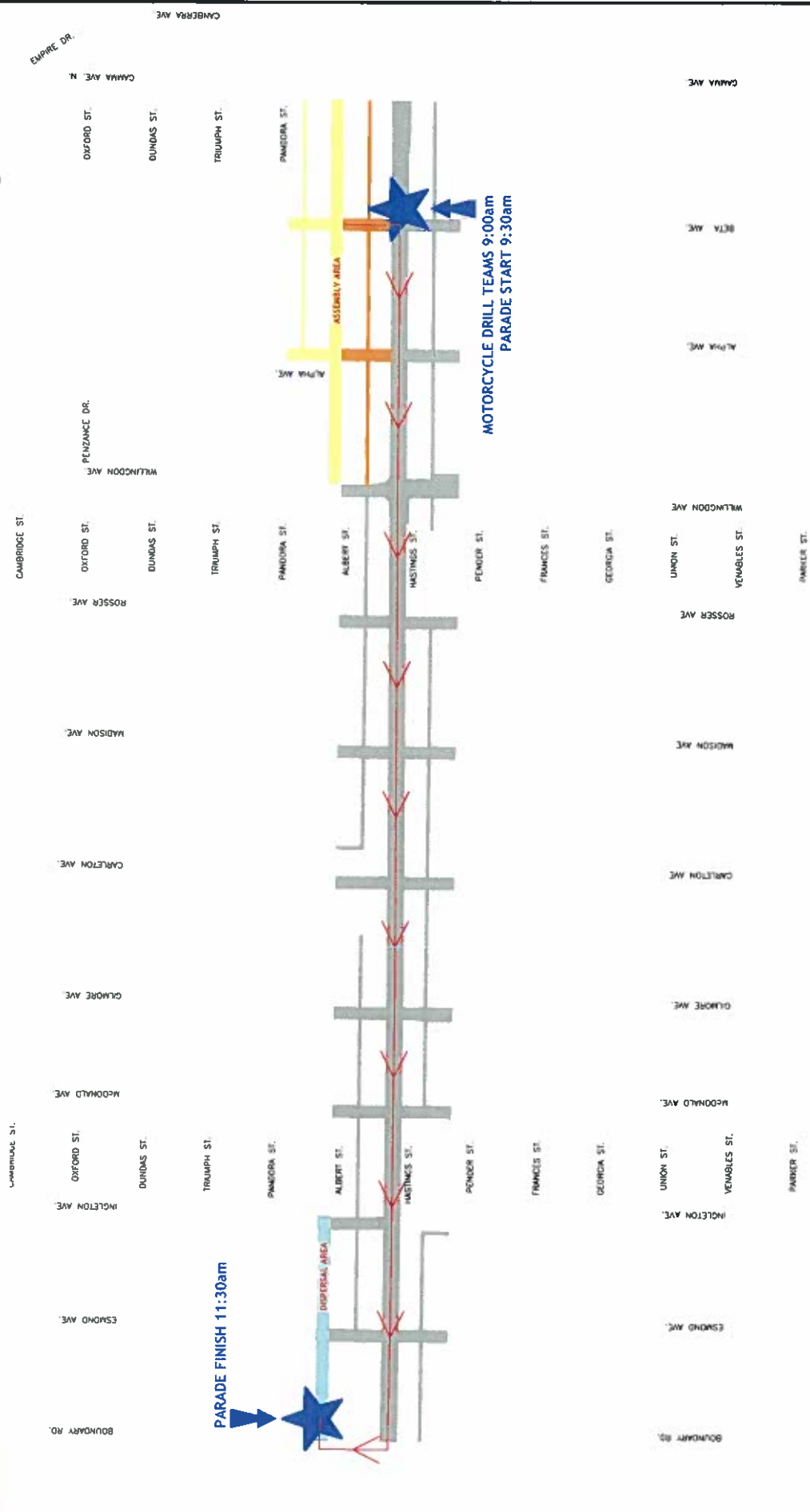
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Attachment

Copied to: Director Finance
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley
Fire Chief – Shaun Redmond
BC Ambulance Service, Supt Dist #4 - 302-2955 Virtual Way, Vancouver BC V5M 4X6
Emergency Program Coordinator – Charmaine Pflugrath
Fraser Health – Gordon Stewart, Manager
300 – 4946 Canada Way, Burnaby, BC V5G 4H7

HATS OFF DAY PARADE - SATURDAY JUNE 2, 2012

- CLOSED BETWEEN 8:00am - 4:00pm
- CLOSED BETWEEN 8:00am - 12:00pm
- CLOSED BETWEEN 8:30am - 4:00pm
- CLOSED BETWEEN 10:00am - 12:30pm



REV NO.	REVISED	DATE	DESCRIPTION

SCALE	N.T.S.	DATE	2010-FEB-17
DRAWN BY	PL/OC/UC	DESIGN BY	S.COULMAN
CHECKED BY		APPROVED BY	

COUNCIL STREET CLOSURE	
 City of Burnaby <small>MUNICIPAL GOVERNMENT</small>	