
TO: CITY MANAGER **DATE:** 2006 November 24
FROM: DIRECTOR FINANCE **FILE:** 118 – 09/06
SUBJECT: TENDER FOR THE SUPPLY OF HAND TOOLS AND INDUSTRIAL SUPPLIES
PURPOSE: To obtain approval to award contracts for the supply of hand tools and industrial supplies

RECOMMENDATION:

1. **THAT** contracts be awarded to the following vendors for the supply and delivery of hand tools and industrial supplies for a total estimated cost for stock items of \$257,298.02 (GST & PST included) for a two year period ending 2008 November 30, with an option of 3 one year extensions. Prices for non-stock items were obtained for contractual purposes but estimated volumes are not available at this time.

Guillevin International Co.
Qualichem Industrial Products Ltd.
Mancorp Industrial Sales Ltd
Gregg Distributors (B.C.) Ltd.
Commander Industrial

Final payments will be based on actual quantities and unit prices tendered.

REPORT

Seventeen tenders for the supply and delivery of hand tools and industrial supplies for four hundred and seventy eight stock products and one hundred and ninety non-stock products were received by the closing time of 3:00 p.m. Wednesday, 2006 October 18 and were opened by City staff. Through the evaluation process, the recommended awards were determined, based on evaluation criteria which included product quality, track record and unit prices.

Sufficient funds are available to cover the expenditures for these supply contracts as provided for in components within various Operating and Capital Budgets.



Rick Earle
DIRECTOR FINANCE