

EXECUTIVE COMMITTEE OF COUNCIL

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: 2013 LEASE GRANTS – COMMUNITY RESOURCE CENTRES

RECOMMENDATIONS:

1. THAT Council approve the proposed 2013 lease grants for Community Resource Centre tenants, as outlined in Table 1, attached, of this report.
2. THAT Council authorize staff to make the appropriate 2013 lease renewal arrangements with Holdom and Edmonds Community Resource Centre tenants.

REPORT

The Executive Committee of Council, at its meeting held on 2012 September 05, received and adopted the *attached* report proposing lease grants for the year 2013 for non-profit tenants at the Holdom and Edmonds Community Resource Centres.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor P. McDonell
Vice Chair

Councillor D. Johnston
Member

Copied to: City Manager Deputy City Manager(s) Director Finance Chief Licence Inspector
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TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE

DATE: 2012 August 29

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 12000 10
Reference: Lease Grants

SUBJECT: 2013 LEASE GRANTS - COMMUNITY RESOURCE CENTRES

PURPOSE: To propose lease grants for the year 2013 for non-profit tenants at the Holdom and Edmonds Community Resource Centres.

RECOMMENDATIONS:

1. **THAT** Council be requested to approve the proposed 2013 lease grants for Community Resource Centre tenants, as outlined in Table 1, *attached*, of this report.
2. **THAT** Council be requested to authorize staff to make the appropriate 2013 lease renewal arrangements with Holdom and Edmonds Community Resource Centre tenants.

REPORT**1.0 BACKGROUND**

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at the City's Community Resource Centres. In general, tenants at the resource centres can qualify for a grant to offset their lease costs depending on the extent of service provided to Burnaby residents. Where 75 percent or more of the recipients of programs or services of the non-profit group are Burnaby residents, a tenant can qualify for a full lease grant to offset lease costs by 50 percent. Where 25 to 75 percent of service recipients are Burnaby residents, a group can qualify for a partial lease grant to offset costs by 25 percent.

At its meeting of 2012 July 16, Council approved recommendations from the Executive Committee for 2013 lease rates and anticipated lease grant amounts for tenants at the Community Resource Centres. Council also approved a recommendation to distribute information on the approved 2013 lease rates and the anticipated lease grants to tenants, with a request for tenants to make an application for 2013 lease grants. Staff accordingly communicated such to existing tenants and received applications. Based on these applications, this report confirms the anticipated lease grant amounts for 2013.

To: Executive Committee
From: Director Planning and Building
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2.0 PROPOSED 2013 LEASE GRANTS

Table 1, *attached*, indicates the proposed lease grants for 2013 based on the approved guidelines. All existing tenants have requested and demonstrated eligibility for the same percentage of lease grant support as anticipated in the 2012 July 16 report approved by Council.

As such, it is recommended that Council be requested to approve the proposed 2013 lease grants for community resource centre tenants, as outlined in Table 1, *attached*, of this report.

It is also recommended that Council be requested to authorize staff to make the appropriate 2013 lease renewal arrangements with Holdom and Edmonds Community Resource Centre tenants.

3.0 NEXT STEPS

With Council approval of the 2013 lease grants, the Finance Department will adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds will be transferred internally for budgeting and accounting purposes.



L. Pelletier, Director
PLANNING AND BUILDING

RM:sa
Attachment

cc: City Manager
Deputy City Managers
Director Finance
Chief Licence Inspector
Acting City Clerk

TABLE 1: PROPOSED 2013 LEASE GRANTS

RESOURCE CENTRES	Leased Area (sq. ft.)	Lease Rate (\$/sq. ft.)	2013 Lease Rate \$/Year	2013 Proposed Lease Grant \$/Year	2013 Resulting Lease Costs \$/Year	2013 Resulting Lease Costs Offset (%)
Edmonds Neighbourhood Resource Centre						
Burnaby Family Life Institute	3,000	\$12.19	\$36,570.00	\$18,285.00	\$18,285.00	50%
Afghan Women's Sewing and Craft Cooperative / Afghan Women's Supporting Society	864	\$12.19	\$10,532.16	\$5,266.08	\$5,266.08	50%
Burnaby School District	1,499	\$12.19	\$18,272.81	\$0.00	\$18,272.81	0%
Canadian Mental Health Association	1,506	\$12.19	\$18,358.14	\$9,179.07	\$9,179.07	50%
Canadian Red Cross Society - Burnaby Branch	1,500	\$12.19	\$18,285.00	\$9,142.50	\$9,142.50	50%
Deaf Children's Society of BC	2,290	\$12.19	\$27,915.10	\$6,978.78	\$20,936.33	25%
Immigrant Services Society of BC	1,167	\$12.19	\$14,225.73	\$7,112.87	\$7,112.87	50%
St. Matthew's Day Care Society	5,610	\$12.19	\$68,385.90	\$34,192.95	\$34,192.95	50%
TOTAL (Edmonds)	17,436		\$212,544.84	\$90,157.24	\$122,387.60	42.42%
Holdom Community Resource Centre						
Burnaby Family Life Institute	1,300	\$12.19	\$15,847.00	\$7,923.50	\$7,923.50	50%
Dixon Transition Society	464	\$12.19	\$5,656.16	\$2,828.08	\$2,828.08	50%
Burnaby Seniors Outreach Services Society	570	\$12.19	\$6,948.30	\$3,474.15	\$3,474.15	50%
Volunteer Burnaby	1,000	\$12.19	\$12,190.00	\$6,095.00	\$6,095.00	50%
Burnaby Community Connections	1,711	\$12.19	\$20,857.09	\$10,428.55	\$10,428.55	50%
TOTAL (Holdom)	5,045		\$61,498.55	\$30,749.28	\$30,749.28	50.00%
TOTAL RESOURCE CENTRES	22,481		\$274,043.39	\$120,906.52	\$153,136.88	44.12%