

EXECUTIVE COMMITTEE OF COUNCIL

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY
LEGISLATION**

RECOMMENDATION:

1. THAT Burnaby Council authorize amendment of Burnaby Freedom of Information Bylaw, No. 10183 to appoint the City Clerk as Freedom of Information and Privacy Coordinator in accordance with the terms and conditions as set out in the Bylaw.

REPORT

Council, at its regular meeting held on 2007 May 28, referred the above noted report recommending the appointment of the City Clerk as Freedom of Information and Privacy Coordinator to the Executive Committee of Council for review.

The Executive Committee of Council, at its meeting held on 2008 March 10, completed a review and endorsed the report. The Executive Committee is therefore submitting the recommendation to Council for approval.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor N. Volkow
Vice Chair

Councillor L. Rankin
Member

Copied to: City Manager City Solicitor

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2007 April 19

FROM: DEPUTY CITY MANAGER

SUBJECT: **FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY
LEGISLATION**

PURPOSE: To request Council authorize an amendment to Burnaby Freedom of Information Bylaw, No. 10183 to appoint the City Clerk as Information and Privacy Coordinator in accordance with the terms and conditions set out in the Bylaw.

RECOMMENDATION:

1. **THAT** Burnaby Council authorize amendment of Burnaby Freedom of Information Bylaw, No. 10183 to appoint the City Clerk as Information and Privacy Coordinator in accordance with the terms and conditions as set out in the Bylaw

REPORT

In 1995 Burnaby City Council adopted the Burnaby Freedom of Information Bylaw (see attached) in compliance with the Provincial Freedom of Information and Protection of Privacy Act.

At that time the Executive Committee was designated the "Head" of the City for the purposes of the Act and the Deputy City Manager was appointed as the Information and Privacy Coordinator to act for the City on behalf of the Executive Committee.

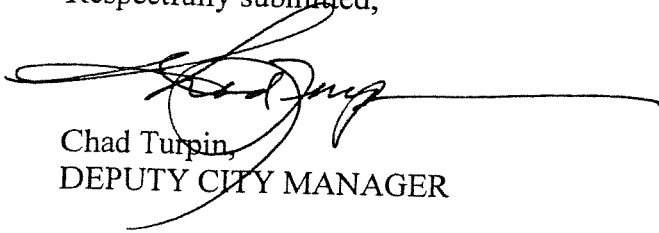
Duties and responsibilities have changed over time and the number of FOIPOP applications have continued to increase. During the past several years the Deputy City Manager has taken on additional responsibilities, particularly but not limited to World Police and Fire Games. As a result FOIPOP responsibilities have been administered as much as possible by the Clerks Department while remaining in compliance with the Bylaw.

In order to formalize this operating structure and recognize the changes to duties and responsibilities that have evolved over time, it would be appropriate to amend the Burnaby

To: *Executive Committee of Council*
From: *Deputy City Manager*
Re: *Freedom of Information and Protection of Privacy
Legislation*
2007 April 19..... Page 2

Freedom of Information Bylaw to appoint the City Clerk as the Information and Privacy Coordinator for the City.

Respectfully submitted,



Chad Turpin,
DEPUTY CITY MANAGER

CT:dc

Copied to: City Manager
City Solicitor