



Item
Meeting2009 Feb 02

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2009 January 22

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR FOREST GROVE ELEMENTARY SCHOOL, AUBREY ELEMENTARY SCHOOL AND GILMORE COMMUNITY SCHOOL

PURPOSE: To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades at Forest Grove School, Aubrey School and Gilmore Community School.

RECOMMENDATION:

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in the attached report.

REPORT

At its 'Open' Meeting of 2009 January 21, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\090121\PK-PLAYGROUND DEVELOPMENT FUNDING REQUEST

cc: City Solicitor
Director of Finance

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR FOREST GROVE ELEMENTARY SCHOOL, AUBREY ELEMENTARY SCHOOL AND GILMORE COMMUNITY SCHOOL

RECOMMENDATIONS:

1. **THAT** the requests for a grant of \$3,000 for playground upgrades for Forest Grove School, Aubrey School and Gilmore Community School be approved
2. **THAT** a copy of this report be forwarded to Ms. Noula Neufeld of Forest Grove School, Ms. Darlene Alldred of Aubrey School and Ms. Cristina Dietrich of Gilmore Community School.
3. **THAT** Council be requested to authorize the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

REPORT

Appearing as correspondence on this agenda are letters from Ms. Noula Neufeld, Forest Grove School Parent Advisory Committee, Ms. Darelene Alldred, Aubrey School Parent Advisory Committee and Ms. Cristina Dietrich, Gilmore Community School Parent Advisory Council each requesting a grant of \$3,000 from the 2009 Capital Budget Playground Development Fund.

Background on Requests for Playground Development Funds

The Parks, Recreation & Culture Commission has provided financial support for the development or re-development of Burnaby Elementary schools playgrounds since 1990. Prior to that, the Commission only contributed to the cost of a school playground if it was built on a school site adjacent to a park or if the playground would help meet the neighbourhood needs. In 1990 due to multiple requests from elementary schools, Commission adopted the policy to provide assistance to a maximum of \$3,000 to qualifying schools.

Out of the forty-seven elementary schools in Burnaby, forty-four schools have received funding from the Playground Development grant as of January 2009.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: PLAYGROUND DEVELOPMENT FUNDING
REQUEST FOR FOREST GROVE ELEMENTARY
SCHOOL, AUBREY ELEMENTARY SCHOOL AND
GILMORE COMMUNITY SCHOOL

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There is \$9,000 budgeted annually in the Capital Budget and with few exceptions, this entire fund is expended each year. The Playground Development Grant criteria was originally developed to assist with the purchase of playground equipment. In 1999 the playground grant criteria was expanded (Attachment #1) to include the purchase and planting of trees and/or shrubs for the playground area or garden projects. The Burnaby School Board pays for the cost of installing the equipment; the remaining costs are covered through fundraising by the parent/citizen group.

Current

The requests from the three schools meet the criteria of the Playground Development guidelines. The schools have raised sufficient funds and received approval from the Burnaby School Board to install the equipment this year. Sufficient funds are available in the 2009 Capital Provisional Playground Development Budget.

It is recommended that the requests for Forest Grove School, Aubrey School and Gilmore Community School be considered for approval. If approved, all funds will be expended from the 2009 Capital Provisional Playground Development Budget.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

CL:km:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\090121\PK-PLAYGROUND DEVELOPMENT FUNDING REQUEST

cc: City Solicitor
Director of Finance

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

1. Funding is available and approved in the Annual Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group. The Parent/Citizen Group must have 50% of the project cost raised at the time of the request. The Playground Development grant will provide matching funds up to a maximum of \$3,000.
3. Projects are considered on a first come, first served basis. Requests received will be time dated. The first opportunity to submit a request is on the first working day of the new year and then throughout the year.
4. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
5. That Parks, Recreation & Cultural Services staff be allowed input into the design process.
6. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
7. That any subsequent grant request received within five years of the first approved request is initially placed on a wait list until October 01 of the current year. At that time any requests on the wait list will be reviewed in the order they were submitted. Should funds remain available as of October 01, the applicant making the subsequent request may receive approval for the funding.
8. That any requests received after a period of five years be treated on a first come first served basis.
9. That the maximum contribution for each request is \$3,000.
10. That the Burnaby School Board has approved the project and the installation of the playground in that current year.
11. That the criteria be expanded to include but not limited to, the purchase and planting of trees and/or shrubs for the playground area or garden projects.
12. In the event the Playground Development Fund is completely allocated prior to year end; staff will advise Commission of the grant status and status of grant requests for their consideration.

CL:mc

p:/../cl/commission/playgroundcriteria2007.doc