



Item.....
Meeting..... 2009 Nov 23

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2009 November 17

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT: HIRED EQUIPMENT EXPENDITURE APPROVAL**

**PURPOSE:** To seek Council's approval to increase the purchase order limit for hired equipment services provided by Jerry Williams Excavating Ltd. to \$290,000.

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**RECOMMENDATION:**

1. **THAT** Council approve the continued use of hired equipment services provided by Jerry Williams Excavating Ltd.

**REPORT**

The City retains a number of contractors to provide hired equipment services as required to assist City forces in completing construction works and maintenance programs. This involves peak workload supplemental services as well as specialized equipment services.

Jerry Williams Excavating Ltd. has for several years provided the Parks Department with specialized equipment to assist City forces with the preparation and construction of various park projects, tree planting and snow removal. In addition, work is done occasionally for the Engineering Department.

Staff are projecting that with the work already completed, projected construction service requirements and probable snow removal duties, the total cost for Jerry Williams Excavating for the year to be approximately \$290,000. It is recommended that the Purchasing Manager be authorized to increase the value of the purchase order with Jerry Williams Excavating to \$290,000.

A handwritten signature in black ink that reads "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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Copied to: Director Finance  
Director Engineering  
Purchasing Manager