



Item.....  
Meeting..... 2011 February 07

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2011 February 07  
**FROM:** DIRECTOR FINANCE **FILE:** 6-01/11  
**SUBJECT: PORTABLE HARDWOOD FLOOR FOR THE BILL COPELAND SPORTS CENTRE**  
**PURPOSE:** To obtain approval to award a contract for the supply and installation of a portable hardwood floor for the Bill Copeland Sports Centre.

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**RECOMMENDATION:**

1. **THAT** a contract be awarded to the lowest bidder, Cascadia Sport Systems Inc., for the supply and installation of a portable floor for the Bill Copeland Sports Centre, for a total cost of \$318,998.40, including HST in the amount of \$34,178.40.

**REPORT**

Three proposals for this contract were received by the closing time of 3:00 p.m., Friday, 2011 January 28. The recommended proposal was evaluated as the lowest cost, technically compliant submission. Specifically, the proponent will manufacture the floor in 4 by 8 foot panels for ease of installation, portability and storage. Also, the floor will be made from maple for maximum durability and resilience and includes a 3 year warranty period.

The work of this contract involves the supply and installation of a portable hardwood floor for the Bill Copeland Sports Centre.

The recommended proponent, Cascadia Sport Systems Inc. has satisfactorily completed other sports related work for the City in the past. Satisfactory reference checks were completed by City staff for the hardwood floor manufacturer. The Director Parks, Recreation & Cultural Services is satisfied that the proponent has the experience and resources to successfully complete the work of this contract on a timely basis.

The funding for this contract was previously approved by By-law #12898 authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund.

Denise Jorgenson  
DIRECTOR FINANCE

cc. Director Parks, Recreation & Cultural Services