



Item.....	06
Meeting.....	2009 Apr 20

COUNCIL REPORT

---

**TO:** CITY MANAGER **DATE:** 2009 April 16  
**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES  
**SUBJECT:** 2009/2010 COMMUNITY SCHOOL GRANT  
**PURPOSE:** To request authorization to execute an agreement with the Burnaby School District #41 for the support and operation of seven Community Schools.

---

**RECOMMENDATION:**

1. **THAT** authorization be given for the execution of an agreement with the Burnaby School District #41 for the support and operation of seven Community Schools.

**REPORT**

At its 'Open' Meeting of 2009 April 15, the Parks, Recreation and Culture Commission received the above noted report and adopted the two recommendations contained therein.

A handwritten signature in black ink that reads "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

MC:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\PK - 2009-2010 COMMUNITY SCHOOL GRANT.DOC

Copied to: Director Finance  
City Solicitor

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT:** 2009/2010 COMMUNITY SCHOOL GRANT

**RECOMMENDATIONS:**

1. **THAT** approval be given for the expenditure of \$387,242 as the City of Burnaby's share of the operating funds for the Community School Program for 2009/ 2010.
2. **THAT** Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of seven Community Schools.

**REPORT**

The District Community School Advisory and Coordinating Committee (DCSACC) has a membership consisting of parent representatives from each community school, one School Trustee, one Commission member, one Council member and one member at large. At its meeting of 2009 April 07, DCSACC approved the 2009/2010 Community School budget. As has been the practice for many years, the Committee requested that the School District and the City of Burnaby provide the funds for the continued operation of the seven Community Schools for the upcoming school year.

A letter from the Burnaby School District #41 (Attachment #1) includes the request and outlines the Community Schools' operating budget and funding sources for the upcoming year. The budget provides for a 2.5% increase to address wage increases and inflationary costs on supplies and services. It provides an equitable distribution of funds to each school and covers the core funding requirements. All community schools support their community education program and neighbourhood activities through a variety of fund raising activities, grants, donations and sponsorships.

Burnaby's Community Schools fill a valuable role in their communities. Community members together with School Board staff and City staff work towards the goals of:

- Using facilities effectively for community programs
- Strengthening curriculum, developing recreational, cultural and social opportunities
- Strengthening communication in a community
- Coordinating organizations in the delivery of community services

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: 2009/2010 Community School Grant

..... Page 2

It is recommended that approval be given for the expenditure of \$387,242 as the City's share of the funds to operate Burnaby's community schools. The funds are included in the City's Annual Budget.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

WA:km

Attachment

P:\...wa/commission/communityschoolgrant0910.doc

cc: Director Planning and Building



April 8, 2009

Mr. Dave Ellenwood, Director  
Burnaby Parks, Recreation & Cultural Services  
101 – 4946 Canada Way  
Burnaby, BC V5G 4H7

Dear Mr. Ellenwood:

**Subject: 2009/2010 Budget for Community Schools**

At its April 7 meeting, the District Community School Advisory and Coordinating Committee (DCSACC) approved the following recommendation:

THAT the proposed 2009/2010 Community School Budget (attached) be approved and that the Burnaby Board of Education and the City of Burnaby each be requested to include in their respective budgets, the amounts requested for the support and operation of community schools during the 2009/2010 school year.

For your information, the 2009/2010 budget provides for a 2.5% increase to address approved collective agreement salary increases and inflationary costs in some supplies and services accounts.

Moved: Larry Hayes  
Seconded: Cathy Moroney

Please consider this letter as the formal request to include in the City's operating budget, the sum of \$387,242 as its share of the funds required to support Burnaby's Community School Program for the 2009/2010 school year.

DCSACC also wishes to acknowledge and thank the City Council, Burnaby Parks, Recreation and Cultural Commission and the Burnaby Board of Education for their ongoing support of Burnaby's Community School program.

If you require further information, please contact me.

