
TO: CITY MANAGER **DATE:** 2006 March 30

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: CAPITOL HILL COMMUNITY HALL ASSOCIATION LICENSE
RENEWAL

PURPOSE: To request Council's approval for the renewal of the license agreement with the
Capitol Hill Community Hall Association.

RECOMMENDATION:

1. **THAT** approval be given for the renewal of the license agreement with the Capitol Hill Community Hall Association, for a further five year term beginning the 1st day of April, 2006; with minor revisions to the terms and conditions as outlined in the attached report.

REPORT

At its 'Open' meeting of 2006 March 29, the Parks, Recreation and Culture Commission received the above noted report and adopted the two recommendations contained therein.



Kate Friars
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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Attachment

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cc: City Solicitor

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT: CAPITOL HILL COMMUNITY HALL ASSOCIATION LICENSE
RENEWAL**

RECOMMENDATIONS:

1. **THAT** approval be given for the renewal of the license agreement with the Capitol Hill Community Hall Association, for a further five year term beginning the 1st day of April, 2006; with minor revisions to the terms and conditions as outlined in this report.
2. **THAT** Council be requested to concur.

REPORT

The City has had an agreement with the Capitol Hill Community Hall Association since at least 1959. The Association is responsible for operating the Capitol Hill Hall, including maintaining the interior of the facility for reasonable wear and tear. The Association manages this heritage resource and makes it available to the community for a cost recovery fee, with payment of \$1 per year to the City. The Association continues to provide a valuable service to the community, by way of their management and operation of the Hall, and they continue to operate within the terms and conditions of their license.

The terms of the license have been reviewed with the Association, and the following changes are proposed for the new five year term:

1. The new term for the license will be for five years commencing on the 1st day of April, 2006 and ending on the 31st day of March, 2011.
2. Insurance requirements have been updated to comply with City standards.
3. The list of equipment owned by the Association has been updated.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: CAPITOL HILL COMMUNITY HALL
ASSOCIATION LICENSE RENEWAL

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It is recommended that approval be given for the renewal of the license agreement as outlined in this report.



Kate Friars
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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cc: City Solicitor

