
TO: CITY MANAGER **DATE:** 2009 November 16

FROM: DIRECTOR PLANNING & BUILDING **FILE:** 12000 10
Reference: Lease Grants

SUBJECT: 2010 LEASE GRANTS – COMMUNITY RESOURCE CENTRES

PURPOSE: To present lease grants for the year 2010 for non-profit tenants at the Holdom and Edmonds Community Resource Centres.

RECOMMENDATIONS:

1. **THAT** Council approve the proposed 2010 lease grants for community resource centre tenants, as outlined in this report.
2. **THAT** Council authorize staff to make the appropriate 2010 lease renewal arrangements with Holdom and Edmonds Community Resource Centre tenants.

REPORT**1.0 BACKGROUND**

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at the Community Resource Centres. In general, tenants at the resource centres can qualify for a grant to offset their lease costs depending on the extent of service provided to Burnaby residents. Where 75 percent or more of the recipients of programs or services of the non-profit group are Burnaby residents, a tenant can qualify for a full lease grant to offset lease costs by 50 percent. Where 25 to 75 percent of service recipients are Burnaby residents, a group can qualify for a partial lease grant to offset costs by 25 percent.

At its meeting of 2009 September 21, Council approved recommendations for 2010 revised lease rates and anticipated lease grant amounts for tenants at the community resource centres. Council also approved a recommendation to distribute the report to tenants with a request for tenants to make an application for 2010 lease grants.

2.0 PROPOSED 2010 LEASE GRANTS

Table 1 *attached* indicates the proposed lease grants for 2010 based on the approved guidelines. Existing tenants who will be renewing their leases have requested and

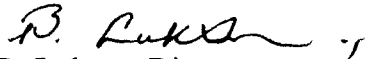
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demonstrated eligibility for the same percentage of lease grant support as anticipated in the 2009 September 21 report approved by Council.

3.0 NEXT STEPS

It is recommended that Council approve the 2010 lease grants for community resource centre tenants, as outlined in this report. Once approved, the Finance Department will adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds will be transferred internally for budgeting and accounting purposes.

It is also recommended that Council authorize staff to make the appropriate 2010 lease renewal arrangements with Holdom Resource Centre and Edmonds Community Resource Centre tenants.



B. Luksun, Director
PLANNING & BUILDING

DP/sla
Attachment

Copied to: Director Finance
City Clerk
City Solicitor
Director Parks, Recreation & Cultural Services
Director Engineering
Chief Licence Inspector

TABLE 1: PROPOSED 2010 LEASE GRANTS

RESOURCE CENTRES	Leased Area (sq. ft.)	Lease Rate (\$/sq. ft.)	2010 Lease Rate \$/Year	2010 Proposed Lease Grant \$/Year	2010 Resulting Lease Costs \$/Year	2010 Resulting Lease Costs \$/Year	2010 Resulting Lease Costs Offset (%)
Edmonds Neighbourhood Resource Centre							
Burnaby Family Life Institute	3,000	\$11.57	\$34,710.00	\$17,355.00	\$17,355.00	50%	
Burnaby Firefighters Charitable Society	864	\$11.57	\$9,996.48	\$4,998.24	\$4,998.24	50%	
Burnaby School District	1,499	\$11.57	\$17,343.43	\$0.00	\$17,343.43	0%	
Canadian Mental Health Association	1,506	\$11.57	\$17,424.42	\$8,712.21	\$8,712.21	50%	
Canadian Red Cross Society - Burnaby Branch	1,500	\$11.57	\$17,355.00	\$8,677.50	\$8,677.50	50%	
Deaf Children's Society of BC	2,290	\$11.57	\$26,495.30	\$6,623.83	\$19,871.48	25%	
Immigrant Services Society of BC	1,167	\$11.57	\$13,502.19	\$6,751.10	\$6,751.10	50%	
St. Matthew's Day Care Society	5,610	\$11.57	\$64,907.70	\$32,453.85	\$32,453.85	50%	
TOTAL (Edmonds)	17,436		\$201,734.52	\$85,571.72	\$116,162.80		
Holdom Community Resource Centre							
Burnaby Family Life Institute	1,300	\$11.57	\$15,041.00	\$7,520.50	\$7,520.50	50%	
Dixon Transition Society	464	\$11.57	\$5,368.48	\$2,684.24	\$2,684.24	50%	
Burnaby Seniors Outreach Services Society	570	\$11.57	\$6,594.90	\$3,297.45	\$3,297.45	50%	
Volunteer Burnaby	1,000	\$11.57	\$11,570.00	\$5,785.00	\$5,785.00	50%	
Burnaby Community Connections	1,711	\$11.57	\$19,796.27	\$9,898.14	\$9,898.14	50%	
TOTAL (Holdom)	5,045		\$58,370.65	\$29,185.33	\$29,185.33		
TOTAL RESOURCE CENTRES	22,481		\$260,105.17	\$114,757.05	\$145,348.13		