



Meeting 2009 July 20

COUNCIL REPORT

FINANCE AND CIVIC DEVELOPMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: COMMUNITY POLICE OFFICES - FRONT COUNTER UPGRADES

RECOMMENDATION:

1. THAT Council approve the use of Gaming Reserve Funds in the amount of \$132,300 (inclusive of 5% GST) to complete necessary security upgrades to existing counters at the four Community Police Offices to meet security and safety requirements.

REPORT

The Finance and Civic Development Committee, at its meeting held on 2009 June 25, received and adopted the attached report seeking Council's funding approval for upgrades to existing front counters at the four Community Police Offices in order to meet security and safety requirements.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor N. Volkow
Vice Chair

Councillor C. Jordan
Member

Copied to:	City Manager Deputy City Manager Director Finance Director Planning & Building OIC, RCMP Chief Building Inspector
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TO: CHAIR AND MEMBERS
FINANCE AND CIVIC DEVELOPMENT
COMMITTEE

DATE: 2009 June 15

FROM: CLIENT SERVICES OFFICER
BURNABY RCMP

SUBJECT: COMMUNITY POLICE OFFICES – FRONT COUNTER UPGRADES

PURPOSE: To obtain funding for upgrades to existing front counters at the four
Community Police Offices in order to meet security and safety requirements.

RECOMMENDATION:

1. **THAT** Finance and Civic Development Committee request Council approval for the use of Gaming Reserve Funds in the amount of \$132,300 (inclusive of 5% GST) to complete necessary security upgrades to existing counters at the four Community Police Offices to meet security and safety requirements.

REPORT**1.0 EXECUTIVE SUMMARY**

Burnaby RCMP staff has identified the need to upgrade the front counters at the four Community Police Offices by installing anti-vault barriers to comply with safety and security requirements. The safety of the City employees and volunteers, as well as City and RCMP assets, require that the counters be upgraded to meet security guidelines.

2.0 BACKGROUND

Burnaby Detachment has four Community Police Offices located throughout the City. This allows the public access to a variety of police services in the neighbourhoods they live in. The Community Police Offices are staffed by City employees and volunteers with police officers working out of the office as well.

There have been a number of incidents in the recent past where clients have attended the Community Police Offices and have displayed aggressive or violent behaviour. The employees expressed concerns through the Health and Safety Committee that they felt vulnerable working at the offices.

To: Chair and Members
Finance and Civic Development Committee
From: Client Services Officer
Burnaby RCMP
Re: Community Police Offices – Front Counter Upgrades
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In response to the concerns, the Senior Management of the RCMP requested a security review be completed by the RCMP Departmental Security Section. The scope of the review included, but was not limited to, an assessment of the degree of threat to the employees and volunteers, the nature of information and assets located at the Community Police Offices, and compliance with RCMP guidelines for front counter access.

The Departmental Security Review recommended that the counters be upgraded to prevent unauthorized persons access to the inner office. The installation of anti-vault barriers would ensure the safety of the staff and volunteers, as well as protect the assets and information within the office and requires minor renovations to each of the four Community Police Offices.

3.0 PROPOSAL

Burnaby RCMP Detachment staff propose minor renovations to each of the four Community Police Offices to upgrade the front counters to meet anti-vault specifications.

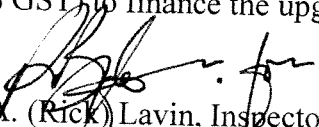
The cost estimates of the renovations are as follows:

Design Costs	\$ 21,000
Construction Costs for all four Community Police Offices	\$ 95,000
Contingency	<u>\$ 10,000</u>
Sub-Total	\$ 126,000
GST at 5%	<u>\$ 6,300</u>
Total	<u>\$ 132,300</u>

4.0 CONCLUSION

The safety and security of staff, volunteers, and assets is of paramount importance to the City of Burnaby and the RCMP. The current front counter configuration increases the degree of risk and has resulted in both a threat to staff and difficulty hiring and retaining staff for the Community Police offices. The proposed renovations will address both safety and security.

In this regard, it is recommended that the Finance and Civic Development Committee request Council approval for the use of Gaming Reserve Funds in the amount of \$132,300 (inclusive of 5% GST) to finance the upgrades of the front counters at the four Community Police Offices.


R.A. (Rick) Lavin, Inspector
Client Services Officer
Burnaby Detachment

Copied to: City Manager
Deputy City Manager
Director Finance
Director Planning & Building