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| Item..... | 08 |
| Meeting..... | 2010 Mar 01 |

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2010 February 22

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR 2ND STREET COMMUNITY SCHOOL

PURPOSE: To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades at 2nd Street Community School.

RECOMMENDATION:

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in the attached report.

REPORT

At its 'Open' meeting of 2010 February 10, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein. The Commission is requesting Council grant the appropriate authorization to facilitate the necessary agreement to proceed with the playground upgrades.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

MC:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\100215\PK-PLAYGROUND DEVELOPMENT FUNDING REQUEST 2ND STREET SCHOOL

Copied to: City Solicitor
Director Finance

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

**SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST
FOR 2ND STREET COMMUNITY SCHOOL**

RECOMMENDATIONS:

1. **THAT** the request for a grant of \$3,000 for playground upgrades from 2nd Street Community School be approved.
2. **THAT** a copy of this report be forwarded to Ms. Faith Benkovich and Ms. Leona Schwalback - Co-chairs of 2nd Street Community School Council.

REPORT

Appearing as correspondence on this agenda is a letter from Ms. Faith Benkovich and Ms. Leona Schwalback, Co-chairs of 2nd Street Community School Council. The School Council is requesting \$3,000 from the 2010 Capital Playground Budget Development Fund to complete Phase 1 of the redevelopment of the playground.

Background

There is \$9,000 budgeted annually in the Capital Budget and with few exceptions, the fund is expended each year. The Playground Funding Requests criteria (Attachment #1) were originally developed to assist with the purchase of playground equipment. In 1999, the playground grant criteria expanded to include the purchase and planting of trees and/or shrubs for the playground area or garden projects. The Burnaby School Board covers the cost to install the equipment and the remaining costs are covered through fundraising by the parent/citizen group.

Current

The request from 2nd Street Community School meets the criteria of the Playground Development guidelines as its last request was in 2004 therefore there has been a five year time lapse. The school has raised sufficient funds and received approval from the Burnaby School Board to install the equipment this year. As this is the first request in 2010, sufficient funds are available in the 2010 Capital Provisional Playground Development Budget.

To: *Parks, Recreation & Culture Commission*
From: *Director Parks, Recreation & Cultural Services*
Re: *Playground Development Funding Request 2nd Street*
..... Page 2

It is recommended that the request for 2nd Street Community School be approved.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES



CL: km

Attachment

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CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

1. Funding is available and approved in the Annual Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group. The Parent/Citizen Group must have 50% of the project cost raised at the time of the request. The Playground Development grant will provide matching funds up to a maximum of \$3,000.
3. Projects are considered on a first come, first served basis. Requests received will be time dated. The first opportunity to submit a request is on the first working day of the new year and then throughout the year.
4. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
5. That Parks, Recreation & Cultural Services staff be allowed input into the design process.
6. That any subsequent grant request received within five years of the first approved request is initially placed on a wait list until October 01 of the current year. At that time any requests on the wait list will be reviewed in the order they were submitted. Should funds remain available as of October 01, the applicant making the subsequent request may receive approval for the funding.
7. That the Burnaby School Board has approved the project and the installation of the playground in that current year.
8. That the criteria be expanded to include the purchase and planting of trees and/or shrubs for the playground area or garden projects.

OPERATIONAL GUIDELINE

In the event the Playground Development Fund is completely allocated prior to year end; staff will advise Commission of the grant status and status of grant requests for their consideration.

CL:mc

p:/../cl/commission/playgroundcriteria2009.doc

Revised 2009 February 10