

EXECUTIVE COMMITTEE OF COUNCIL

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**RE: TEMPORARY BUILDING PERMIT FEE FOR NON-PROFIT OUT-OF-SCHOOL
CARE ON SCHOOL SITES**

Recommendations:

1. THAT Council approve an amendment to the Building Permit Fee Schedule for non-profit out-of-school care occupying temporary buildings on school sites, for an annual renewal fee of \$50.00
2. THAT a copy of this report be sent to Antonia Beck, Executive Director, South Burnaby Neighbourhood House, 4845 Imperial Street, Burnaby, BC, V5J 1C5.

REPORT

The Executive Committee of Council, at its 'Open' Meeting held on 2006 December 11, received and adopted the attached report regarding the establishment of a lower Temporary Building Permit fee for non-profit out-of-school care occupying temporary buildings on school sites. The Committee proposed that non-profit organizations be charged an initial building permit fee of \$406.25 in 2007, followed by an annual renewal fee of \$50.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor N. Volkow
Vice Chair

Councillor L. Rankin
Member

COPY:	- DIRECTOR PLANNING AND BUILDING
	- CITY MANAGER
	- DIRECTOR FINANCE
	- CHIEF BUILDING INSPECTOR
	- CHIEF LICENCE INSPECTOR
	- CITY SOLICITOR

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2006 December 7

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 1400 20
Reference: SBNH

SUBJECT: TEMPORARY BUILDING PERMIT FEE FOR NON-PROFIT OUT-OF-SCHOOL CARE ON SCHOOL SITES

PURPOSE: To provide information regarding the establishment of a lower Temporary Building Permit fee for non-profit out-of-school care occupying temporary buildings on school sites.

RECOMMENDATIONS:

1. **THAT** Council be requested to amend the Building Permit Fee Schedule for non-profit out-of-school care occupying temporary buildings on school sites, for an annual renewal fee of \$50.00.
2. **THAT** Council be requested to send a copy of this report be sent to Antonia Beck, Executive Director, South Burnaby Neighbourhood House, 4845 Imperial Street, Burnaby, BC, V5J 1C5.

REPORT**1.0 BACKGROUND**

At its meeting on 2005 November 28, the Executive Committee received a delegation from the South Burnaby Neighbourhood House (SBNH) requesting a grant to cover the cost of Building Permit fees for its out-of-school care portables located on the grounds of Marlborough Elementary School. SBNH has received Board of Variance approval to allow its portables to remain on the site for a five year period. Since the portables are considered temporary structures, SBNH is required to obtain a Building Permit for each year they remain on site. The current annual building fee for temporary structures is \$406.25 for 2007. Assuming no change in fee structure, over the five year period, the Society would be required to pay a total of \$2,031.25 in Building Permit fees.

In response to the delegation, the Executive Committee requested staff to prepare a report on the SBNH request. This report responds to that request.

2.0 BUILDING PERMITS FOR TEMPORARY BUILDINGS

The Burnaby Zoning Bylaw defines a temporary building as one which is not on continuous foundations. Temporary buildings are issued a six month Building Permit. The permit may be extended a further six months at the discretion of the Chief Building Inspector. After such time, the site is to return to its original state. The maximum time which a temporary building can be authorized through a Building Permit is one year, unless an appeal is made to the Board of Variance.

In most cases, Building Permits are issued for temporary structures on commercial, industrial or multi-family residential redevelopment sites. Annual permit fees for temporary buildings have been established as a measure to both cover costs and encourage applicants to replace such buildings with permanent structures and meet all development requirements.

There are a number of temporary out-of-school care buildings on school sites, that have been permitted through the Board of Variance to extend their permits to operate over a longer time-frame. These buildings are often used by non-profit organizations, such as the SBNH.¹ These buildings are generally regarded as 'less temporary,' meeting a higher quality of development. As the Building Bylaw does not regard these buildings as permanent structures, non-profit organizations are required to pay annual Building Permit fees, which can create some financial hardships over time. While the Burnaby School District administration recognizes the importance of out-of-school care services, they are hesitant to allow permanent structures on school sites in event that the land is needed for future school needs.

LOWER FEES

It is recommended that the Building Permit Fee Schedule for 2007 be amended to establish lower fees for non-profit out-of-school care occupying temporary buildings on school sites. It is proposed that non-profit organizations be charged an initial Building Permit fee of \$406.25, followed by an annual renewal fee of \$50.00. To be eligible for the lower fees, an organization would be required to provide proof of its registered non-profit status.

3.0 RECOMMENDATIONS

It is recommended that the Building Permit Fee Schedule for 2007 be amended to establish an annual renewal fee of \$50.00 for non-profit out-of-school care occupying temporary buildings on school sites.

¹ In addition to SBNH, there are currently ten other non-profit groups which have portable buildings on school grounds. All of these portable buildings are used to provide child care.

To: Executive Committee of Council
From: Director Planning and Building
Re: Temporary Building Permit Fee for Non-Profit Out-
of-School Care on School Sites
2006 December 7..... Page 3

It is also recommended that a copy of this report be sent to the South Burnaby Neighbourhood House.



B. Luksun, Director
PLANNING AND BUILDING

ZT/sla/sa/jc

cc: City Manager
Director Finance
Chief Building Inspector
Chief Licence Inspector
City Solicitor

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