Sincerely,

Elliott Grieve  
Associate Superintendent of Schools

EG/bac  
attach.

cc: Councillor Paul MacDonnell, School Trustee Larry Hayes, Parks Commissioner Brian Nasu,  
Wendy Appleton, Parks and Recreation, Joan Selby, Planning

5325 Kincaid Street  
Burnaby British Columbia  
Canada V5G 1W2  
(604) 664-8441  
FAX (604) 664-8382

**PROPOSED OPERATING BUDGET FOR SEVEN COMMUNITY SCHOOLS**  
JULY 1, 2009 – June 30, 2010

	Approved 2007/2008 Operations of 7 Schools	Approved 2008/2009 Operations of 7 Schools	Proposed 2009/2010 Operations of 7 Schools
<b>REVENUE</b>			
City of Burnaby	370,390	377,797	387,242
School District			
• From School District Funding Sources	528,980	539,560	553,049
	<b>899,370</b>	<b>917,357</b>	<b>940,291</b>
<b>EXPENDITURES</b>			
Coordinators and Staff Program Assistants	698,600	712,572	730,386
Clerical and Custodial Support Services			
Employee Benefits	139,640	142,433	145,993
	<b>838,240</b>	<b>855,005</b>	<b>876,379</b>
<b>SUPPLIES/SERVICES</b>			
Mileage	3,845	3,922	4,000
Training Development	7,000	7,140	8,050
Telephone	17,665	18,018	18,362
Equipment	7,700	7,854	8,050
Supplies	8,610	8,782	7,000
Program Development	7,700	7,854	8,050
Summer/After School Programs	8,610	8,782	10,400
	<b>61,130</b>	<b>62,352</b>	<b>63,912</b>
<b>TOTAL</b>	<b>899,370</b>	<b>917,357</b>	<b>940,291</b>

**2009/2010 COMMUNITY SCHOOL  
OPERATING BUDGET INFORMATION**

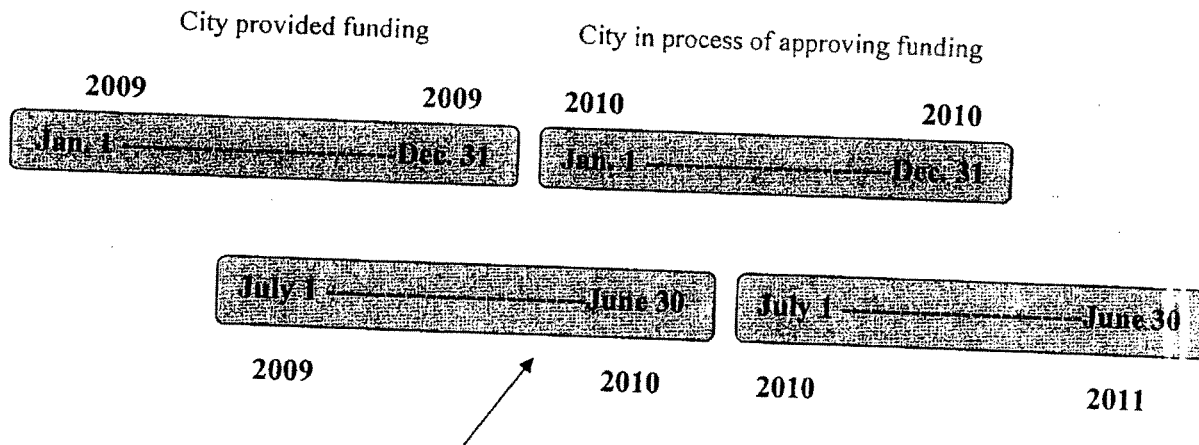
The community school program in Burnaby is supported by an integrated funding model involving the school district, City of Burnaby, provincial government and community residents.

The City of Burnaby and the school district have an operating agreement which outlines the process for receiving community school designation status and a funding formula to support community school operations.

The provincial government through the Ministry of Education's CommunityLINK program provides the school district with the funds to support a number of school based social service programs such as school meals, children youth and family support services and community schools. Many of these services are integral element of the district's community school model.

The community school budget merges the school district financial year (school year July 1 – June 30) with the city (calendar year January 1 – December 31) to produce an 18 month budget cycle. It is further complicated by the provincial government's budget year (April 1 – March 31). The budget that is being discussed is for the 2009/2010 school year (July 1, 2009 to June 30, 2010).

The following graphic may be helpful in understanding how the funding partnership works:



School district in process of approving funding for 2009/2010

**2009/2010 Budget Preparation Guiding Principals**

- Status quo approach
- Budget provides for an equitable distribution of funds to each school
- Budget provides for a 2.5% increase to address the collective agreement and for inflationary costs on supplies and services
- Budget recognizes that each community school enhances their community education program through a variety of other funding sources including federal government summer program grants