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**TO:** CITY MANAGER **DATE:** 2010 May 05  
**FROM:** DIRECTOR FINANCE **FILE:** 36-03/10  
**SUBJECT:** SYNTHETIC TURF SUPPLY AND INSTALLATION FOR FIELD #1  
BURNABY LAKE SPORTS COMPLEX WEST  
**PURPOSE:** To obtain approval to award a contract for the supply and installation of synthetic turf for field# 1 at the Burnaby Lake Sports Complex West.

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**RECOMMENDATION:**

1. **THAT** a contract be awarded to AstroTurf West Distributors Ltd. for replacement of the synthetic turf for field# 1 for a total cost of \$525,347.20, including HST.

**REPORT**

The City issued a Request for Proposals that resulted in submissions from eight vendors. The proposals submitted included various types of turf and infill materials.

The work of this contract involves replacement of the existing synthetic turf for field #1 at the Burnaby Lake Sports Complex West.

AstroTurf West Distributors Ltd. was selected for the work following an evaluation process that included a presentation on the technical aspects of their proposed turf and infill materials. AstroTurf's proposal was ranked highest by a multi-departmental selection committee which included the City's consultant, based on total life cycle cost, overall quality of the proposal, work program and schedule, including additional value added benefits.

The City's evaluation team is satisfied that AstroTurf West Distributors Ltd. has the experience and resources to complete the work of this contract.

The Director Parks Recreation and Cultural Services concurs with this recommendation.

Under separate cover on the agenda is a recommendation for the civil work (removal of existing turf and base preparation) for this project.

To: City Manager  
From: Director Finance  
Re: Synthetic Turf Supply & Installation For Field# 1  
2010 May 10 ..... Page 2

Sufficient capital reserves are available to complete the above project in the 2010 Annual Capital Budget.



Rick Earle  
DIRECTOR FINANCE

cc. Director Parks Recreation & Cultural Services