

# **EXECUTIVE COMMITTEE OF COUNCIL**

HIS WORSHIP, THE MAYOR AND COUNCILLORS

RE: TEMPORARY BUILDING PERMIT FEE FOR NON-PROFIT OUT-OF-SCHOOL CARE ON SCHOOL SITES

# Recommendations:

- 1. THAT Council approve an amendment to the Building Permit Fee Schedule for non-profit out-of-school care occupying temporary buildings on school sites, for an annual renewal fee of \$50.00
- 2. THAT a copy of this report be sent to Antonia Beck, Executive Director, South Burnaby Neighbourhood House, 4845 Imperial Street, Burnaby, BC, V5J 1C5.

### REPORT

The Executive Committee of Council, at its 'Open' Meeting held on 2006 December 11, received and adopted the attached report regarding the establishment of a lower Temporary Building Permit fee for non-profit out-of-school care occupying temporary buildings on school sites. The Committee proposed that non-profit organizations be charged an initial building permit fee of \$406.25 in 2007, followed by an annual renewal fee of \$50.

Respectfully submitted,

COPY: - DIRECTOR PLANNING

AND BUILDING

CITY MANAGERDIRECTOR FINANCE

- CHIEF BUILDING INSPECTOR

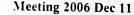
- CHIEF LICENCE INSPECTOR

- CITY SOLICITOR

Councillor P. Calendino Chair

Councillor N. Volkow Vice Chair

Councillor L. Rankin Member





## **COMMITTEE REPORT**

TO:

CHAIR AND MEMBERS

EXECUTIVE COMMITTEE OF COUNCIL

DATE:

2006 December 7

FROM:

DIRECTOR PLANNING AND BUILDING

FILE: Reference:

1400 20

SBNH

SUBJECT:

TEMPORARY BUILDING PERMIT FEE FOR NON-PROFIT OUT-OF-

SCHOOL CARE ON SCHOOL SITES

**PURPOSE:** 

To provide information regarding the establishment of a lower Temporary

Building Permit fee for non-profit out-of-school care occupying temporary

buildings on school sites.

#### **RECOMMENDATIONS:**

1. THAT Council be requested to amend the Building Permit Fee Schedule for non-profit out-of-school care occupying temporary buildings on school sites, for an annual renewal fee of \$50.00.

2. THAT Council be requested to send a copy of this report be sent to Antonia Beck, Executive Director, South Burnaby Neighbourhood House, 4845 Imperial Street, Burnaby, BC, V5J 1C5.

#### REPORT

## 1.0 BACKGROUND

At its meeting on 2005 November 28, the Executive Committee received a delegation from the South Burnaby Neighbourhood House (SBNH) requesting a grant to cover the cost of Building Permit fees for its out-of-school care portables located on the grounds of Marlborough Elementary School. SBNH has received Board of Variance approval to allow its portables to remain on the site for a five year period. Since the portables are considered temporary structures, SBNH is required to obtain a Building Permit for each year they remain on site. The current annual building fee for temporary structures is \$406.25 for 2007. Assuming no change in fee structure, over the five year period, the Society would be required to pay a total of \$2,031.25 in Building Permit fees.

In response to the delegation, the Executive Committee requested staff to prepare a report on the SBNH request. This report responds to that request.

To: Executive Committee of Council From: Director Planning and Building

Re: Temporary Building Permit Fee for Non-Profit Out-

of-School Care on School Sites

# 2.0 BUILDING PERMITS FOR TEMPORARY BUILDINGS

The Burnaby Zoning Bylaw defines a temporary building as one which is not on continuous foundations. Temporary buildings are issued a six month Building Permit. The permit may be extended a further six months at the discretion of the Chief Building Inspector. After such time, the site is to return to its original state. The maximum time which a temporary building can be authorized through a Building Permit is one year, unless an appeal is made to the Board of Variance.

In most cases, Building Permits are issued for temporary structures on commercial, industrial or multi-family residential redevelopment sites. Annual permit fees for temporary buildings have been established as a measure to both cover costs and encourage applicants to replace such buildings with permanent structures and meet all development requirements.

There are a number of temporary out-of-school care buildings on school sites, that have been permitted through the Board of Variance to extend their permits to operate over a longer time-frame. These buildings are often used by non-profit organizations, such as the SBNH. These buildings are generally regarded as 'less temporary,' meeting a higher quality of development. As the Building Bylaw does not regard these buildings as permanent structures, non-profit organizations are required to pay annual Building Permit fees, which can create some financial hardships over time. While the Burnaby School District administration recognizes the importance of out-of-school care services, they are hesitant to allow permanent structures on school sites in event that the land is needed for future school needs.

#### LOWER FEES

It is recommended that the Building Permit Fee Schedule for 2007 be amended to establish lower fees for non-profit out-of-school care occupying temporary buildings on school sites. It is proposed that non-profit organizations be charged an initial Building Permit fee of \$406.25, followed by an annual renewal fee of \$50.00. To be eligible for the lower fees, an organization would be required to provide proof of its registered non-profit status.

# 3.0 RECOMMENDATIONS

It is recommended that the Building Permit Fee Schedule for 2007 be amended to establish an annual renewal fee of \$50.00 for non-profit out-of-school care occupying temporary buildings on school sites.

In addition to SBNH, there are currently ten other non-profit groups which have portable buildings on school grounds. All of these portable buildings are used to provide child care.

To: Executive Committee of Council From: Director Planning and Building

Re: Temporary Building Permit Fee for Non-Profit Out-

of-School Care on School Sites

It is also recommended that a copy of this report be sent to the South Burnaby Neighbourhood House.

B. Luksun, Director

PLANNING AND BUILDING

ZT/sla/sa/jc

cc:

City Manager Director Finance Chief Building Inspector Chief Licence Inspector City Solicitor

R. Long Range Clerical DOCS Zeralynne reports! Temporary Building Fees.doc