
TO: CITY MANAGER **DATE:** 2007 September 28

FROM: DIRECTOR FINANCE

SUBJECT: CONTRACT FOR ELECTRICAL MAINTENANCE SERVICES

PURPOSE: To obtain approval to exercise the option to extend the existing contract for an additional year to 2008 September 30.

RECOMMENDATION:

1. **THAT** the existing contract with Western Integrated Electrical Ltd., for the supply of electrical maintenance services, be extended for an additional year, for an estimated annual cost of \$550,000.

REPORT

In 2004, an award was made to Western Integrated Electrical Ltd. (WIE), to provide the subject services for a two year period ending 2006 September 30. The tender documents provided for extensions to the contract by up to three 12 month periods, with the first such option being exercised in 2006 September.

Negotiations were held with WIE for the second extension to the contract, as provided for in the original tender documents. WIE has agreed to extend their services for an additional year, expiring on 2008 September 30, for a rate increase of 3.2 percent.

WIE has provided the City with electrical maintenance services since 1993 and has performed satisfactorily. Staff consider the services provided to be effective and of good value, and the contractor's personnel to be competent and cooperative. Given WIE's past performance and the negotiated rate increase for the next year, exercising the option for a second 12 month extension to the contract is considered to be in the best interests of the City. The funding for this work is provided for in various accounts throughout the Operating and Capital Budgets.

The Director Engineering concurs with the above recommendation.



per Rick Earle
DIRECTOR FINANCE