



Item ..... 06  
Meeting ..... 2010 Jul 26

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2010 July 22

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT: CAPITOL HILL COMMUNITY HALL ASSOCIATION LICENSE RENEWAL**

**PURPOSE:** To request approval for the renewal of the license agreement with the Capitol Hill Community Hall Association for a further five year term.

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**RECOMMENDATION:**

1. **THAT** approval be given for the renewal of the license agreement with the Capitol Hill Community Hall Association, for a further five year term beginning the 1<sup>st</sup> day of July, 2010; with minor revisions to the terms and conditions as outlined in the attached report.

**REPORT**

At its 'Open' Meeting of 2010 July 21, the Parks, Recreation and Culture Commission received the above noted report and adopted the two recommendations contained therein.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

MC:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\PK - CAPITOL HILL COMMUNITY HALL ASSOCIATION LICENSE

Copied to: City Solicitor

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT:** CAPITOL HILL COMMUNITY HALL ASSOCIATION LICENSE  
RENEWAL

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**RECOMMENDATIONS:**

1. **THAT** approval be given for the renewal of the license agreement with the Capitol Hill Community Hall Association, for a further five year term beginning the 1<sup>st</sup> day of July, 2010; with minor revisions to the terms and conditions as outlined in this report.
2. **THAT** Council be requested to concur.

**REPORT**

The City has had an agreement with the Capitol Hill Community Hall Association since at least 1959. The Association is responsible for operating the Capitol Hill Hall, including maintaining the interior of the facility for reasonable wear and tear. The Association manages this heritage resource and makes it available to the community for a cost recovery fee, with payment of \$1 per year to the City. The Association continues to provide a valuable service to the community, by way of their management and operation of the Hall, and they continue to operate within the terms and conditions of their license.

The terms of the license have been reviewed with the Association, and the following changes are proposed for the new five year term:

1. The new term for the license will be for five years commencing on the 1<sup>st</sup> day of July, 2010 and ending on the 30 day of June, 2015.
2. Insurance requirements have been updated to comply with City standards.
3. The list of equipment owned by the Association has been updated.

*To: Parks, Recreation and Culture Commission*  
*From: Director Parks, Recreation and Cultural Services*  
*Re: CAPITOL HILL COMMUNITY HALL*  
*ASSOCIATION LICENSE RENEWAL*

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It is recommended that approval be given for the renewal of the license agreement as outlined in this report.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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cc: City Solicitor