



Item	02
Meeting	2006 Apr 3

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2006 March 30

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR MONTECITO ELEMENTARY SCHOOL

PURPOSE: To request Council's authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground development.

RECOMMENDATION:

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground development.

REPORT

At its 'Open' meeting of 2006 March 29, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.

Kate Friars
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

KF:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\PK-PLAYGROUND DEVELOPMENT FUNDING REQUEST - MONTECITO

Copied to: Director Finance
City Solicitor

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR
MONTECITO ELEMENTARY SCHOOL**

RECOMMENDATIONS:

1. **THAT** approval be given to contribute \$3,000 from the 2006 Provisional Capital Budget for the re-development of a playground at Montecito Elementary School.
2. **THAT** a copy of this report be forwarded to Ms. Linda Liu, Playground Committee Chair for Montecito Elementary School Parent Advisory Committee.
3. **THAT** Council be requested to authorize the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground development as detailed in this report.

REPORT

Appearing under correspondence on this agenda is a letter from Ms. Linda Liu, Playground Committee Chair for Montecito Elementary School Parent Advisory Committee. The Parent Advisory Committee is requesting a grant of \$3,000 from the 2006 Provisional Capital Playground Development Budget towards the re-development of a playground at Montecito School. Outlined below is the total cost of the playground project and the funds raised to date:

Total cost of Playground Components	\$20,864.50
Funds raised by Montecito PAC	14,300.00
Funds still to be raised by PAC	<u>3,564.50</u>
Sub total	\$17,864.50

Amount requesting from grant	\$ 3,000.00
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The Montecito Parent Advisory Committee has raised the necessary funds for the playground re-development and meets the guidelines for the Playground Development funding criteria (Attachment #1). Sufficient funds are available in the 2006 Provisional Capital Budget to comply with this request. This is the second request received this year.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: PLAYGROUND DEVELOPMENT FUNDING
REQUEST FOR MONTECITO ELEMENTARY
SCHOOL

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It is recommended that approval be given to Montecito Elementary School Parent Advisory Committee to expend \$3,000 from the 2006 Provisional Capital Budget for the re-development of a playground for Montecito School.



Kate Friars
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

CL:mc

Attachment

p:/../cl/commission/montecitoschplaygroundrequest2006.doc

cc. Director Finance
City Solicitor

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

1. Funding is available and approved in the Annual Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group. The Parent/Citizen Group must have 50% of the project cost raised at the time of the request. The Playground Development grant will provide matching funds up to a maximum of \$3,000.
3. Projects are considered on a first come, first served basis. Requests received will be time dated. The first opportunity to submit a request is on the first working day of the new year and then throughout the year.
4. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
5. That Parks, Recreation & Cultural Services staff be allowed input into the design process.
6. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
7. That a second or third time grant request received within five years of the first approved request is initially placed on a wait list until October 01 of the current year. At that time any requests on the wait list will be reviewed in the order they were submitted. Should funds remain available as of October 01, the applicant making the second or third time request may receive approval for the funding.
8. That second or third time requests received after a period of five years be treated on a first come first served basis.
9. That a maximum of three grants be provided to any one playground/school site.
10. That the maximum contribution for each request is \$3,000.
11. That the Burnaby School Board has approved the project and the installation of the playground in that current year.
12. That the criteria be expanded to include but not limited to, the purchase and planting of trees and/or shrubs for the playground area or garden projects.
13. In the event the Playground Development Fund is completely allocated prior to year end; staff will advise Commission of the grant status and status of grant requests for their consideration.

CL:mc

p:/../cl/commission/playgroundcriteria2006.doc