

**FINANCE AND CIVIC DEVELOPMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: REQUEST FOR PROPOSAL (RFP) FOR THE SUPPLY AND  
DEPLOYMENT OF COMPUTER HARDWARE**

**RECOMMENDATION:**

1. THAT a contract be awarded to the lowest evaluated proponent, Microserve Business Computer Services, for the supply, deployment, installation and commissioning of new computer hardware and the decommissioning and disposal of existing computer hardware (desktop computers, laptops, thin clients, monitors and printers) for a total estimated cost of \$2.111 million plus applicable taxes for a period of three (3) years, with an option for two (2) one (1) year extension terms. Final payment will be based on actual quantities purchased.

Year 1	\$703,667.67
Year 2	\$703,666.67
Year 3	\$703,666.66

**REPORT**

The Finance and Civic Development Committee, at its meeting held on 2010 January 28, received and adopted the *attached* report seeking Council's approval to award a contract for the supply and deployment of computer hardware.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor N. Volkow  
Vice Chair

Councillor C. Jordan  
Member

Copied to:	City Manager Chief Information Officer Purchasing Manager Director Finance
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**TO:** FINANCE AND CIVIC DEVELOPMENT COMMITTEE      **DATE:** 2010 January 19

**FROM:** CHIEF INFORMATION OFFICER      **FILE:** IS-RFP

**SUBJECT: REQUEST FOR PROPOSAL (RFP) FOR THE SUPPLY AND DEPLOYMENT OF COMPUTER HARDWARE**

**PURPOSE:** To obtain approval to award a contract for the supply and deployment of computer hardware

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**RECOMMENDATION:**

1. THAT a contract be awarded to the lowest evaluated proponent, Microserve Business Computer Services, for the supply, deployment, installation and commissioning of new computer hardware and the decommissioning and disposal of existing computer hardware (desktop computers, laptops, thin clients, monitors and printers) for a total estimated cost of \$2.111 million plus applicable taxes for a period of three (3) years, with an option for two (2) one (1) year extension terms. Final payment will be based on actual quantities purchased.

Year 1	\$ 703,666.67
Year 2	\$ 703,666.67
Year 3	\$ 703,666.66


**REPORT**

Five (5) Proposals for the supply and deployment of computer hardware were received by the closing time of 3:00 p.m., Thursday, 2009 September 24 and were opened by City Staff.

The work of this contract involves the supply, deployment, installation and commissioning of new computer hardware and the decommissioning and disposal of existing computer hardware on a three (3) years refresh program from 2010 February 01 – 2013 January 31.

To: Finance & Civic Development Committee  
From: Chief Information Officer  
Re: FIRE COMPUTER AIDED DISPATCH WITHIN  
PCS IN THE FIRE VEHICLES  
2010 January 19..... Page 2

Reference checks by City staff indicate that the recommended Proponent, Microserve Business Computer Services, has satisfactorily completed similar contracts for other Lower Mainland clients. The evaluation committee is satisfied that they have the experience and resources to successfully complete the work of this contract and the Purchasing Manager concurs with the above recommendation.



Brian Sameshima  
CHIEF INFORMATION OFFICER

BS:js

Copied to: City Manager  
Purchasing Manager  
Director Finance