

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2009 November 09

FROM: DIRECTOR FINANCE **FILE:** 163-09/09

SUBJECT: HVAC SYSTEMS MAINTENANCE AND REPAIRS SERVICES

PURPOSE: To obtain approval to award a contract for HVAC systems maintenance and repairs services.

RECOMMENDATION:

1. **THAT** a contract be awarded to the lowest tenderer, Honeywell Limited for HVAC Systems Maintenance and Repairs Services for the two year period of December 1, 2009 to November 30, 2011 at an estimated annual cost of \$870,778.50.

REPORT

A Request for Qualifications (RFQ) was issued to identify contractors with the required size and experience in HVAC systems maintenance and repairs. Four submissions were received with two submitters approved as qualified to undertake the size and complexity of the recommended contract. A subsequent Tender was issued to both pre-qualified submitters.

Two tenders for this contract were received for a two year period with options for up to an additional three individual one year periods by the closing time of 3:00 p.m. Friday October 23, 2009. The tenders were reviewed by Physical Plant Maintenance who recommended an award to Honeywell Limited. The Director Engineering concurs with the recommendation.

The work of this contract involves all necessary labour, materials, tools and equipment to maintain, repair and upgrade heating, ventilating, air conditioning (HVAC) equipment, related components, control systems and associated electrical and plumbing equipment at various City owned buildings with firm pricing for the maintenance portion and firm rates for the repair portion for the period of December 1, 2009 to November 30, 2011.

The recommended tenderer, Honeywell Limited, has satisfactorily completed a similar contract with the City for the period of 2004 to 2009.



Rick Earle
DIRECTOR FINANCE

CA:
cc. Director Engineering